
STATUTORY INSTRUMENTS

1987 No. 444

PUBLIC RECORDS

The Public Record Office (Fees) Regulations 1987

Made - - - - - *12th March 1987*

Coming into force - - - *1st April 1987*

The Lord Chancellor, in exercise of the powers conferred on him by section 2(5) of the Public Records Act 1958⁽¹⁾ and with the concurrence of the Treasury, hereby makes the following Regulations:—

1. These Regulations may be cited as the Public Record Office (Fees) Regulations 1987 and shall come into operation on 1st April 1987.

2.—(1) Subject to the following provision, the fees to be charged for the authentication of copies of or extracts from records under the charge of the Keeper of Public Records and for other services afforded by officers of the Public Record Office shall be those set out in the Schedule to these Regulations.

(2) The Keeper of Public Records may remit a fee where the service performed by him is likely to include any research in consequence of a postal inquiry or has been or is likely to be exceptionally simple.

3. The Public Record Office (Fees) Regulations 1986⁽²⁾ are hereby revoked.

10th March 1987

Hailsham of St Marylebone, C.

(1) 1958 c. 51.
(2) S.I. 1986/697

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

We concur,

12th March 1987

Mark Lennox-Boyd
Michael Neubert
Two of the Lords Commissioners of Her
Majesty's Treasury

SCHEDULE

Item £	Fee
Authentication of copies of records	
1. For the authentication of a copy of a record or of an extract from a record, in addition to the charge for the copy, for each sheet	4.00
Attendance at a court	
2. For attendance by an officer of the Public Record Office at any court, in addition to the actual travelling expenses properly incurred, for each day or part of a day	120.00
Research	
3. For any piece of research among the records in the Public Record Office undertaken in consequence of a postal inquiry	10.00
Supervision of camera crews	
4. For the supervision by an officer of the Public Record Office of camera crews filming in the Public Record Office, for each hour or part of an hour	18.00
Preparation of records for exhibition	
5.1 For the preparation of records for display at exhibitions outside the Public Record Office:	
(i) For documents up to 20 inches by 30 inches	15.00
(ii) For documents between 20 inches by 30 inches and 60 inches by 42 inches	30.00
(iii) For documents larger than 60 inches by 42 inches, for each additional square foot or part of a square foot	1.00
5.2 For the making of perspex or other special mounts, in addition to the actual costs of materials properly incurred, for each hour of staff time	13.00
Microfilms of records	
6.1 For microfilm of records which can be filmed by the Public Record Office at the rate of not less than 120 frames an hour	
Per exposure	0.21
Minimum charge	21.00

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Item £	Fee
6.2 For microfilm of records which cannot be filmed by the Public Record Office at the rate of 120 frames an hour	
Per hour of staff time	13.00
6.3 For microfilm of records which can be filmed by the Public Record Office at the rate of not less than 120 frames an hour, to be supplied for commercial purposes	
Per exposure	0.34
Minimum charge	34.00
6.4 For microfilm of records which cannot be filmed by the Public Record Office at the rate of 120 frames an hour, to be supplied for commercial purposes	
Per hour of staff time	21.00
6.5 For duplicate microfilm from existing negatives:	
(i) For each reel of 100 feet of consecutive frames	34.80
(ii) For each run of consecutive frames	
Per foot	0.42
Minimum charge	16.70
(iii) Where supplied for commercial purposes, for each reel of 100 feet of consecutive frames	140.00
(iv) Where supplied for commercial purposes, for each run of consecutive frames	
Per foot	1.70
Minimum charge	68.00
Electrostatic copies of records	
7.1 For direct copies from original documents	
Per print	0.23
7.2 For prints from microfilm	
(i) From existing microfilm Per print	0.61
(ii) From new microfilm Per print	1.80
7.3 For Copyflo prints from microfilm	
(i) From existing microfilm Per print	0.23

Item £	Fee
Minimum charge for each run of consecutive frames	9.20
(ii) From new microfilm Per print	0.46
Minimum charge for each run of consecutive frames	18.40
Bromide prints from microfilm	
8. For bromide prints from microfilm	
(i) 12 inches by 16 inches Per print	6.80
(ii) 16 inches by 20 inches Per print	7.50
(iii) 20 inches by 24 inches Per print	9.25
(iv) Additional charge for up to 20 inches by 24 inches reproduced to actual size Per print	2.55
Photographs of records	
9.1 For monochrome prints and transparencies	
(i) For prints 8" × 10"	8.22
12" × 15"	8.63
16" × 20"	9.60
20" × 24"	10.87
24" × 30"	12.10
30" × 40"	12.64
35" × 50"	18.40
40" × 60"	25.30
(ii) For sepia-toned prints, as prescribed in 9.1 (i) plus 50%	
(iii) For ultra-violet or infra-red enhanced prints, as prescribed in 9.1 (i) plus per print	3.97
(iv) For prints mounted on board, as prescribed in 9.1 (i) plus per square foot	0.96
(v) For transparencies for overhead projectors	
8" × 10"	9.87
9.2 For colour prints and transparencies	
(i) For prints 5" × 7"	19.63
6" × 8"	22.20

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Item £	Fee
8" × 10"	28.30
(ii) For transparencies 35mm (mounted)	6.53
5" × 7"	25.79
8" × 10"	37.11
Miscellaneous reprographic and photographic charges	
10.1 Work requiring special attention or any reprographic or photographic service not mentioned in this schedule and which the Public Record Office is able to undertake	
Per hour of staff time	13.00
10.2 Work requiring special attention or any reprographic or photographic service not mentioned in this schedule, which the Public Record Office is able to undertake and supply for commercial purposes	
Per hour of staff time	21.00
10.3 Handling Charge Per document or film	2.00
10.4 Packing Per package in addition to any postal charges properly incurred	0.28
10.5 Hand colouring of maps Per hour of staff time	13.00
Minimum charge	6.50

EXPLANATORY NOTE

(This note is not part of the Regulations)

The Regulations replace the Public Record Office (Fees) Regulations 1986 and prescribe the full range of fees to be charged for authentication of copies of records and for other services provided by the Public Record Office.