
STATUTORY INSTRUMENTS

1989 No. 971

**The Offshore Installations (Safety Representatives
and Safety Committees) Regulations 1989**

SAFETY COMMITTEES

Safety committee—establishment

19. The owner of an offshore installation for which one or more safety representatives have been elected or hold that position by virtue of regulation 15 above shall establish a safety committee.

Membership of safety committee

20.—(1) The safety committee shall include the installation manager as chairman, one further person who may be appointed by the installation owner or the installation manager, all the safety representatives, and such other persons as the safety committee may co-opt by the unanimous vote of the members of the committee present and voting on the co-option.

(2) A person co-opted to the safety committee under paragraph (1) above shall not be entitled to vote on the co-option of another person to the committee.

Safety committee—meetings

21.—(1) The first meeting of a safety committee shall be called by the chairman within six weeks of the date of its establishment, and thereafter the chairman shall call a meeting at least once in every three months.

(2) In calling a meeting, the chairman shall endeavour to appoint a date on which the members can attend.

(3) A safety representative may nominate a member of his constituency to attend meetings as a member in his stead when he is unable to attend.

(4) The quorum for a meeting of a safety committee shall be the chairman and such number of safety representatives or persons nominated under paragraph (3) above as represent a third (rounded up to a whole number) of the number of safety representatives holding office at the date the meeting is called.

Safety committee—functions

22.—(1) A safety committee shall have the following functions in relation to the offshore installation which it serves—

- (a) without prejudice to the performance of any obligation imposed on the installation manager or any other person by or under any enactment, to keep under review the measures taken to ensure the occupational health and safety of the workforce;
- (b) to keep under review, and to make recommendations to the installation manager with regard to, the system of the constituencies so as to ensure adequate representation of the workforce on health and safety matters;

- (c) to keep under review the arrangements for the training of safety representatives in accordance with regulation 27 below and to make representations to the employers as appropriate;
- (d) without prejudice to the requirements of regulation 21(1) above, to keep under review the frequency of safety committee meetings, the circumstances under which they may be called and to make representations to the installation manager as appropriate;
- (e) to consider representations from any member of the safety committee on any matter affecting the occupational health and safety of the workforce and make recommendations to the installation manager as appropriate;
- (f) to consider the causes of accidents, dangerous occurrences and cases of occupational ill health and make recommendations to the installation manager as appropriate;
- (g) to consider any document relating to the occupational health and safety of the workforce which is required by any statutory provision to be kept on the offshore installation, except any document consisting of or relating to any health record of an identifiable individual;
- (h) to prepare and maintain a record of its business a copy of which shall be kept on the installation for one year from the date of the meeting and as soon as practicable after each meeting send the record of that meeting to the installation owner who shall keep it at a place onshore in the United Kingdom until the sixth anniversary of the expiry of the year to which the record relates;

but no function given to a safety committee by this regulation shall be construed as imposing a duty on it.

(2) A safety committee shall seek to advance co-operation on matters affecting occupational health and safety between all parties on the installation which the committee serves and to that end shall seek to promote and develop measures to ensure the occupational health and safety of the workforce.