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STATUTORY INSTRUMENTS

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**1990 No. 1362**

**LAND REGISTRATION, ENGLAND AND WALES**

**The Land Registration (Open Register) Rules 1990**

<i>Made</i>	- - - -	<i>4th July 1990</i>
<i>Laid before Parliament</i>		<i>6th July 1990</i>
<i>Coming into force</i>	- -	<i>3rd December 1990</i>

The Lord Chancellor, with the advice and assistance of the Rule Committee appointed in pursuance of section 144 of the Land Registration Act 1925(1), in exercise of the powers conferred on him by that section and section 112 of the said Act, hereby makes the following rules:

**Citation, commencement and interpretation**

1.—(1) These rules may be cited as the Land Registration (Open Register) Rules 1990 and shall come into force on 3rd December 1990.

(2) In these rules, unless the context otherwise requires:

“the 1990 Rules” means the Land Registration Rules 1990(2);

“the principal act” means the Land Registration Act 1925;

“the principal rules” means the Land Registration Rules 1925(3);

“proper office” means the district land registry designated as the proper office by article 2(2) of the Land Registration (District Registries) Order 1989(4);

“title plan” means the filed plan or General Map referred to in a register of a registered title.

(3) Except in rule 11 of these rules, a form referred to by a number means the form so numbered in Schedule 1 to these rules.

(4) Expressions used in these rules have, unless the contrary intention appears, the meaning which they bear in the principal rules.

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(1) 1925 c. 21; sections 112 and 144 were amended by the Land Registration Act 1988 (c. 3).

(2) S.I. 1990/314.

(3) S.R. & O. 1925/1093; relevant amending instruments are S.I. 1987/2214, 1989/801.

(4) S.I. 1989/1902.

**Application for office copies of the register or the title plan or for a certificate of inspection of the title plan**

2. Save as provided by rule 7(2) of these rules, an application for an office copy of the entries on the register or of a title plan of a registered title or for a certificate of inspection of the title plan shall be in Form 109.

**Application for office copies of documents referred to on the register**

3. Save as provided by rule 7(2) of these rules, an application for an office copy of a document referred to in the register of a title which is in the custody of the registrar (not being a lease or charge or a copy of a lease or charge) shall be in Form 110.

**Inspection of the register, title plan and documents referred to on the register**

4. Save as provided by rule 7(2) of these rules, an application for a personal inspection of a register or title plan or document referred to in the register of a title which is in the custody of the registrar (not being a lease or charge or a copy of a lease or charge) shall be in Form 111.

**Application to be made to the proper office; separate applications for each title**

5.—(1) Subject to rule 7 of these rules:

- (a) any application under these rules shall be delivered to the proper office; and
- (b) a separate application shall be delivered in respect of each registered title.

(2) Where, on an application in Form 109, the property described in panel 2 of that form is registered under more than one title number, but the application fails to quote a title number or the title number quoted does not relate to any part of the property described in panel 2 of that form, the registrar may:

- (a) deal with the application as though it referred to only such one of the title numbers under which the property or any part is registered as he shall choose, in which case in respect of the remaining title number or numbers there shall be deemed to have been no application; or
- (b) accept such application and if he does so it shall be deemed to be a separate application in respect of each title revealed; or
- (c) cancel the application.

**Certificate of official inspection of title plan**

6.—(1) Where a person has applied under these rules for a certificate of inspection of the title plan, upon completion of the inspection an official certificate of inspection shall be issued.

(2) The official certificate of inspection shall be in Form 102.

(3) An official certificate of inspection of the title plan made pursuant to an application under these rules shall be regarded as an official search for the purposes of section 83(3) of the principal act and rule 295 of the principal rules.

**Inspection in connection with criminal proceedings, receivership under certain Acts and insolvency**

7.—(1) If a person referred to in column 1 of Part 1 or Part 2 of Schedule 2 to these rules:

- (a) applies in Form 112A or 112B whichever is appropriate to make an inspection under this rule in relation to a person specified in the application or to a property so specified; and

- (b) gives the registrar the appropriate certificate (completed to contain all particulars required) referred to in column 2 of the said Schedule;

the registrar shall permit him to inspect and to obtain copies of and extracts from any document falling within section 112(2) of the principal act and shall, if so requested (and notwithstanding rule 9 of the principal rules), provide him with the result of a search of the index of proprietors' names in relation to the person specified in the application.

(2) Where a person applies under paragraph (1) he may apply in Form 112A or 112B whichever is appropriate for inspection of or office copies of the entries on the register or title plan of a registered title or a document referred to in the register of a title which is in the custody of the registrar.

(3) An application under this rule shall be delivered to such office of H.M. Land Registry as the registrar may direct.

(4) In Schedule 2 to these rules

- (a) references to senior executive officers include references to equivalent departmental grades;
- (b) references to an official receiver are references to an official receiver for the purpose of the Insolvency Act 1986<sup>(5)</sup> or the Companies Act 1985<sup>(6)</sup> or a person acting as a deputy to such an official receiver;
- (c) references to a trustee in bankruptcy are references to a trustee in bankruptcy of a person adjudged bankrupt in England and Wales or Northern Ireland or to a permanent or interim trustee in the sequestration of a debtor's estate in Scotland;
- (d) references to the official assignee are references to the Official Assignee for bankruptcy for Northern Ireland or the Official Assignee for company liquidations for Northern Ireland; and
- (e) references to a liquidator or administrator are respectively references to a liquidator or administrator appointed for the purposes of the Insolvency Act 1986.

### **Inspection under a court order**

**8.** In any case where a court (having power to do so) has ordered that a person may inspect and make copies of any document falling within section 112(2) of the principal act, that person shall give to the registrar a document certified by the proper officer of the court to be a true copy of such order.

### **Amendment of rule 2 to the 1990 Rules**

**9.** For paragraph (2) of rule 2 of the 1990 Rules there shall be substituted:

“(2) Except in rule 5(1)(a), (b) and (c), a form referred to by number means the form so numbered in the Schedule to these rules.”

### **New rule 5 of the 1990 Rules**

**10.** For rule 5 of the 1990 Rules there shall be substituted:

“**5.**—(1) During the currency of any notice given pursuant to paragraph (2), and subject to and in accordance with the limitations contained in that notice, an application may be made by facsimile transmission for:

- (a) an office copy of the entries on the register or of a title plan of a registered title or a certificate of official inspection of the filed plan, in Form 109 of Schedule 1

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(5) 1986 c. 45.

(6) 1985 c. 6.

to the Land Registration (Open Register) Rules 1990 (herein after referred to in this rule as “the Open Register Rules”);

- (b) an office copy of a document referred to in the register of a title which is in the custody of the registrar (not being a lease or charge or copies of a lease or charge), in Form 110 of Schedule 1 to the Open Register Rules;
- (c) information or office copies obtainable under rule 7 of the Open Register Rules, in Form 112A or 112B of Schedule 1 to the Open Register Rules where appropriate;
- (d) an official certificate of the result of search of the Index Map, in Form 96.

(2) If the registrar is satisfied that adequate arrangements have been or will be made for dealing with applications made by facsimile transmission in accordance with this rule, he may, in such manner as he considers appropriate for informing persons who may wish to make such applications, give notice to that effect specifying the class or classes of case covered by those arrangements; and such a notice may in particular, but without prejudice to the generality of the foregoing provision, specify the class or classes of case so covered by limiting them:

- (a) to one or more of the types of application mentioned in paragraph (1);
- (b) to applications made by a person maintaining a credit account;
- (c) to applications which relate to land within specified counties, districts, London boroughs or other administrative areas;
- (d) to applications made between specified hours and on specified days (which need not be those between or on which H.M. Land Registry is open to the public and may be different for applications of different types);
- (e) where an application is in Form 96 and refers to a parcel of land shown on an accompanying plan, to any such application which is accompanied by a designated plan.

(3) Subject to paragraph (4) a notice given pursuant to paragraph (2) shall be current:

- (a) from the time specified in that behalf in the notice; and either
- (b) until the time, if any, specified in that behalf in the notice; or
- (c) if no time of ceasing to be current is specified in the notice, indefinitely.

(4) A notice given pursuant to paragraph (2) may from time to time be varied, suspended, withdrawn, renewed or replaced by a further notice.

(5) Notwithstanding the provisions of paragraph (1) the registrar may in his discretion refuse to accept an application made by facsimile transmission in any individual case.

(6) An application under this rule shall be delivered to the proper office save that an application of the type mentioned in sub-paragraph (c) of paragraph (1) shall be delivered to such office of H.M. Land Registry as the registrar may direct.

(7) No application under the principal rules may be made by facsimile transmission.”

## **Revocations**

**11.** Rules 287 to 290 (inclusive) and 296 of the principal rules and Forms 80 and 108 in the Schedule to the principal rules and Forms 109 (Fax) and 110 (Fax) in the Schedule to the 1990 Rules are hereby revoked.

Dated 4th July 1990

*Mackay of Clashfern, C.*

*Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

SCHEDULE 1

Rules 2, 3, 4, 6 and 7

**Application for Office  
Copies of Register and  
Title Plan only**

HM Land Registry

Form **109**

(Rule 2 Land Registration (Open Register) Rules 1990)

_____ District Land Registry
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**Please complete the numbered panels on this form in typescript or BLOCK LETTERS. No covering letter is necessary.**  
Applications for office copies of specified documents must be made on Form 110.  
**Use one form per title.**

<p><b>1</b> Title Number (if known)</p> <table border="1" style="width: 100%; height: 15px;"> <tr> <td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td><td style="width: 10%;"> </td> </tr> </table> <p>(Use one character per box)</p>											<table border="1" style="width: 100%; height: 100%;"> <tr> <td style="width: 60%;"><b>2</b> Postal number or description</td> <td rowspan="7" style="width: 40%; text-align: center; vertical-align: middle;"><b>Property Description</b></td> </tr> <tr> <td>Name of road</td> </tr> <tr> <td>Name of locality</td> </tr> <tr> <td>Town</td> </tr> <tr> <td>Post code</td> </tr> <tr> <td>District or London Borough</td> </tr> <tr> <td>Administrative County</td> </tr> </table>	<b>2</b> Postal number or description	<b>Property Description</b>	Name of road	Name of locality	Town	Post code	District or London Borough	Administrative County
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Name of road																			
Name of locality																			
Town																			
Post code																			
District or London Borough																			
Administrative County																			
<p><b>3 Application</b></p> <p>I _____ (enter here name and address of person or firm making the application)</p> <p>of _____</p> <p>_____</p> <p>apply for</p> <p><input type="checkbox"/> office copy(ies) of the register of the above mentioned property;</p> <p><input type="checkbox"/> office copy(ies) of the title plan of the above mentioned property;</p> <p><input type="checkbox"/> a certificate in Form 102 in which case, either:-</p> <p style="margin-left: 20px;"><input type="checkbox"/> an Estate Plan has been approved and the Plot Number is <input type="checkbox"/></p> <p style="margin-left: 40px;">or</p> <p style="margin-left: 20px;"><input type="checkbox"/> no Estate Plan has been approved and a certificate is to be issued in respect of the land shown _____</p> <p style="margin-left: 40px;">_____ on the attached plan.</p>	<table border="1" style="width: 100%; height: 100%;"> <tr> <td style="width: 60%;">For official use only</td> <td style="width: 40%;">Record of Fees paid</td> </tr> <tr> <td> </td> <td style="text-align: center;">Fee Debited <b>£</b> _____</td> </tr> </table> <p><b>4 PAYMENT OF FEE</b></p> <p>Please enter X in the appropriate box:-</p> <p><input type="checkbox"/> the Land Registry fee of £ <input type="text"/> accompanies this application,</p> <p style="text-align: center;">or</p> <p><input type="checkbox"/> please debit the Credit Account mentioned below with the appropriate fee payable under the current Land Registration Fee Order.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 60%;"><b>FOR COMPLETION BY APPLICANTS WHO ARE CREDIT ACCOUNT HOLDERS</b></td> <td style="width: 40%;">YOUR KEY NUMBER:-</td> </tr> <tr> <td> </td> <td style="text-align: center;">_____</td> </tr> <tr> <td> </td> <td style="text-align: center;">YOUR REFERENCE:-</td> </tr> <tr> <td> </td> <td style="text-align: center;">_____</td> </tr> </table> <p><b>5</b> Please enter X in the appropriate box:-</p> <p><input type="checkbox"/> I am, or act for, the registered proprietor,</p> <p style="text-align: center;">or</p> <p><input type="checkbox"/> I am, or act for, either an intending purchaser/ mortgagee/ lessee of the land in this title or adjoining land,</p> <p><input type="checkbox"/> Neither of the above applies.</p> <p>Note: This information is requested for statistical purposes only.</p> <p><b>6</b> In case there is an application for registration pending against the title, please enter X in the appropriate box:-</p> <p><input type="checkbox"/> I require an office copy back dated to the day prior to the receipt of that application,</p> <p style="text-align: center;">or</p> <p><input type="checkbox"/> I require an office copy on completion of that application.</p>	For official use only	Record of Fees paid		Fee Debited <b>£</b> _____	<b>FOR COMPLETION BY APPLICANTS WHO ARE CREDIT ACCOUNT HOLDERS</b>	YOUR KEY NUMBER:-		_____		YOUR REFERENCE:-		_____						
For official use only	Record of Fees paid																		
	Fee Debited <b>£</b> _____																		
<b>FOR COMPLETION BY APPLICANTS WHO ARE CREDIT ACCOUNT HOLDERS</b>	YOUR KEY NUMBER:-																		
	_____																		
	YOUR REFERENCE:-																		
	_____																		

Signature of applicant :- \_\_\_\_\_ Date \_\_\_\_\_ Daytime telephone No :- \_\_\_\_\_

Reference _____
Please enter above using BLOCK LETTERS the name and address (including postcode) of the person to whom the office copies are to be sent.

Where you have requested that the fee be paid by Credit Account the appropriate fee has been debited.
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# Application for Office Copies of Documents only (A)

## HM Land Registry

# Form 110

(Rule 3 Land Registration (Open Register) Rules 1990)

District Land Registry

### IMPORTANT

This application cannot be processed unless full details of the documents required are given. These details can be obtained from the Land or Charge Certificate or from a copy of the register. DO NOT ENTER 'ALL' or 'ANY DEEDS'. USE ONE FORM PER TITLE

(A) Please complete the numbered panels on this form in typescript or BLOCK LETTERS. No covering letter is necessary

#### 1 Title number (use one character per box)

\_\_\_\_\_

#### 2 Property (B)

(B) Enter address, including any postcode, (or short description) of property.

DISTRICT or London Borough COUNTY/Admin Area

(C) Enter name and address of person or firm making the application.

#### 3 Application (C)

I \_\_\_\_\_ of \_\_\_\_\_ hereby apply for the office copies specified below.

(D) Please state the nature (e.g. Conveyance or transfer) the date(s) of the document(s) and the number of copies required.

N.B. APPLICATIONS SPECIFYING 'ALL' or 'ANY DEEDS' WILL BE REJECTED.

4 Nature and date of document required (D)	No of copies	Title No. under which it is filed.	FOR OFFICIAL USE ONLY			
			No of pages	No of plans	Tinted	Untinted
Personal covenants (A54)						

Signature of applicant:-

Date

Daytime telephone No.

For official use only	Record of Fees paid.	
	Fees Debited.	£ _____

#### 5 PAYMENT OF FEE

Please enter X in the appropriate box:-  
 The Land Registry fee of £ \_\_\_\_\_ accompanies this application,  
or  
 please debit the Credit Account mentioned below with the appropriate fee payable under the current Land Registration Fee Order.

FOR COMPLETION BY APPLICANTS WHO ARE CREDIT ACCOUNT HOLDERS

YOUR KEY NUMBER:-

YOUR REFERENCE:-

#### 6 Please enter X in the appropriate box:-

I am, or act for the registered proprietor.  
or  
 I am, or act for either an intending purchaser/ mortgagee/lessee of the land in this title or adjoining land.  
or  
 Neither of the above applies.

Note: This information is requested for statistical purposes only.

Reference \_\_\_\_\_

Please enter above using BLOCK LETTERS the name and address (including postcode) of the person to whom the office copies are to be sent.

Where you have requested that the fee be paid by Credit Account the appropriate fee has been debited.

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**Application for a Personal Inspection of the Register.**

HM Land Registry

Form **111**

(Rule 4 Land Registration (Open Register) Rules 1990)

**Notes**

1. A fee is payable for inspection of a title. An additional fee is payable if you do not enter in panel 1 in Part A below the title number of the register of the property you wish to inspect. However, if you are the registered proprietor of the title that you wish to inspect then neither of these fees is payable and the service is free.
2. Complete the appropriate numbered panels in Part A below - a separate form must be used for each title to be inspected.
3. Any writing at the public counter must be in lead pencil only and one will be provided on request. The use of any kind of ink or ball pen is strictly forbidden. The documents produced must not be marked in any way (Rule 291 of the Land Registration Rules 1925).

For official use only

Record of Fee paid

For official use only

Fee debited £

**A I apply to make a personal inspection of the register of the property referred to below:-**

<p><b>1 Title number (if known)</b></p> <div style="border: 1px solid black; width: 150px; height: 20px; margin: 5px auto;"></div> <p style="text-align: center; font-size: small;">(Use one character per box)</p> <p><b>2 Property description - provide as much information as is available.</b></p> <p>Postal number or description _____</p> <p>Name of road _____</p> <p>Name of locality _____</p> <p>Town _____</p> <p>Post code _____</p> <p>District or London Borough _____</p> <p>Administrative County _____</p> <p><b>3 Enter X in the appropriate box:-</b></p> <p><input type="checkbox"/> I am the registered proprietor.</p> <p><input type="checkbox"/> I am not the registered proprietor.</p> <p>Signed _____</p> <p>Date _____</p>	<p><b>4 PAYMENT OF FEE</b></p> <p>Where a fee is payable, please enter X in the appropriate box:-</p> <p><input type="checkbox"/> the Land Registry fee of £ <input type="text"/> accompanies this application,</p> <p style="text-align: center;">or</p> <p><input type="checkbox"/> please debit the Credit Account mentioned below with the appropriate fee payable under the current Land Registration Fee Order.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 60%;"><b>FOR COMPLETION BY APPLICANTS WHO ARE CREDIT ACCOUNT HOLDERS</b></td> <td><b>YOUR KEY NUMBER:-</b></td> </tr> <tr> <td></td> <td><input type="text"/></td> </tr> <tr> <td></td> <td><b>YOUR REFERENCE:-</b></td> </tr> <tr> <td></td> <td><input type="text"/></td> </tr> </table> <p><b>5 Name and Address of applicant</b></p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Daytime Telephone No. _____</p> <p>Reference (If not a credit account holder) _____</p>	<b>FOR COMPLETION BY APPLICANTS WHO ARE CREDIT ACCOUNT HOLDERS</b>	<b>YOUR KEY NUMBER:-</b>		<input type="text"/>		<b>YOUR REFERENCE:-</b>		<input type="text"/>
<b>FOR COMPLETION BY APPLICANTS WHO ARE CREDIT ACCOUNT HOLDERS</b>	<b>YOUR KEY NUMBER:-</b>								
	<input type="text"/>								
	<b>YOUR REFERENCE:-</b>								
	<input type="text"/>								

**B For official use only**

<p>Pending applications</p> <p>Signed _____</p> <p>Date _____ Time _____</p>	<p>Application dealt with by _____</p> <p>Date _____</p> <p>Enter X in the appropriate box:-</p> <p><input type="checkbox"/> Title number supplied by the applicant.</p> <p><input type="checkbox"/> Title number not supplied by the applicant.</p>
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**Certificate of Inspection  
of Filed Plan**

HM Land Registry

Form **102**  
(Rule 6 Land Registration  
(Open Register) Rules 1990)

Title Number _____
Property _____
_____

The filed plan of the above-mentioned title has been inspected and it is certified that:  
(only the statements opposite the box(es) marked X apply)

(1)  (a) plot number \_\_\_\_\_ on the estate plan approved for the purpose of official searches and inspections by H.M. Land Registry on \_\_\_\_\_ is in the above-mentioned title.

(b) the land shown \_\_\_\_\_ on the plan supplied by you and returned herewith is in the above-mentioned title.

(2)  (a) the said plot or land is not affected by any colour or other reference shown on the filed plan and mentioned in the entries on the register.

(b) the said plot or land is \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

on the filed plan but is not affected by any other colour or other reference shown on the filed plan and mentioned in the entries on the register.

Remarks (if any) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reference	

Official Stamp
Date _____

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Application to inspect documents  
(Criminal matters only)

HM Land Registry

Form

# 112A

(Rule 7 Land Registration (Open Register) Rules 1990)

**Important. Please read this.**

1. You may use this form if you are authorised to apply under rule 7 and Part I of Schedule 2 to the Land Registration (Open Register) Rules 1990 (the Rules).
2. You can only apply under Part III or Part IV of this form if you are also applying under Part I or Part II or both. If you are not applying under Part I or Part II or both then: if you wish personally to inspect a register, title plan or document referred to in the register you must use Form 111 or, if you wish for office copies of a register or title plan you must use Form 109; or, if you wish for office copies of documents referred to in the register you must use Form 110.
3. Your application will be rejected unless you :
  - a) Complete Part I and/or Part II of this form; and
  - b) Tick the appropriate certificate(s) and status box(es) on pages 3 or 4; and
  - c) Complete the details at the end of page 4 and sign this form.
4. If you attend at the Registry to inspect documents you must bring this form and you will be asked for proof of identity.
5. Fees are payable for this application : the amounts payable are set out in the current Land Registration Fee Order.

**INFORMATION REQUIRED** - Enter X in the appropriate box(es)

I apply under rule 7 of the Rules :-

(1) Please give details  
(attach a list if necessary).

**Part I**

To inspect the following document(s) <sup>(1)</sup> falling within section 112(2) Land Registration Act 1925:-

and/or

For the issue of an office copy of the the above documents.  
(The above documents are referred to in my certificate(s) on pages 3 or 4 of this form as "the required information".)

(2) If you specify a geographic area e.g. Kent, the information can be provided faster.

**Part II**

For an official search in the Index of Proprietors' Names in respect of :-

all titles in <sup>(2)</sup>

or

all titles

(3) Please give full name(s).

of which <sup>(3)</sup>

Name

is a registered proprietor.  
(The result of this search is referred to in my certificate(s) on pages 3 or 4 of this form as "the required information".)

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

(4) Please provide as much of the following information as is available. If more than one property please attach a list of the additional property(ies) using the same format.

**Part III**

To inspect the register(s), title plan and documents referred to in the register :-

of the title(s) revealed in the result of the official search of the Index of Proprietors' Names referred to in Part II above, and/or

of the following property :-

	<b>Title number (if known)</b>	<b>For Official Use Only</b>
Postal number or description	<b>Property description <sup>(4)</sup></b>	
Name of road		
Name of locality		
Town		
Postcode		
District or London Borough		
Administrative County		

**For non-residential properties please supply a plan**

(5) Please give details (attach a list if necessary).

**Part IV**

For Office Copies of

Register entries

Title plan

The following documents referred to in the register :- <sup>(5)</sup>

of

the titles revealed in the result of the above official search of the Index of Proprietors' Names and/or

the title number(s) or property description(s) set out in Part III above and/or

the following titles:-

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(6) Please tick the appropriate box(es) and complete any blank spaces in the certificates.

**CERTIFICATES<sup>(6)</sup>:**

**CERTIFICATE A** (general criminal investigation)  
 I certify that a criminal offence namely \_\_\_\_\_  
 contrary to \_\_\_\_\_  
 has been or is reasonably suspected to have been committed and there is reason to believe that the required information may be relevant to the investigation of the offence or to the institution of proceedings for it.

**CERTIFICATE B** (recovery or distribution of proceeds of general crime)  
 I certify that on \_\_\_\_\_ at \_\_\_\_\_ Court  
 the following person(s) \_\_\_\_\_  
 \_\_\_\_\_ was/were convicted of (a) criminal offence(s)  
 namely \_\_\_\_\_  
 \_\_\_\_\_  
 contrary to \_\_\_\_\_ and the  
 following offences were taken into consideration \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 and there is reason to believe that the required information may be relevant to the institution of proceedings for making available for distribution or otherwise for recovering the proceeds of the commission of that/those offence(s).

**I am<sup>(7)</sup>** (Certificates A or B only)

A Chief Officer of Police or a police officer, not below the rank of superintendent, authorised to apply on his behalf.

The Director of Public Prosecutions or a member of the Crown Prosecution Service authorised to apply on his behalf.

A member of the Serious Fraud Office holding a rank not below that of senior executive officer.

A person authorised by the Secretary of State for Social Security and holding a rank not below that of senior executive officer.

(7) The application must be signed on page 4 by one of the specified persons.

**CERTIFICATE C** (investigation into drug trafficking offences as defined in the Drug Trafficking Offences Act 1986)  
 I certify that there are reasonable grounds for suspecting that the required information is likely to be of substantial value (whether by itself or together with other information) to an investigation into drug trafficking as defined in section 38(1) of the Drug Trafficking Offences Act 1986.

**CERTIFICATE D** (investigation into whether a person has benefited from drug trafficking or to facilitate the recovery of the value of proceeds of drug trafficking)  
 I certify that<sup>(8)</sup> \_\_\_\_\_ has committed or there are reasonable grounds for suspecting that that person has committed a drug trafficking offence as defined in section 38(1) of the Drug Trafficking Offences Act 1986 and that I have reasonable grounds for suspecting that the required information is likely to be of substantial value (whether by itself or together with other information) to an investigation into whether that person has benefited from drug trafficking or in facilitating the recovery of the value of his proceeds of drug trafficking.

**I am<sup>(7)</sup>** (Certificates C or D only)

A Chief Officer of Police or a police officer, not below the rank of superintendent, authorised to apply on his behalf.

The Director of Public Prosecutions or a member of the Crown Prosecution Service authorised to apply on his behalf.

A person commissioned by the Commissioners of Customs and Excise and holding a rank not below that of senior executive officer.

The Lord Advocate or a person conducting a prosecution in Scotland on his behalf.

(8) Please insert name.

(7) The application must be signed on page 4 by one of the specified persons.

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(8) Please insert name

(7) The application must be signed on this page by one of the specified persons.

**CERTIFICATE E** (investigation into whether a person has benefited from an offence referred to in the certificate or to facilitate the recovery of the value of property obtained by that person from that offence: Criminal Justice Act 1988)

I certify that <sup>(8)</sup>:- \_\_\_\_\_ has committed or there are reasonable grounds for suspecting that that person has committed an offence to which Part VI of the Criminal Justice Act 1988 applies and that I have reasonable grounds for suspecting that the required information is likely to be of substantial value (whether by itself or together with other information) to an investigation into whether that person has benefited from the said offence or in facilitating the recovery of the value of the property obtained by that person from or in connection with the said offence.

**I am** <sup>(7)</sup>

- A Chief officer of the Police or a police officer, not below the rank of superintendent, authorised to apply on his behalf.
- The Director of Public Prosecutions or a member of the Crown Prosecution Service authorised to apply on his behalf.
- A person commissioned by the Commissioners of Customs and Excise and holding a rank not below that of senior executive officer.
- A member of the Serious Fraud Office holding a rank not below that of senior executive officer.
- A person authorised to apply by the Commissioners of Inland Revenue and holding a rank not below that of senior executive officer.

(7) The application must be signed on this page by one of the specified persons.

**CERTIFICATE F** (terrorist investigation)

I certify that there are reasonable grounds for suspecting that the required information is likely to be of substantial value (whether by itself or together with other information) to a terrorist investigation to which section 17 of the Prevention of Terrorism (Temporary Provisions) Act 1989 applies.

**I am** <sup>(7)</sup>

- A Chief Officer of the Police or a police officer, not below the rank of superintendent, certifying on his behalf.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name in capitals \_\_\_\_\_

Office Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Person to contact \_\_\_\_\_

Telephone number \_\_\_\_\_

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**Application to inspect documents**  
(Receivership and Insolvency matters only)

HM Land Registry Form **112B**

(Rule 7 Land Registration (Open Register) Rules 1990)

**Important. Please read this.**

1. You may use this form if you are authorised to apply under rule 7 and Part 2 of Schedule 2 to the Land Registration (Open Register) Rules 1990 (the Rules).
2. You can only apply under Part III or Part IV of this form if you are also applying under Part I or Part II or both. If you are not applying under Part I or Part II or both then: if you wish personally to inspect a register, title plan or document referred to in the register you must use Form 111; or, if you wish for office copies of a register or title plan you must use Form 109; or, if you wish for office copies of documents referred to in the register you must use Form 110.
3. Your application will be rejected unless you :
  - a) Complete Part I and/or Part II of this form; and
  - b) Tick the appropriate certificate(s) and status box(es) on page 3 (and enclose the copy court order if certificate G is given); and
  - c) Complete the details at the end of page 3 and sign this form.
4. If you attend at the Registry to inspect documents you must bring this form and you will be asked for proof of identity.
5. Fees are payable for this application : the amounts payable are set out in the current Land Registration Fee Order.

**INFORMATION REQUIRED** - Enter X in the appropriate box(es)  
I apply under rule 7 of the Rules :-

(1) Please give details (attach a list if necessary).

**Part I**

To inspect the following document(s) <sup>(1)</sup> falling within section 112(2) Land Registration Act 1925:-

and/or

For the issue of an office copy of the the above documents.  
(The above documents are referred to in my certificate on page 3 of this form as "the required information".)

(2) If you specify a geographic area e.g. Kent, the information can be provided faster.

**Part II**

For an official search in the Index of Proprietors' Names in respect of :-

all titles in <sup>(2)</sup>

or

all titles

(3) Please give full name(s).

of which <sup>(3)</sup>

Name

is a registered proprietor.  
(The result of this search is referred to in my certificate on page 3 of this form as "the required information".)

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(4) Please provide as much of the following information as is available. If more than one property please attach a list of the additional property(ies) using the same format.

**Part III**

To inspect the register(s), title plan and documents referred to in the register :-

of the title(s) revealed in the result of the official search of the Index of Proprietors' Names referred to in Part II above, and/or

of the following property :-

	<b>Title number (if known)</b>	<b>For Official Use Only</b>
Postal number or description	<b>Property description <sup>(4)</sup></b>	
Name of road		
Name of locality		
Town		
Postcode		
District or London Borough		
Administrative County		

**For non-residential properties please supply a plan**

(5) Please give details (attach a list if necessary).

**Part IV**

For Office Copies of

Register entries

Title plan

The following documents referred to in the register :-<sup>(5)</sup>

of

the titles revealed in the result of the above official search of the Index of Proprietors' Names and/or

the title number(s) or property description(s) set out in Part III above and/or

the following titles:-

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(6) Please tick the appropriate box(es) and complete any blank spaces in the certificates.

**CERTIFICATES <sup>(6)</sup>:**

**CERTIFICATE G** (to facilitate an exercise of powers by a Receiver appointed under the Drug Trafficking Offences Act 1986 or under Part VI Criminal Justice Act 1988)

I certify that I am a Receiver appointed under sections 8 or 11 of the Drug Trafficking Offences Act 1986 or Part VI of the Criminal Justice Act 1988 or an Administrator appointed under section 13 Criminal Justice (Scotland) Act 1987 and the enclosed document certified by a proper officer of the Court is a true copy of the Order appointing me to be a Receiver or Administrator and I have reasonable grounds for suspecting that the required information is likely to facilitate the exercise of the powers conferred on me in respect of the following person or property<sup>(7)</sup> :-

(7) Please name the person or property.

**CERTIFICATE H** (inspection in connection with insolvency )

I certify that there is reason to believe that the required information would be of assistance to me in carrying out my functions as an Official Receiver, Official Assignee, Liquidator, Administrator or Trustee in Bankruptcy of<sup>(8)</sup> :-

(8) Please name the Company or individual in Insolvency or Bankruptcy

**I am <sup>(9)</sup>**

(9) This application must be signed on this page by one of the specified persons.

- The Official Receiver.
- The Official Assignee.
- The Liquidator.
- The Administrator.
- The Trustee in Bankruptcy.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name in capitals \_\_\_\_\_

Office Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Person to contact \_\_\_\_\_

Telephone number \_\_\_\_\_



## SCHEDULE 2

Rule 7

## PART 1

(1) Status of applicant	(2) Certificate in Form 112A
(a) (a) A Chief Officer of Police or a police officer, not below the rank of superintendent, authorised to apply on his behalf.	Certificate A (general criminal investigation) Certificate B (recovery or distribution of proceeds of general crime) Certificate C (investigation into drug trafficking offences) Certificate D (investigation into whether a person has benefited from drug trafficking or to facilitate the recovery of the value of proceeds of drug trafficking) Certificate E (investigation into whether a person has benefited from an offence referred to in the certificate or to facilitate the recovery of the value of property obtained by that person from that offence: Criminal Justice Act 1988(7)) Certificate F (terrorist investigation)
(b) (b) A person authorised by the Secretary of State for Social Security and holding a rank not below that of senior executive officer.	Certificate A Certificate B
(c) (c) The Director of Public Prosecution or a member of the Crown Prosecution Service authorised to apply on his behalf.	Certificate A Certificate B Certificate C Certificate D Certificate E
(d) (d) A member of the Serious Fraud Office holding a rank not below that of senior executive officer.	Certificate A Certificate B Certificate C
(e) (e) A person commissioned by the Commissioners of Customs and Excise and holding a rank not below that of senior executive officer.	Certificate C Certificate D Certificate E
(f) (f) The Lord Advocate or a person conducting a prosecution in Scotland on his behalf.	Certificate C Certificate D
(g) (g) A person authorised to apply by the Commissioners of Inland Revenue and holding a rank not below that of senior executive officer.	Certificate E

(7) 1988 c. 33.

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## PART 2

(1) Status of applicant	(2) Certificate in Form 112A
(a) (a) Receiver appointed under section 8 or 11 of the Drug Trafficking Offences Act 1986 <sup>(8)</sup> .	Certificate G (to facilitate an exercise of powers by a receiver appointed under the Drug Trafficking Offences Act 1986)
(b) (b) Administrator appointed under section 13 Criminal Justice (Scotland) Act 1987 <sup>(9)</sup> .	Certificate G (to facilitate an exercise of powers by an administrator appointed under the Criminal Justice (Scotland) Act 1987)
(c) (c) Receiver appointed under Part VI of the Criminal Justice Act 1988.	Certificate G (to facilitate an exercise of powers by a receiver appointed under Part VI of the Criminal Justice Act 1988)
(d) (d) An Official Receiver.	Certificate H (investigation in connection with insolvency)
(e) (e) An Official Assignee.	Certificate H
(f) (f) A Liquidator.	Certificate H
(g) (g) An Administrator.	Certificate H
(h) (h) A Trustee in Bankruptcy.	Certificate H

### EXPLANATORY NOTE

*(This note does not form part of the Rules)*

(1) These Rules are made as part of the implementation of the Land Registration Act 1988 (c. 3) (which in particular provides for the opening of the register to the public) and prescribe:

- (a) the forms to be used for application for office copies of the register, title plan and documents referred to on the register and for certificates of inspection of the title plan and provide for the manner in which such applications may be made;
- (b) the cases where as of right documents in the custody of the registrar relating to any land or charge but not referred to on the register may be inspected and copies or extracts taken and office copies obtained and cases where application for a search of the index of proprietors' names may be made;
- (c) the form of certificate of official inspection of the title plan;

(2) These Rules also:

- (a) amend the Land Registration Rules 1925 so as to revoke:—

<sup>(8)</sup> 1986 c. 32.

<sup>(9)</sup> 1987 c. 41.

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rule 287 (authority to inspect the register)

rule 288 (inspection otherwise than under authority of the proprietor)

rule 289 (information as to entries on the register at a specified date; also regarding closed registers and cancelled entries)

rule 290 (discretion of registrar and as to inspection of the Minor Interests Index)

rule 296 (office copies of entries in register)

form 80 (authority to inspect register) and

form 108 (application for disclosure of landlord's name and address);

- (b) substitute a new rule 5 of the Land Registration Rules 1990 to provide that during the currency of any notice given pursuant to that rule, and in addition to applications for an official certificate of the result of search of the Index Map, applications under rules 2, 3 and 7 of these Rules may be made by facsimile transmission.