

1990 No. 44 (S.2)

REGISTERS AND RECORDS, SCOTLAND

**Act of Sederunt (Fees in the Scottish Record Office)
1990**

Made - - - - - *11th January 1990*

Coming into force *1st February 1990*

The Lords of Council and Session, under and by virtue of the powers conferred on them by section 10 of the Public Records (Scotland) Act 1937(a) and of all other powers enabling them in that behalf, and with the approval of the Treasury, do hereby enact and declare:

Citation and commencement

1.—(1) This Act of Sederunt may be cited as the Act of Sederunt (Fees in the Scottish Record Office) 1990 and shall come into force on 1st February 1990.

(2) This Act of Sederunt shall be inserted in the Books of Sederunt.

Fees in the Scottish Record Office

2. The fees payable in the Scottish Record Office in respect of the matters specified in column 1 of the Table of Fees in the Schedule to this Act of Sederunt shall be the fees specified in relation to these matters in column 2 of that Table and are so payable from the date this Act of Sederunt comes into force.

Revocation

3. The Act of Sederunt (Amendment of Fees in the Scottish Record Office) 1980(b) and the Act of Sederunt (Amendment of Fees in the Scottish Record Office) 1985(c) are hereby revoked.

Edinburgh
11th January 1990

Donald M. Ross
Lord Justice Clerk, I.P.D.

(a) 1937 c.43; section 10 was amended by section 1(7) of the Public Registers and Records (Scotland) Act 1948 (c.57).

(b) S.I. 1980/1442 was amended by S.I. 1985/1815.

(c) S.I. 1985/1815.

SCHEDULE

Paragraph 2

TABLE OF FEES

Column 1 <i>(Item)</i>	Column 2 <i>(Fee payable)</i>
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PART I

INSPECTION FEES

- | | |
|---|--------|
| 1. For the inspection of each volume, document or process | £ 2.50 |
| 2. For the inspection of minute books and indices of the Register of Sasines, Registers of Inhibitions and Adjudications and other public records, affecting one property or one person for the following periods:- | |
| (a) not exceeding 5 years | £ 4.00 |
| (b) each additional period of 5 years, or part thereof | £ 1.25 |

Note: Fees are remitted for the inspection of records for historical or literary purposes in terms of section 10 of the Public Records (Scotland) Act 1937.

PART II

SEARCH FEES

- | | |
|--|--------|
| For searches in records arising from postal enquiries, for each search | £25.00 |
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Notes: (1) For persons unable to make a personal search in records the Scottish Record Office may conduct searches over such periods and subject to such conditions as the Keeper of the Records of Scotland may prescribe for particular classes of records. The Keeper has discretion to reduce or waive the charge in appropriate cases and reserves the right to decline searches.

(2) The Keeper may require a deposit of a sum not exceeding £30 in the case of requests for estimates of large scale copying.

PART III

COPYING FEES

1. Reprographic charges (to which are added, as appropriate, handling, authentication and posting and packing charges):-

- | | |
|---|--------|
| (1) Copies of an electrostatic process or similar method: | |
| (a) not exceeding 210 × 297mm (A4) per sheet..... | £ 0.30 |
| (b) not exceeding 297 × 420mm (A3) per sheet | £ 0.65 |
| (c) not exceeding 420 × 594mm (A2) per sheet..... | £ 1.30 |

Note: Copying by an electrostatic process is undertaken solely at the discretion of the Keeper of the Records of Scotland. It will not be undertaken where there is a risk of damage to documents or to the binding of volumes.

- | | |
|--|--------|
| (2) Electrostatic prints from microform:- | |
| (a) Prints from existing film, per print: | |
| (i) not exceeding 210 × 297mm (A4) | £ 0.40 |
| (ii) not exceeding 297 × 420mm (A3) | £ 0.80 |
| (iii) not exceeding 420 × 594mm (A2) | £ 1.50 |
| (iv) not exceeding 594 × 840mm (A1) | £ 2.50 |
| (b) Where no film exists, additional charge for negative | £ 0.80 |

Note: This applies where copying by an electrostatic process from original documents is not permitted.

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|---|--------|
| (c) Prints from microfiche, per print (A4)..... | £ 0.30 |
|---|--------|

Column 1 (Item)	Column 2 (Fee payable)
(3) Microfilm:	
(a) Standard charge, per frame	£ 0.24
(b) Minimum charge	£24.00
(c) Duplicate copies of existing film,	
(i) per reel of 100 feet	£50.00
(ii) per foot	£ 0.75
(iii) minimum charge	£15.00
<i>Note:</i> Additions may be made for difficult work or orders requiring special attention. The Scottish Record Office reserves the right to decline microfilm orders and to retain the master negative of any microfilm.	
(4) Photographic copies. Estimates supplied on request.	
(5) Microfiche:	
Duplicate copies of existing microfiche	£ 1.00
2. Handling charge	
Per volume or document, in addition to reprographic charge	£ 3.00
<i>Note:</i> The handling charge is remitted or reduced for orders by an electrostatic process or similar methods, placed personally in the Search Rooms with the documents to be copied clearly identified and where an inspection fee has already been incurred or remitted (but a modified charge will apply where such copies are supplied on credit terms). The handling charge may also be remitted or reduced at the discretion of the Keeper of the Records of Scotland, e.g. for approved educational or historical purposes. Additions may be made for difficult work or orders requiring special attention. Postage and packing will be charged additionally according to current costs.	
3. Authentication:	
For each Extract or Certified Copy, in addition to reprographic charge and handling charge	£ 2.50
<i>Note:</i> No authentication is given for microfilm or for Search Room copies.	
PART IV	
OTHER SERVICES	
1. For the record retransmitted or transmitted to any court, or exhibited therein, at the instance of a party, in accordance with rules of court governing such transmissions or exhibitions	
	£ 7.50
2. For attendance by an officer of the Scottish Record Office at any court to produce a record in evidence, for each day or part of a day, in addition to travelling expenses	
	£88.00
<i>Note:</i> A sum not exceeding £88 per day or £14 per hour may be applied at the discretion of the Keeper of the Records of Scotland where an officer of the Scottish Record Office attends with records for any purpose approved by the Keeper. Travelling expenses may also be charged in the case of attendance outside the Scottish Record Office.	
3. For each Certificate issued under the Civil Jurisdiction and Judgments Act 1982(a)	
	£ 4.00
4. For each Certificate of Custody that a deed is retained for permanent preservation	
	£ 4.00

(a) 1982 c.27.

EXPLANATORY NOTE

(This note is not part of the Act of Sederunt)

This Act of Sederunt makes provision for an increase in most fees chargeable by the Scottish Record Office of 50 per cent. overall. The introduction of specification of size in electrostatic prints results in a reduction in one instance (see Schedule, Part III, item 1(2)(a)(i)). New fees are included for prints from microfiche and duplicate copies of existing microfiche.

The Act of Sederunt (Amendment of Fees in the Scottish Record Office) 1980 and the Act of Sederunt (Amendment of Fees in the Scottish Record Office) 1985 are revoked.

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