

Document Generated: 2024-04-19

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE 5

FIREARM DEALERS: FORMS OF APPLICATION, NOTIFICATION AND REGISTERS
Rule 10(1)

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

PART I
SCHEDULE 5

FIREARMS DEALERS: FORMS OF APPLICATION, NOTIFICATION AND REGISTERS

Rule 10(1)

PART I

Firearms dealers: Application for registration or for new Certificate of Registration

Please complete this form in **BLOCK CAPITALS** except when signing.

Note
Part A must be completed where an application is made by an individual wishing to be registered as a firearms dealer. **Parts B** and **C** must be completed where an application is made on behalf of a company. In all cases **Parts D** and **E** must be completed.

Part A Personal details	
1 Title (eg Mr, Mrs, Ms)	<input style="width: 100%;" type="text"/>
2 Surname	<input style="width: 100%;" type="text"/>
3 Forename(s)	<input style="width: 100%;" type="text"/>
4 If you have at any time used a name other than those quoted at 2 and 3 above, please give details (including in the case of a married woman, surname before marriage)	<input style="width: 100%; height: 20px;" type="text"/>
5 Date of birth	<input style="width: 100%;" type="text"/>
6 Place of birth	<input style="width: 100%;" type="text"/>
7 Nationality	<input style="width: 100%;" type="text"/>
8 Occupation	<input style="width: 100%;" type="text"/>
9 Current home address	<input style="width: 100%; height: 20px;" type="text"/>
	Post code <input style="width: 100px;" type="text"/> Telephone number <input style="width: 100px;" type="text"/>
10 Permanent home address (if different from 9)	<input style="width: 100%; height: 20px;" type="text"/>
	Post code <input style="width: 100px;" type="text"/> Telephone number <input style="width: 100px;" type="text"/>
11 If you have lived elsewhere than at the addresses quoted at 9 and 10 above during the last five years please give details	<input style="width: 100%; height: 20px;" type="text"/>
	Post code <input style="width: 100px;" type="text"/> Telephone number <input style="width: 100px;" type="text"/>
12 Have you previously been registered as a firearms dealer in Great Britain?	yes <input type="checkbox"/> no <input type="checkbox"/>
If yes state police force area	<input style="width: 100%;" type="text"/>
Name under which you were registered	<input style="width: 100%;" type="text"/>
Period of registration	from <input style="width: 100px;" type="text"/> to <input style="width: 100px;" type="text"/>

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Rule 10(1)

PART I (continued)

Part A Continued	
13 Have you ever had an application for the grant or renewal of a firearm or shot gun certificate refused or a certificate revoked?	yes <input type="checkbox"/> no <input type="checkbox"/>
If yes give details	
14 Have you ever had an application for registration as a firearms dealer refused, or been removed from a police register of dealers?	yes <input type="checkbox"/> no <input type="checkbox"/>
If yes give details	
15 Have you been convicted of any offence?	yes <input type="checkbox"/> no <input type="checkbox"/>
If yes give details	
(Note: You are not entitled to withhold information about any offence. This includes convictions in places outside Great Britain.)	
Part B Company details	
16 Full name of company	
17 Registered number of company	
18 Has the company ever traded under a different name?	yes <input type="checkbox"/> no <input type="checkbox"/>
If yes, state full name of such company	
19 Has the company been registered as a firearms dealer in another police force area, under this or any other name?	yes <input type="checkbox"/> no <input type="checkbox"/>
If yes, state police force and certificate of registration number	
20 Principal nature of the business with which the company is concerned	
21 Names of the officers of the company (including Chairperson, Secretary, Directors, etc)	
22 Do any of the above named officers hold a firearms dealer's certificate of registration?	yes <input type="checkbox"/> no <input type="checkbox"/>
If yes, state full name of such officers	

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Rule 10(1)

PART I (continued)

Part B Continued	
<p>23 Is any officer of the company also an officer of another company which holds a firearms dealer's certificate?</p> <p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state details</p>	<input type="text"/>
<p>24 Has the company trading under this or any other name, ever been removed from a police register of firearms dealers?</p> <p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state details</p>	<input type="text"/>
<p>25 Has a court ever ordered any of the officers of the company not to be registered as a firearms dealer?</p> <p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state details</p>	<input type="text"/>
<p>26 Has a court ever ordered the company not to be registered as a firearms dealer?</p> <p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state details</p>	<input type="text"/>
<p>27 Has the company been convicted of any offence?</p> <p>yes <input type="checkbox"/> no <input type="checkbox"/></p> <p>If yes, state details</p>	<input type="text"/>

Part C Officer making an application on behalf of a company	
28 Title (eg Mr, Mrs, Ms)	<input type="text"/>
29 Full name	<input type="text"/>
30 Date of birth	<input type="text"/>
31 Position held in company	<input type="text"/>
32 Length of time in position stated in question 31?	<input type="text"/>

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Rule 10(1)

PART I (continued)

Part D Places of business		
33 Details of places of business		
Name and address of business	Nature of business: eg manufacturing, wholesale, retail, full or part time	Nature of any other business conducted at this address
a) Telephone No. <input style="width: 150px;" type="text"/>		
b) Telephone No. <input style="width: 150px;" type="text"/>		
c) Telephone No. <input style="width: 150px;" type="text"/>		
34 If this is an initial application, please give details of previous experience of handling firearms		
35 Proposals for ensuring the safe custody of firearms and/or ammunition if the application is granted		
Part E Application and declaration		
<p>36 I hereby apply to the chief officer of police*/ I hereby submit this application on behalf of the company named in Part B above*</p> <p style="text-align: center;"><i>*delete as appropriate</i></p> <p>a) for registration as a firearms dealer <input type="checkbox"/> b) for a new certificate of registration <input type="checkbox"/></p> <p>Note: It is an offence for any person to make any statement which he knows to be false for the purpose of procuring either for himself or for another person registration as a firearms dealer or the entry of any place of business on a register of firearms dealers.</p> <p>I declare that the above statements are true</p> <p>Usual signature of applicant <input style="width: 250px; height: 25px;" type="text"/> Date <input style="width: 100px; height: 25px;" type="text"/></p>		
For official use only	Fee Paid £ <input style="width: 100px;" type="text"/>	Signature <input style="width: 150px;" type="text"/>
	Receipt number <input style="width: 100px;" type="text"/>	Rank/Number <input style="width: 150px;" type="text"/>
	Date <input style="width: 100px;" type="text"/>	Station <input style="width: 150px;" type="text"/>

Rule 10(2)

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

PART II

Rule 10(2)

PART II

Notification by a Registered Firearms Dealer of a place of business not already entered in the register

Please complete this form in BLOCK CAPITALS except when signing.

This form should be completed by a registered firearms dealer when notifying a new place of business to the chief officer of police in whose area he is registered.

Part A Details of new place of business													
1 Name of firearms dealer	<input style="width: 95%;" type="text"/>												
2 Certificate number	<input style="width: 40%;" type="text"/>												
3 Name of proposed business	<input style="width: 95%;" type="text"/>												
4 Address of proposed place of business	<input style="width: 95%; height: 40px;" type="text"/>												
5 Principal nature of the business to be carried on at the premises	<input style="width: 95%; height: 30px;" type="text"/>												
6 Other business (if any) which will be carried on at the proposed address (ie by whom carried on, nature of business and name under which business will be carried on)	<input style="width: 95%; height: 60px;" type="text"/>												
7 Full name of applicant or person submitting the application on behalf of a company	<div style="display: flex; justify-content: space-between;"> <input style="width: 60%; height: 20px;" type="text"/> <div style="text-align: right;">8 Telephone number</div> </div> <input style="width: 15%; height: 20px; margin-left: auto;" type="text"/>												
Part B Declaration													
<p>I, being registered as a firearms dealer in this police force area, hereby notify the chief officer of police that I propose to carry on business as a firearms dealer at a place of business in this area which is not entered in the register.</p> <p>I declare that the statements made on this form are true</p> <p>Usual signature of applicant or person acting on behalf of the company</p> <div style="border: 1px solid black; width: 95%; height: 25px; margin: 5px 0;"></div> <p>Date</p> <div style="border: 1px solid black; width: 40%; height: 20px; margin-left: 0;"></div>													
For official use only	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 2px;">Fee Paid £</td> <td style="width: 20%; padding: 2px;"><input style="width: 95%;" type="text"/></td> <td style="width: 30%; padding: 2px;">Signature</td> <td style="width: 20%; padding: 2px;"><input style="width: 95%;" type="text"/></td> </tr> <tr> <td style="padding: 2px;">Receipt number</td> <td style="padding: 2px;"><input style="width: 95%;" type="text"/></td> <td style="padding: 2px;">Rank/Number</td> <td style="padding: 2px;"><input style="width: 95%;" type="text"/></td> </tr> <tr> <td style="padding: 2px;">Date</td> <td style="padding: 2px;"><input style="width: 95%;" type="text"/></td> <td style="padding: 2px;">Station</td> <td style="padding: 2px;"><input style="width: 95%;" type="text"/></td> </tr> </table>	Fee Paid £	<input style="width: 95%;" type="text"/>	Signature	<input style="width: 95%;" type="text"/>	Receipt number	<input style="width: 95%;" type="text"/>	Rank/Number	<input style="width: 95%;" type="text"/>	Date	<input style="width: 95%;" type="text"/>	Station	<input style="width: 95%;" type="text"/>
Fee Paid £	<input style="width: 95%;" type="text"/>	Signature	<input style="width: 95%;" type="text"/>										
Receipt number	<input style="width: 95%;" type="text"/>	Rank/Number	<input style="width: 95%;" type="text"/>										
Date	<input style="width: 95%;" type="text"/>	Station	<input style="width: 95%;" type="text"/>										

Rule 10(3)

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

PART III

Rule 10(3)

PART III

Form of police register of firearms dealers

Name of Firearms Dealer

Particulars of places of business at date of registration:—

Addresses	Name of business at each address	Nature of business at each address

Date of registration

Particulars of places of business notified subsequently:—

Addresses	Name of business at each address	Nature of business at each address	Notified on	Entered in register by

Rule 10(4)

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

PART IV

Rule 10(4)

PART IV

Form of a firearms dealer's register of transactions

Part I:

Quantities and descriptions of firearms and ammunition manufactured:—

Date of completion of manufacture.	Quantity.		Description.	
	Firearms.	Ammunition.	Firearms.	Ammunition.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Part II:

Quantities and description of firearms and ammunition purchased, acquired or accepted:—

Date of transaction.	Name, address and status* of seller or transferor.	Quantity.		Description.		Nature of transaction. †
		Fire-arms.	Ammu-nition.	Firearms.	Ammuni-tion.	

Part III:

Quantities and description of firearms and ammunition sold or transferred:—

Date of transaction.	Particulars as to the purchaser or transferee. ‡	Quantity.		Description.		Nature of transaction. §
		Fire-arms.	Ammu-nition.	Firearms.	Ammuni-tion.	

*State whether he is a registered firearms dealer, or holds a firearm certificate, or, if he is an exempted person, the nature of his exemption.

†State whether purchased, hired, borrowed, accepted as a gift, or accepted for sale, repair, test, proof, cleaning, storage, destruction or other purpose.

‡The particulars as to the purchaser or transferee must include (1) his name and address; (2) if he has a firearm certificate, the police area in which the certificate was issued; (3) otherwise, particulars of his authority to purchase, acquire or possess without a firearm certificate and, if he is unknown to the dealer particulars sufficient for identification. Any particulars which cannot be conveniently entered in the column may be entered in another place in Part III, provided that such place is clearly indicated in the column.

§State whether sale, hire, loan, gift, or other form of transfer, including return of firearms accepted for sale, repair, test, proof, cleaning, storage, destruction or other purpose.

Part IV:

Quantities and description of firearms and ammunition in possession for sale, transfer, or other purposes at the date of the last stocktaking or other date in each year:—

Date.	Quantity.		Description.	
	Firearms.	Ammunition.	Firearms.	Ammunition.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Rule 10(4)

Part V:

Directions as to the manner of keeping a register in the form set out in Part IV of this Schedule

1. The register may be kept in the following manner—

- (i) the four Parts of the register may be kept in separate books;
- (ii) each part may be divided into separate sections for firearms and ammunition;
- (iii) each Part or section may be so arranged that entries relating to one or more different descriptions of firearms or ammunition are made either in separate divisions of the column or columns headed “Description” or in separate sections or subsections of that Part;
- (iv) Part II and Part III may each be divided into separate sections or subsections according to the nature of the transaction or transactions;
- (v) a separate section or subsection of Part IV may be provided for firearms in possession for purposes other than sale or hire:

Provided that—

- (a) the nature of the contents of each section or subsection is indicated at the beginning of the section or subsection, and
- (b) the Parts, sections and subsections are so kept as to be readily available for inspection.

2. Parts or columns of the register which relate to a class of business which is not carried on may be dispensed with, provided that a statement of the class of business carried on is entered at the beginning of each Part.

3. In Parts I, II and III of the register, the totals of the entries in the columns headed “Quantity” should be shown at the foot of each completed page as “carried forward” and at the head of the next page as “brought forward”.

4. The description of firearms or ammunition or the headings of the columns in which entries under the heading “Description” are made should indicate clearly—

- (a) in the case of firearms—
 - (i) the class of firearms (e.g. shot gun, rifle, revolver or pistol);
 - (ii) the make, type or distinctive name of the firearm;
 - (iii) the calibre;
 - (iv) the number or other distinguishing mark, if it is practicable to give it; and
 - (v) except in Part I of the register, the maker’s name;
- (b) in the case of ammunition—
 - (i) the make, type or distinctive name of the ammunition;
 - (ii) the nature of the explosive (e.g. smokeless powder);
 - (iii) the calibre; and
 - (iv) except in Part I of the register, the maker’s name.

5. No abbreviations should be used, unless their meaning is made plain to any person inspecting the register.

Status: *This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

6. Where any entries other than the prescribed particulars are made in the register, they should be made in such a way as not to interfere with or obscure the entries of the prescribed particulars.