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STATUTORY INSTRUMENTS

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1973 No. 1813 (S.141)

**EDUCATION, SCOTLAND**

**Caithness Educational Trust Scheme 1973**

*Made* - - - - - 25th October 1973

*Coming into Operation* 25th October 1973

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In exercise of the powers conferred on him by section 118(1) of the Education (Scotland) Act 1962(a) and section 125(2) of the said Act as substituted by section 19 of the Education (Scotland) Act 1969(b) and all other powers enabling him in that behalf and after—

- (a) preparing a draft scheme for the future management of the endowment known as the Caithness Educational Trust Scheme, 1936, and of the endowments described opposite to serial numbers 2 to 22 respectively in column (1) of Schedule 1 to this scheme,
- (b) carrying out the procedure specified in section 125(1) of the said Act, and
- (c) no objections or proposed amendments to the draft scheme having been received by him,

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(a) 1962 c. 47.

(b) 1969 c. 49.

the Secretary of State hereby makes the following scheme:—

## PART I

### CITATION AND INTERPRETATION

#### *Citation*

1. This scheme may be cited as the Caithness Educational Trust Scheme 1973.

#### *Interpretation*

2.—(1) In this scheme, unless the context otherwise requires—

“approved plan” means the plan which has been approved by the Secretary of State in terms of section 22 and is for the time being in force;

“County” means the County of Caithness;

“County Council” means the County Council of the County of Caithness acting as the governing body of the Caithness Educational Trust;

“Education Committee” means the Education Committee of the County Council of the County of Caithness;

“Scheme of 1936” means the Caithness Educational Trust Scheme 1936, approved by His late Majesty King George VI in Council on 2nd February, 1937, and

“Trust” means the Caithness Educational Trust.

(2) The Interpretation Act, 1889(a), shall apply for the interpretation of this scheme as it applies for the interpretation of an Act of Parliament.

(3) References in this scheme to any enactment or scheme shall, except where the context otherwise requires, be construed as references to that enactment or scheme as amended by or under any other enactment or scheme or as contained in any other enactment or scheme substituted for that enactment or scheme.

(4) References in this scheme to a section, schedule, part or column shall, except where the context otherwise requires, be construed as references to a section of or a schedule to this scheme or a part or column of such a schedule as the case may be.

## PART II

### VESTING OF ENDOWMENTS AND AUGMENTATION OF TRUST

#### *Vesting of endowments and augmentation of Trust*

3. From and after 25th October 1973 the following endowments shall be amalgamated with the Caithness Educational Trust, that is to say:—

(a) the endowments named opposite to serial numbers 1 to 19 in Part I of Schedule 1, being endowments already vested in the County Council, and

(b) the endowments named in Part II of Schedule 1, which shall be and are hereby transferred to and vested in the County Council without the necessity of any new instrument or conveyance.

The said Trust as so augmented shall be held, administered and applied by the County Council exclusively in accordance with the provisions of this scheme.

#### *Annual payments into Trust*

4.—(1) The endowments listed in Part III of Schedule 1 shall remain vested in their respective Trustees.

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(a) 1889 c. 63.

(2) The said Trustees shall continue to pay each year to the County Council the sums shown in column (3) opposite the name of the respective Trustees shown in column (2) all of Schedule 2. The sums so paid shall form part of the income of the Trust.

#### *Titles to property transferred*

5.—(1) Without prejudice to anything contained in section 3, if the County Council think fit to complete a title to any part of the heritable property transferred to them under paragraph (b) of the said section by expeding a notarial instrument or notice of title or otherwise, this scheme shall be deemed to be and may be used as a general disposition or assignation as the case may be of such heritable property in favour of the County Council.

(2) Without prejudice to anything contained in section 3, any person in whose name any part of the moveable property transferred to the County Council by virtue of paragraph (b) of the said section is registered shall if so required by the County Council execute a transfer of the said property in favour of the County Council.

#### *Transfer of cash balances, books and papers*

6.—(1) The trustees or other governors of the endowments transferred to the County Council under paragraph (b) of section 3 shall, within such period after 25th October 1973 as may be agreed with the County Council, or failing agreement, as may be decided by the Secretary of State, transfer to the County Council all cash balances to which they have right as such trustees or other governors together with all books, deeds and papers which in the opinion of the said trustees or other governors relate wholly or mainly to any of the said endowments. If the trustees or other governors of any endowment retain any books, deeds or papers relating partly to the endowment, the said trustees or other governors shall afford the County Council reasonable access to the said books, deeds or papers. If the said trustees or other governors transfer or make over any books, deeds or papers relating partly to matters other than the said endowment, the County Council shall afford the trustees or other governors reasonable access to the said books, deeds or papers.

(2) The transfer of any endowment under paragraph (b) of section 3 and the transfers relating to that endowment to be made under the last foregoing subsection shall be subject to the following conditions:—

- (a) the County Council shall discharge such lawful debts of the endowment as remain unpaid by the said trustees or other governors, provided that the liability of the County Council to discharge the said debts shall be limited to the amount that can be realised from the assets of the endowment, and
- (b) after the accounts of the endowment have been audited by the auditor appointed by the said trustees or other governors, and have been found correct, the County Council shall grant to the said trustees or other governors a discharge of their intromissions with the funds of the endowment.

### PART III

#### ADMINISTRATIVE ARRANGEMENTS

##### *Continuance of County Council as governing body*

7. For the purpose of carrying this scheme into effect the County Council shall continue to be the governing body of the Caithness Educational Trust.

### *Business arrangements*

8. The business of the Caithness Educational Trust shall stand referred to the Education Committee of the County Council, and the County Council before exercising any power conferred upon them under this scheme shall, unless in their opinion the matter is urgent, receive and consider the report of the Education Committee with respect to the matter in question, provided always that it shall be in the power of the County Council to delegate any or all of their said powers to the Education Committee. The said business may be transacted either at ordinary meetings of the County Council or of the Education Committee or at meetings summoned for the purpose which shall be convened and conducted according to the ordinary rules and practice of the County Council or of the Education Committee.

### *Rules and standing orders*

9. It shall be in the power of the County Council to make such rules and standing orders as they think fit for the exercise of their functions under this scheme, provided that the said rules and standing orders shall not be inconsistent with the provisions of this scheme.

### *Conditions of award of bursaries, etc.*

10.—(1) When awarding bursaries, scholarships or grants under this scheme, the County Council shall—

(a) satisfy themselves by such means as they think fit of the attainment, merit and promise of each candidate to whom they make an award; for this purpose they may take into account the candidate's academic record at school, university or other institution of further or higher education, and

(b) have regard to the financial circumstances of each candidate and to the expenses likely to be incurred by him and take account of any other bursaries or grants awarded to the candidate.

(2) Each bursary or scholarship shall be tenable for one year and it shall be in the power of the governing body to extend the period of tenure from year to year provided that they are satisfied with the progress being made by the holder of the award.

### *Limitation of value of awards*

11. The amount of any award under this scheme to a person who holds, or is to hold, a scholarship or other allowance which is paid out of monies provided by Parliament or out of any fund aided by grants from Parliament shall not be such as may cause the said scholarship or other allowance to be reduced.

### *Withdrawal of awards*

12. The County Council shall require the holder of any bursary, scholarship or grant under this scheme to satisfy them that he is making satisfactory progress in his course of study. If in the opinion of the County Council any such holder shall be guilty of serious misconduct or shall fail to make reasonable progress, the County Council may withdraw the bursary, scholarship or grant or suspend the holder from the benefits thereof, and their decision in any such case shall be final.

### *Names of founders*

13. The County Council shall as far as possible associate the names of the founders of the endowments to which this scheme relates with the awards and grants made under this scheme.

## PART IV

### FINANCIAL ARRANGEMENTS

#### *Powers of investment*

14. In regard to the investment of the funds constituted or continued by this scheme, or of additional endowments received in terms of section 15, the County Council shall have all powers competent to them under the Common Law of Scotland as a body corporate.

#### *Additional donations*

15. It shall be in the power of the County Council to receive donations, legacies, annuities, subscriptions and other gifts (hereinafter referred to as "additional donations") for the purposes of this scheme, or for purposes connected therewith. Such additional donations shall be applied in accordance with the directions of the respective testators or donors. In the absence of any specific direction relating thereto the County Council shall add any additional donation to the capital or the income of the Trust or in such proportions as they think fit to both the said capital and income.

#### *Redemption of periodical payments*

16. Where any annual or other periodical payment is made to the County Council under any deed of mortification or other instrument or under this scheme, it shall be lawful for the County Council to enter into an agreement with the debtor in the obligation for the redemption of the said payment, provided that the sum to be paid to the County Council shall be sufficient when invested under the powers contained in section 14 of this scheme to yield an income equivalent to the said payment.

#### *Variation of preferences, etc.*

17. If at any time the ratio between the income of the endowment and the sums set forth in this scheme shall be materially altered by an increase or decrease in the said income, it shall be in the power of the County Council, with the approval of the Secretary of State, to restore the said ratio by making an increase or decrease in the said sums.

## PART V

### PURPOSES OF THE TRUST

#### 1. *Application of Income*

#### *Application of income*

18.—(1) The County Council, after paying the necessary expenses of management and the burdens and taxes affecting the Trust shall in each financial year apply as nearly as possible the whole of the free income of the Trust, including any balance carried forward from the previous financial year under subsection (2) of this section, in the following manner:—

- (a) they shall make the special payments set forth in Schedule 3 of this scheme;
- (b) they shall pay the bursaries and prizes to be awarded under sections 19, 20 and 21 of this scheme, and
- (c) they shall apply the balance of the free annual income in conformity with plans to be approved from time to time in accordance with section 22 of

this scheme, provided always that no expenditure shall be incurred under the approved plan in relief of expenditure which would in the absence of the endowment ordinarily be incurred from any other fund.

(2) If at the end of any financial year there is an unexpended balance of income it shall be in the power of the County Council to carry the said balance or part thereof forward to the following financial year or to add the said balance or part thereof to the capital of the Trust.

## 2. *Special Purposes*

### *Rhind Bursaries*

19. (1) The County Council shall each year expend a sum not exceeding £460 in awarding Rhind Bursaries of such annual value as they think fit, to girls who are undertaking or are about to undertake courses in domestic economy at further education centres or central institutions in Scotland.

(2) (a) The bursaries shall be awarded to girls either or both of whose parents are dead or are unable to work owing to illness or accident or who have disappeared.

(b) Preferences shall be given to girls born or whose parents were or are ordinarily resident in the area comprising the Parishes of Wick, Canisbay, Dunnet, Bower and Watten and the Bruan district of the Parish of Latheron.

(c) Thereafter preference shall be given to girls born or whose parents were or are ordinarily resident in the remainder of the County.

(3) (a) Should there be no suitable candidates wishing to undertake courses in domestic economy, the bursaries may be awarded to boys and girls who are undertaking or about to undertake courses of instruction at further education centres or central institutions in Scotland.

(b) The order of preference for such candidates shall be as detailed in subsection (2) above.

### *Bursaries*

20. (1) The County Council shall, as vacancies occur, award the bursaries named in column (2) of Schedule 4, to persons who are attending or are about to attend a course leading to graduation at a Scottish University and who conform to the descriptions set forth in column (3) opposite column (2) of the said Schedule.

(2) The annual value of the bursaries shall be the sums specified in column (5) and the amounts to be expended each year on the bursaries shall be as near as possible the sums set forth in column (4) opposite the bursaries specified in column (2) all of Schedule 4.

(3) If the County Council are unable to spend the sums set forth in column (4) on bursaries in any year, they shall pay the unexpended balance of annual income in respect of the bursaries shown at:—

(a) serial numbers 1-4 inclusive of column (1) of Schedule 4 to the head teacher of Wick High School;

(b) serial number 5 of column (1) of Schedule 4 to the head teacher of Thurso High School, and

(c) any sums received under the above subsections (a) and (b) shall be used for educational projects at Wick High School and Thurso High School respectively. Such sums shall be additional to funds which the County Council as Education Authority may reasonably be expected to provide for such purposes.

### *Prizes*

21.—(1) Subject to the following subsections of this section the County Council shall award annually the prizes described in Schedule 5. The number, sums to be expended, beneficiaries and special conditions of a specific prize shall be as stated in columns (3), (4), (5) and (6) respectively opposite to the name of that prize in column (2) of Schedule 5.

(2) If any school mentioned in column (5) of Schedule 5 is discontinued in whole or in part, it shall be in the power of the County Council to award prizes attached thereto to pupils attending the school or schools to which the majority of the pupils formerly attending the school or part of a school which has been discontinued were transferred.

(3) It shall be in the power of the County Council to decide the particular form a prize shall take.

(4) In awarding a prize to the pupils of any school the County Council shall have regard to the views of the head teacher of that school, who before submitting his views shall consult the teachers concerned.

(5) If the award of prizes is discontinued in any school mentioned in column (5) of Schedule 5 it shall be in the power of the County Council to expend the sum stated in column (4) opposite the name of the prize in column (2) of the said Schedule, on the promotion of educational projects by or in connection with that school. Such sums shall be additional to funds which the County Council as Education Authority may reasonably be expected to provide for similar purposes. Wherever possible the projects should be allied to the subject or department shown in column (6) of Schedule 5.

### *3. Plan Purposes*

#### *Submission and approval of plans*

22.—(1) The County Council shall within twelve months from 25th October 1973 prepare and submit for the approval of the Secretary of State a plan for the exercise of their powers under sections 24 to 40, both inclusive. They may at any time, and shall if and when so required by the Secretary of State, prepare and submit for his approval a revised plan or an amendment of the existing plan. Plans shall be in the form prescribed in Schedule 6 and shall be completed in accordance with the instructions given in the said Schedule. The County Council shall furnish the Secretary of State with such additional information as he may require.

(2) The Secretary of State may, after considering any representations made to him on the subject by any party interested and after such consultation if any, as he considers necessary, approve with or without amendment the plan, revised plan or amendment submitted to him under this section, and thenceforth it shall be the duty of the County Council to carry the same into effect as so approved and in so doing to give effect to the provisions of section 23 relating to preferences.

#### *Preferences for certain beneficiaries*

23.—(1) In respect of the interests formerly enjoyed by persons ordinarily resident in the area or pupils of the school named in column (2) (in this section referred to as "the beneficiaries") in the sums set forth in column (3) under the endowments named in column (4) opposite to the respective serial numbers in column (1), all of Schedule 7, the County Council shall in each financial year, if they are satisfied that the whole or part of the sum set forth opposite to a serial number can usefully be expended under the provisions of the approved plan for



the benefit of the beneficiaries described opposite to the said serial number, apply not less than the said sum or the said part thereof, as the case may be, for the benefit of the said beneficiaries.

(2) If any school named in column (2) of the said Schedule is discontinued, it shall be in the power of the County Council to make the payment of the sum set forth in column (3) opposite to the respective serial number in column (1) to the school to which the pupils formerly attending the discontinued school were transferred.

#### *Post-graduate scholarships*

24. The County Council may award scholarships of such annual value as they think fit for research work or for advanced or special study to persons ordinarily resident in the County who are of high attainment and promise and who have graduated at a university or obtained an associateship or diploma of a central institution or a corresponding qualification of another appropriate institution. The County Council may as a condition of the award of any such scholarship require a candidate to submit for their approval a programme of the work or study to be undertaken by him.

#### *Bursaries for higher education*

25. The County Council may award bursaries of such annual value as they think fit to persons ordinarily resident in the County, who are about to enter or who are in attendance at a university, or any institution of further or higher education, or who are about to register or have registered for Open University courses.

#### *Grants for second or subsequent degrees*

26. The County Council may make grants to persons ordinarily resident in the County who have obtained a degree, associateship, diploma or certificate of a university or other institution of further or higher education to enable them to obtain a second degree, associateship or other qualification.

#### *Grants for mature students*

27. The County Council may make grants to enable persons ordinarily resident in the County to prepare for entrance to a university or institution of further or higher education. Recipients of such grants shall be persons of 18 years of age or over who do not possess the qualifications necessary for entry into such a university or institution.

#### *Grants for student apprentices and trainees*

28. The County Council may make grants to persons ordinarily resident in the County who, in preparation for entrance to a trade or profession, are being trained by apprenticeship or who have enrolled in a course of instruction at a university or other institution of further or higher education for the purpose of enabling such persons to obtain books, instruments, tools, kits or personal equipment and to meet any other expenditure, including expenses of maintenance, necessarily incurred by them.

#### *Travel scholarships*

29. The County Council may award travel scholarships of such annual value as they think fit to persons ordinarily resident in the County who require financial

aid to enable them to travel furth of Scotland to a university or any institution of further or higher education approved by the County Council, to stay at or near such university or institution while undergoing a course of study, to pay any fees which may be charged for such course, and to obtain any necessary books or instruments.

#### *Travel grants*

30. The County Council may make grants to persons ordinarily resident in the County to enable them to travel either in Great Britain or abroad for any purpose of an educational nature. The County Council shall require applicants for such grants to submit for their approval a statement of the purposes for which the journey is to be undertaken, the places to be visited and the probable length of absence from home.

#### *Educational travel*

31. The County Council may make grants to persons ordinarily resident in the County who are or have during the immediately preceding session been pupils attending secondary schools or young persons attending further education centres or who are members of youth organisations approved for the purposes of this section by the County Council to enable them to become members of parties organised by any body or person approved by the County Council for the purpose of travelling in Great Britain or abroad, provided that the County Council are satisfied that the proposed journey is likely to be for the educational benefit of the persons applying for the grants.

#### *Educational excursions*

32. The County Council may incur expenditure in defraying or assisting to defray the expenses of organised educational excursions for the benefit of pupils attending schools and young persons attending further education centres in the County. Without prejudice to the generality of the powers of the County Council under this section, the said excursions may include visits to places of historical interest, museums, art galleries, zoological gardens, nature trails, factories, workshops, exhibitions, ships or any other places, and also attendances at lectures, concerts, performances, functions and displays from which the said pupils and young persons are in the opinion of the County Council likely to derive educational benefit.

#### *Special equipment*

33. The County Council may make grants for improving the efficiency of education in any of the public schools or further education centres in the County by providing or assisting to provide special equipment for such schools or centres in supplement to that which the County Council as Education Authority may reasonably be expected to supply.

#### *Sports facilities*

34.—(1) The County Council may incur expenditure in assisting to provide and maintain playing fields, swimming baths and other areas and accommodation for sport and recreation, with any necessary pavilions and other facilities, for the benefit of children and young people resident in the County.

(2) They may also assist in defraying travelling expenses of school teams and the expense of inter-school sports meetings, and in providing such apparatus and equipment, including personal equipment and sports clothing as they think fit.

*Support of clubs, societies and organisations*

35. The County Council may make grants to clubs, societies and organisations in the County which include among their functions activities of an educational nature. The said grants shall be used for the purpose of promoting or assisting in the promotion of such educational activities.

*Adult education*

36. The County Council may incur expenditure in promoting adult education in the County—

- (a) by organising or assisting to organise lectures, seminars or other suitable forms of tuition or group learning, by paying or assisting to pay the fees, travelling expenses and personal expenses of lecturers, tutors or other leaders, and by defraying or assisting to defray other expenditure necessarily incurred in this connection, and
- (b) by making grants to persons ordinarily resident in the County who require financial aid to enable them to attend any institution or organised course for adult education.

*Promoting education in drama*

37. The County Council may incur expenditure in promoting education in drama among persons ordinarily resident in the County—

- (a) by establishing, maintaining and equipping or assisting to establish, maintain and equip dramatic groups composed wholly or mainly of the said persons;
- (b) by assisting to establish and maintain a library of plays suitable for performance by such groups and of appropriate sound recordings and other visual/aural aids;
- (c) by granting assistance to any of the said persons who show exceptional promise in dramatic art and who require financial aid to enable them to obtain special tuition or to pursue private study under such conditions as may be approved by the County Council, and
- (d) by organising and defraying or assisting to organise and defray the expenses of dramatic performances and of lectures and demonstrations in dramatic art.

*Promoting education in music*

38. The County Council may incur expenditure in promoting education in music among persons ordinarily resident in the County—

- (a) by establishing, maintaining and equipping or assisting to establish, maintain and equip choirs, orchestras, bands and instrumental groups, composed wholly or mainly of the said persons;
- (b) by granting assistance to any of the said persons who show exceptional promise in vocal or instrumental music and who require financial aid to enable them to acquire, where necessary or desirable, a musical instrument and to obtain special tuition or to pursue private study under such conditions as may be approved by the County Council, and
- (c) by organising and defraying or assisting to organise and defray the expenses of concerts and of musical performances and music lectures for the educational benefit of pupils attending schools, and of other persons ordinarily resident in the County.

*Promoting education in the visual arts*

39. The County Council may incur expenditure in promoting education in the visual arts among persons ordinarily resident in the County—

- (a) by establishing and maintaining or assisting to establish and maintain a collection of works of art of which the whole or part shall be available for circulation among the educational establishments in the County;
- (b) by granting assistance to any of the said persons who show exceptional promise in any of the visual arts and who require financial aid to enable them to obtain special tuition or to pursue private study under such conditions as may be approved by the County Council, and
- (c) by organising and defraying or assisting to organise and defray the expenses of art exhibitions and of lectures and demonstrations on any of the visual arts.

*Educational experiments and research*

40. The County Council may incur expenditure in assisting such bodies and persons as may be approved by them to undertake educational experiments and research which in the opinion of the County Council will be for the educational benefit of persons ordinarily resident in the County.

PART VI

MISCELLANEOUS PROVISIONS

*Continuation of benefits*

41.—(1) Any person who at 25th October 1973 is a beneficiary under any of the endowments to which this scheme relates shall continue to enjoy the benefit thereof subject always to the conditions under which it was awarded.

(2) Until the first plan approved under this scheme comes into operation the County Council shall continue to give effect to the plan approved under the Scheme of 1936.

*Copies of scheme*

42. The County Council shall maintain a supply of printed copies of this scheme and shall cause a copy to be kept available for inspection by any member or officer of the County Council and of the Education Committee and copies shall be sold at a reasonable price to all persons applying for them.

*Revocation*

43. The Scheme of 1936 shall cease to have effect on 25th October 1973.

Given under the seal of the Secretary of State for Scotland.

(L.S.)

Scottish Education Department,  
St Andrew's House,  
Edinburgh.  
25th October 1973.

J. F. McClellan,  
Assistant Secretary.

SCHEDULE 1

Sections 3 and 4

PARTICULARS OF ENDOWMENTS TO WHICH THE SCHEME RELATES

Serial No. (1)	Name of Endowment (2)	Designation of Founders (3)	Governing Instrument (4)
PART I			
ENDOWMENTS ALREADY VESTED IN THE COUNTY COUNCIL			
1.	<p>Caithness Educational Trust comprising:—</p> <p>(a) Alexander's Bequest</p> <p>(b) Calder's Bequest</p> <p>(c) Dunnet Memorial Scholarship Fund</p> <p>(d) Geddes' Bequest</p> <p>(e) Harper's Bequest</p> <p>(f) Innes' Bequest</p> <p>(g) Innes' Mortification</p> <p>(h) Keith's Bequest</p> <p>(i) Kinderspiel Medal Fund</p> <p>(j) Macdonald's Bequest</p> <p>(k) Miller Bequest</p> <p>(l) Miller's Prize Fund</p> <p>(m) Miller's Gift</p> <p>(n) Miller Institution Endowment etc.</p> <p>(o) Miller Institution Library Endowment</p> <p>(p) Oswald's Bequest</p> <p>(q) Pilkington's Endowment</p> <p>(r) Rhind's Bequest</p> <p>(s) Sutherland Memorial Medal Fund</p>	<p style="text-align: center;">—</p> <p>John Alexander, MD, Wick Mrs. Janet Coghill or Calder, Pulteneytown, Wick</p> <p>Subscribers to the fund</p> <p>Malcolm Geddes, Wick Donald Harper, Wick Robert Innes, Halkirk William Innes of Sandside Peter Keith, West Canisbay</p> <p>Subscribers to the fund George Macdonald, Thurso Daniel and Alexander Miller, Thurso Rev Alexander Miller, DD, Buckie Alexander Miller, Thurso Alexander Miller, Thurso; Miss Barbara Innes, Aberdeen, and William Brims, Thurso Rev Alexander Miller, DD, Buckie</p> <p>George Oswald, Scotstoun Thomas Pilkington of Sandside Alexander Henry Rhind of Sibster</p> <p>Subscribers to the fund</p>	<p>Caithness Educational Trust Scheme 1936</p>

SCHEDULE 1—*continued*

<i>Serial No.</i> (1)	<i>Name of Endowment</i> (2)	<i>Designation of Founders</i> (3)	<i>Governing Instrument</i> (4)
<i>PART 1—(continued)</i>			
	<p>(<i>t</i>) Sutherland's Bequest</p> <p>(<i>u</i>) Taylor's Bursary Endowment</p> <p>(<i>v</i>) Thomson's Bequest</p> <p>(<i>w</i>) Thurso Benevolent Institution Endowment</p> <p>(<i>x</i>) Traill School Fund</p> <p>(<i>y</i>) Wick Educational Trust</p>	<p>James Hoggan Clark Sutherland, Carlton, Victoria, Australia</p> <p>Joshua Shepherd Taylor, sometime Planter, Rajmahal, Bengal</p> <p>Mrs Thomson, Latheron</p> <p>Captain George Carnabay, Thurso; David Sinclair, Thurso;</p> <p>Mrs Henderson of Stemster; and Others</p> <p>Mrs Mary Dehany Sinclair Traill and Miss Margaret Traill of Castlehill and Rattar</p> <p>Mrs Helen Scarlet or Malcolm</p>	
14	2.	William Black Memorial Prize Fund	Subscribers to the fund
Letter dated 11 June 1962 from Halkirk Village Council setting forth trust purposes.	3.	Bruce Medal Fund	Alexander Bruce
Minute of Meeting of Latheron District School Management Committee dated 28 November 1938.	4.	Bertie Bruce Fund	Miss Christina C Bruce
Letter dated 17 January 1952, setting forth trust purposes.	5.	Buik Bursary and Medal Funds	Colonel Edward G Buik, Wick
Trust Disposition and Settlement dated 8 July 1931, and recorded in the Sheriff Court Books at Wick on 19 August 1935.	6.	The Campbell Prize Fund	Miss E M Campbell, Wick
Will dated 9 November 1961, and registered in the Sheriff Court Books at Wick on 29 November 1961.			

7.	Dunbar Bursary Bequest	Donald H Dunbar, Leith	Trust Disposition and Settlement dated 5 April 1924, and registered in the Books of Council and Session on 29 October 1924.
8.	Alexander McGregor Achavanich School Gift	Alexander McGregor, Larbert	Deed of Gift dated 25 November 1920.
9.	Manson Prize Fund	Miss Margaret M Manson, Halkirk	Letter dated 6 April 1946, setting forth trust purposes.
10.	William Manson Medal Fund	William Manson, Wick	Letter dated 9 June 1927, setting forth trust purposes.
11.	Miller Academy Medal and Prize Fund	Subscribers to the Miller Academy Funds	Letter dated 31 May 1962, setting forth trust purposes.
12.	Milligan—Rhind Prize Fund	Mrs J Milford, Strathtay, Perthshire	Minute of Meeting of the Education Committee of Caithness County Council dated 5 April 1967.
13.	Murray Memorial Prize Fund	Miss C C Murray, Castletown	Letter dated 17 October 1966, setting forth trust purposes.
14.	Mrs S A Murray Bequest	Mrs Susan A Murray	Will registered on 10 October 1947 in Bloemfontein, South Africa.
15.	Jessie Paton and Donnie Bryden Bursary Fund	Donald Sutherland, Wick	Will dated 2 August 1937, and registered in the Sheriff Court Books at Wick on 1 October 1941.
16.	Quoybrae Goodwill Fund	Donald Alexander, JP, Quoybrae	Statement of Trustees dated 11 January 1926 setting forth trust purposes.
17.	James Sutherland, Madras, Prize Fund	Miss Marjory Sutherland, Halkirk	Minute of Meeting of Caithness Education Authority dated 8 February 1927.

SCHEDULE 1—*continued*

<i>Serial No.</i> (1)	<i>Name of Endowment</i> (2)	<i>Designation of Founders</i> (3)	<i>Governing Instrument</i> (4)
<i>PART I—(continued)</i>			
18.	William Gunn Sutherland Memorial Prize	Mrs Elizabeth Sutherland, Halkirk	Letters dated 15 and 23 May 1946, setting forth trust purposes.
19.	William and Alexander Taylor Prize Fund	Miss J Taylor, Halkirk	Minute of Meeting of the Education Committee of the County Council dated 16 April 1958.
<i>PART II</i>			
ENDOWMENTS TRANSFERRED TO THE COUNTY COUNCIL			
20.	William Campbell Memorial Fund	Subscribers to the fund	None available.
21.	Tait Memorial Prize in English	Mr Tait of Messrs Malcolm and Tait, Thurso	None available.
22.	Canon Walker Memorial Prize in Classics	—	None available.
<i>PART III</i>			
ENDOWMENTS REMAINING VESTED IN OTHER TRUSTEES FROM WHICH THE CAITHNESS EDUCATIONAL TRUST HAS VESTED RIGHT TO ANNUAL PAYMENTS			
23.	Kirk's Mortification	John Kirk, Wick	Schemes Nos 266 and 267 of the Commissioners under the Educational Endowments (Scotland) Act 1882, both approved by Her late Majesty Queen Victoria in Council on 29 June 1888 and Scheme No 268 of the said Commissioners approved by Her late Majesty Queen Victoria in Council on 17 May 1888.



24.	Hallawall's Bequest	William Hallawall	Scheme approved by a Decree of the Court of Session dated 18 November 1899.
25.	Swarclett Fund	Daniel Miller, Skinnet	Scheme No 163 of the Commissioners under the Educational Endowments (Scotland) Act 1882, approved by Her late Majesty Queen Victoria in Council on 10 November 1886.

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SCHEDULE 2

Section 4

ANNUAL PAYMENTS TO THE TRUST

<i>Serial Number</i>	<i>Name of Trustees</i>	<i>Amount of Annual Payment</i>	<i>Creditors prior to the Scheme of 1936</i>	<i>Section of the Scheme of 1936 under which the payments were formerly made</i>	<i>Relative Serial Number of Schedule 1</i>
(1)	(2)	(3)	(4)	(5)	(6)
1.	The Trustees acting under the Deed of Mortification by the Trustees of John Kirk, Wick dated 28 December 1868.	One half of the free annual income of Kirk's Mortification	School Boards of the Parish of Bower and the Parish of Canisbay and their statutory successors.	Subsection (2) of section 1.	23
2.	The Governors of the Highlands and Islands Educational Trust reconstituted under the Highlands and Islands Educational Trust Scheme 1969.	£22	The Governors of Wick Educational Trust	Subsections (3) of section 1.	24
3.	The Trustees acting under the Disposition and Deed of Mortification by Daniel Miller dated 3 March 1826.	One half of the free annual income of the Swarclett Fund.	School Board of the Parish of Thurso and their statutory successors.	Subsection (4) of section 1.	25

SCHEDULE 3  
SPECIAL PAYMENTS

Section 18(1)(a)

<i>Serial Number</i>	<i>Payments to be made</i>	<i>Relative Serial Number in Schedule 1</i>
(1)	(2)	(3)
1.	The County Council shall pay each year the sum of £7.50 to the head teacher of Thurso, Miller Academy, to be used in purchasing books for the school library.	1(o)
2.	The County Council shall pay each year the sum of £6.40 to the head teacher of Castletown Primary School to be used in purchasing books for the school library.	14
3.	The County Council shall pay each year the sum of £4.30 to the teacher of the class of youngest pupils at Lybster Primary School for a Christmas treat for the pupils.	4
4.	The County Council shall pay each year the sum of £3 to the head teacher of Lybster Primary School to be used for a Christmas treat for the pupils.	8
5.	The County Council shall pay each year the sum of £28.50 to the Director of Social Work for the County to be used by him in helping children in need and whose parents or guardians are ordinarily resident in the Burgh of Wick.	1(e)
6.	The County Council shall pay each year the sum of £15 to the Director of Social Work for the County to be used by him in helping children in need and whose parents or guardians are ordinarily resident in the Parish of Bower.	1(k) and 23

SCHEDULE 4

Section 20

BURSARIES

<i>Serial Number</i> (1)	<i>Name of Bursary</i> (2)	<i>Description of Persons to whom Bursary may be awarded</i> (3)	<i>Sum to be Expended Annually</i> (4)	<i>Annual Value of each Bursary</i> (5)	<i>Relative Serial Number of Schedule 1</i> (6)
1.	Buik Bursary	Pupils who are natives of the Parish of Wick and are attending Wick High School	£33-00	£33-00	5
2.	Dunbar Bursary	Persons who are ordinarily resident in the Parish of Latheron.	£11-30	£11-30	7
3.	Dunnet Memorial Bursary	Persons who have been educated at any of the schools in the Parish of Bower	£28-00	£28-00	1(c)
4.	Jessie Paton and Donnie Brydon Bursary	Persons who are ordinarily resident in the Parish of Latheron	£33-30	£33-30	15
5.	John Taylor Bursary	Natives of the Parish of Thurso	£135-00	£45-00	1(u)

SCHEDULE 5

Section 21

PRIZES

<i>Serial Number</i>	<i>Name of Prize</i>	<i>Number to be Awarded Annually</i>	<i>Sum to be Expended Annually</i>	<i>Beneficiaries</i>	<i>Special Conditions</i>	<i>Serial Number in Schedule 1</i>
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	William Black Memorial Prize	1	£ 4.40	Pupils attending Halkirk Primary School	The prize shall be awarded to the best pupil in the top class.	2
2.	Bruce Medal	1	3.10	Pupils attending Lybster Primary School	The prize shall be awarded to the best pupil in the top class.	3
3.	Buik Medal	1	6.60	Pupils attending Wick High School	The prize or prizes shall be awarded for one or more science subjects.	5
4.	Campbell Prize	1	5.60	Pupils attending Pulteneytown Academy	The prize shall be awarded to the pupil in the highest class who, in the opinion of the head teacher, makes the most satisfactory progress	6
5.	William Campbell Memorial Prize	1	6.10	Pupils attending Lybster Primary School	The prize shall be awarded to the second best pupil in the top class	20
6.	Kinderspiel Medal	1	1.00	Pupils attending Wick High School	The prize shall be awarded for English	1(i)

SCHEDULE 5—continued

<i>Serial Number</i>	<i>Name of Prize</i>	<i>Number to be Awarded Annually</i>	<i>Sum to be Awarded Annually</i>	<i>Beneficiaries</i>	<i>Special Conditions</i>	<i>Serial Number in Schedule 1</i>
(1)	(2)	(3)	(4)	(5)	(6)	(7)
7.	Manson Prize	1	£ 1·20	Pupils attending Halkirk Primary School	The prize shall be awarded to the best pupil in the top class	9
8.	William Manson Medal	1	2·00	Pupils attending Wick High School	The prize shall be awarded to the best pupil in Mathematics	10
9.	Miller Academy Medal and Prize	—	7·00	Pupils attending Miller Academy	The prize or prizes shall be awarded to the best pupils in the top class	11
10.	William Miller Medal and Prize	—	11·50	Pupils attending Thurso High School	The prize shall be awarded to a pupil in the final year of the secondary course who intends to continue further education at a University, Central Institution or Training College and who in the opinion of the headmaster best merits the award	1(i)
11.	Milligan—Rhind Prize	1	3·10	Pupils attending Wick High School	The prize shall be awarded to the best pupil in English Composition	12

12.	Murray Memorial Prize	1	3·10	Pupils attending Castletown Primary School	The prize shall be awarded to the best pupil in English in the top class	13
13.	Hector Sutherland Memorial Medal	1	8·25	Pupils attending Wick High School	The prize shall be awarded for English	1(s)
14.	James Sutherland Madras Prize	1	1·00	Pupils attending Halkirk Primary School	The prize shall be awarded to the best pupil in English	17
15.	William Gunn Sutherland Memorial Prize for Leadership	1	1·20	Pupils attending Halkirk Primary School	The prize shall be awarded to a boy showing qualities of good leadership	18
16.	William and Alexander Taylor Prize	1	5·10	Pupils attending Halkirk Primary School	—	19
17.	Canon Walker Memorial Prize	1	1·50	Pupils attending Thurso High School	—	22

SCHEDULE 6

Section 22

PRESCRIBED FORM OF PLAN  
Expenditure of Free Income (Section 18(1)(c))

Number of Section (1)	Heading of Section (2)	Maximum sum to be expended in each financial year (3)	Remarks (4)		
24	Post-graduate scholarships	£			
25	Bursaries for higher education				
26	Grants for second or subsequent degrees				
27	Grants for mature students				
28	Grants for student apprentices and trainees				
29	Travel scholarships				
30	Travel grants				
31	Educational travel				
32	Educational excursions				
33	Special equipment				
34	Sports facilities				
35	Support of clubs, societies and organisations				
36	Adult education				
37	Promoting education in drama				
38	Promoting education in music				
39	Promoting education in the visual arts				
40	Educational experiments and research				
	TOTAL			£	

*Instructions for Completion of Form*

*Column (3)*

Insert opposite to each section the maximum sum, if any, which the County Council propose to expend under the section in any financial year. The total in column (3) should exceed the estimated amount of the free income (including any balance carried forward from the previous financial year) available for expenditure under section 18(1)(c) by not less than 15 per cent. and not more than 25 per cent. of the said estimated amount.



SCHEDULE 7

Section 23

PREFERENCES

<i>Serial Number</i> (1)	<i>Beneficiaries</i> (2)	<i>Amount of Preference</i> (3)	<i>Endowments</i> (4)
1	Parish of Thurso	£ 170	Miller Institution Endowments etc, Thurso Benevolent Institution Endowment
2	Parish of Wick	166	Calder's Bequest, Geddes Bequest, Hallawall's Bequest, Wick Educational Trust
3	Parish of Canisbay	70	Keith's Bequest, Kirk's Mortification
4	Parish of Odrig	60	Miller's Gift, Traill School Fund
5	Parish of Bower	43	Calder's Bequest, Kirk's Mortification, etc
6	Thurso Miller Academy	34	Macdonald's Bequest
7	Parish of Watten	32	Alexander's Bequest, Calder's Bequest, Sutherland's Bequest, Quoybrae Goodwill Fund
8	Wick High School	25	Harper's Bequest
9	Parish of Reay	15	Innes' Mortification, Pilkington's Endowment
10	Parish of Latheron	7	Thomson's Bequest
11	Parish of Dunnet	3	Oswald's Bequest
12	Parish of Halkirk	2	Innes' Bequest