



Local Government (Scotland) Act 1947

CHAPTER 43

LOCAL GOVERNMENT (SCOTLAND) ACT 1947

PART I

CONSTITUTION AND ELECTIONS.

LOCAL GOVERNMENT AREAS.

- 1 Division into administrative areas.

COUNTY COUNCILS.

Constitution.

- 2 Establishment of county councils.
- 3 Constitution of county councils.

County Councillors.

- 4 Term of office of county councillors.

Election of County Councillors representing Landward Area.

- 5 Day of election of county councillors for landward area.
- 6 Division of landward area of county into electoral divisions.
- 7 Electors.
- 8 Polling districts.
- 9 Appointment of returning officer, etc..
- 10 Conduct of election of county councillors for landward area.
- 11 Expenses of election of county councillors for landward area.

Election of County Councillors representing Burghs.

- 12 Election of county councillors representing burghs.

Alteration of Number of County Councillors and of Electoral Divisions.

- 13 Alteration of number of county councillors and of electoral divisions.

Convener and Vice-Convener of County.

- 14 Convener and vice-convener of county.

TOWN COUNCILS.

Constitution.

- 15 Establishment of town councils.
16 Constitution of town councils.

Town Councillors.

- 17 Term of office of town councillors.

Election of Town Councillors.

- 18 Day of annual election of town councillors.
19 Burgh and ward elections.
20 Division of burgh into wards.
21 Alteration of wards in burgh.
22 Electors.
23 Polling districts.
24 Returning officer.
25 Conduct of election of town councillors.
26 Expenses of election of town councillors.
27 Provisions as to date of election in fishing burghs.

Provost, Magistrates, Honorary Treasurer and Judges of Police.

- 28 Election and term of office of provost.
29 Election and term of office of other magistrates.
30 Honorary treasurer.
31 Meeting for election of provost, bailies and honorary treasurer.
32 Acting chief magistrate in absence of provost.
33 Resignation of magistrate or honorary treasurer.
34 Filling of casual vacancies in case of provost, bailie, or honorary treasurer.
35 Magistrates exempted from serving on juries.
36 Appointment of town councillor to act as judge of police.
37 Provost, and &c. to go out of office on ceasing to be town councillor.

DISTRICT COUNCILS.

District Council Schemes and Constitution of District Councils.

- 38 District council schemes.

39 Establishment and constitution of district councils.

District Councillors.

40 Term of office of district councillors.

Election of Elected District Councillors.

41 Day of election of elected district councillors.

42 District council elections.

43 Division of electoral division into wards.

44 Electors.

45 Conduct of election of elected district councillors.

46 Expenses of election of elected district councillors.

Chairman and Vice-Chairman of District Council.

47 Chairman and Vice-Chairman of district council.

General.

48 Determination by lot in case of equality of votes in certain matters.

49 Publication of orders by Secretary of State under Part I.

PART II

GENERAL PROVISIONS AS TO MEMBERS OF LOCAL AUTHORITIES AND ELECTIONS.

Qualifications for Office.

50 Qualifications for nomination, election and holding office as member of local authority.

51 Re-election.

Disqualifications for Office.

52 Disqualifications for nomination, election and holding office as member of local authority.

53 Procedure in case of disqualification.

54 Validity of acts done by unqualified persons.

Declaration by member elected by Local Authority.

55 Declaration by member elected by local authority.

Resignation and Vacation of Office.

56 Resignation.

57 Vacation of office by failure to attend meetings.

Casual Vacancies.

58 Casual vacancies.

59 Filling of casual vacancies.

Miscellaneous Provisions as to Elections.

60 Right of candidate to use of schoolroom, and &c. at election.

61 Election not invalidated by non-compliance in certain cases.

- 62 Election valid unless questioned by election petition.
- 63 Election where poll countermanded on account of death of candidate.
- 64 Provision in case of non-election of local authority, and &c.
- 65 Provisions as to ballot boxes.
- 66 Saving for Elections (Scotland) (Corrupt and Illegal Practices) Act, 1890.

Offences.

- 67 Failure of returning officer, and &c. to conduct elections.
- 68 Offences in relation to nomination papers, ballot papers and ballot boxes.
- 69 Offence of personation.
- 70 Penalty for voting in more than one electoral division or ward.

PART III

MEETINGS, PROCEEDINGS AND OFFICES OF LOCAL AUTHORITIES.

Meetings and Proceedings.

- 71 Meetings and proceedings of local authorities, and &c.
- 72 Voting by county councillors.
- 73 Disability of member of local authority for voting on account of interest in contract, and &c.

Halls, Offices and Buildings.

- 74 Provision of halls, offices and buildings.
- 75 Use of schoolroom for district council meetings.

PART IV

OFFICERS.

Officers of County Council.

- 76 County clerk.
- 77 County treasurer.
- 78 County collector.
- 79 County medical officer of health and county sanitary inspector.
- 80 County surveyor.
- 81 County valuation assessor.
- 82 Appointment of other staff.
- 83 Appointment of depute or interim officers.

Officers of Town Council.

- 84 Town clerk.
- 85 Town chamberlain.
- 86 Burgh collector.
- 87 Burgh medical officer of health and burgh sanitary inspector.
- 88 Burgh surveyor, inspector of cleansing and inspector of lighting.
- 89 Clerk of burgh police court.
- 90 Burgh prosecutor.
- 91 Burgh valuation assessor.
- 92 Appointment of other staff.

93 Appointment of depute or interim officers.

Officers of District Council.

94 District council officers.

Officers of Joint Committee or Joint Board.

95 Officers of joint committee or joint board.

General.

96 Regard to be had to enactments relating to superannuation.

97 Local authority may regulate duties of officers, and &c.

98 Security to be given by officers.

99 Apportionment of loss due to defalcation of officer of local authority.

100 Notice of termination of appointments held during pleasure.

101 Member of local authority not to be appointed officer of authority or of committee or joint committee or joint board.

102 Disclosure by officers of interest in contracts.

103 Protection for officer of local authority acting in execution of duty.

104 Savings for existing officers, and &c.

PART V

ADMINISTRATIVE SCHEMES, COMMITTEES AND JOINT COMMITTEES.

Administrative Schemes.

105 Schemes for administration of functions in county and large burgh.

106 Contents of administrative scheme for education.

107 Contents of other administrative schemes.

Certain Statutory Committees of Local Authorities.

108 Education committee for county and county of city.

109 Sub-committees for management of educational establishments.

110 Roads committee in county.

111 Health committee and committee for poor law purposes.

112 Police committee in county and large burgh with police force.

113 Finance committee in case of every local authority.

114 Constitution of sub-committees of committees for administrative scheme functions.

General Power to Appoint Committees and Provisions as to Committees.

115 Appointment of committees and sub-committees.

116 Constitution of committees and sub-committees and term of office of members thereof.

117 Proceedings of committees and sub-committees.

Combination of Local Authorities.

118 Combination of counties of Perth and Kinross and of Moray and Nairn for certain purposes.

119 Voluntary combination of local authorities.

120 Compulsory combination of local authorities.

- 121 Provisions as to members and proceedings of joint committees and joint boards.
- 122 Provisions as to basis of valuation in cases of combinations of local authorities, and &c.

*Appointment by County Council of Town Councils
of Small Burghs and District Councils to be Agents.*

- 123 County council may appoint town councils of small burghs and district councils to be agents.

Provisions common to Committees, Joint Committees and Joint Boards.

- 124 Prohibition of delegation to committee, and &c. of power to rate or borrow.
- 125 Disqualification for membership of committees, joint committees and joint boards.
- 126 Disability of member for voting on account of interest in contract, and &c.

PART VI

CHANGE OF NAME OF AREAS, BOUNDARIES OF AREAS AND ALTERATION OF AREAS.

Change of Name.

- 127 Change of name of county or burgh.

Boundaries of Areas.

- 128 Boundaries of counties.
- 129 Boundaries of burghs.

Alteration of Areas.

- 130 Alteration of boundaries of counties.
- 131 Power of sheriff to alter burgh boundary.
- 132 Appeal to Court of Session against alteration of burgh boundary.
- 133 Formation of new small burgh.
- 134 Dissolution of small burgh.
- 135 Power of Secretary of State to alter parish boundary or name of parish.
- 136 Rectification of boundary.
- 137 Alteration of districts and district boundaries.

Supplemental Provisions.

- 138 General provisions as to change of name and alteration of areas.
- 139 Presumption of compliance with statutory provisions.
- 140 Transfer of functions.
- 141 Adjustment of property and liabilities.
- 142 Adjustment in respect of increase of burden on ratepayers.
- 143 Funds held in trust for whole area to apply to area after alteration.
- 144 Power of Secretary of State to make orders to carry alteration of area into effect.
- 145 Savings.

PART VII

SPECIAL DISTRICTS.

- 146 Special districts.
- 147 Procedure for formation, alteration, combination or dissolution of special districts....
- 148 Management of special districts.
- 149 Power to apply burgh statutory provisions.
- 150 Inclusion of whole or part of special district within a burgh.
- 151 Combination of special water and drainage districts when required by Secretary of State.
- 152 Schemes for dissolution of special water and drainage districts.
- 153 Expenses of special districts.
- 154 Contributions by county council to expenses of special districts.
- 155 Savings.

PART VIII

ACQUISITION OF AND DEALINGS IN LAND BY LOCAL AUTHORITIES.

Acquisition of Land by Agreement.

- 156 Acquisition of land by agreement.
- 157 Acquisition of land in advance of requirements.
- 158 Application of Lands Clauses Acts and other enactments to acquisition of land by agreement.

Compulsory Acquisition of Land.

- 159 Application of Acquisition of Land (Authorisation Procedure) (Scotland) Act, 1947.
- 160 Compulsory purchase of land for particular purposes.
- 161 Expenses relating to compulsory purchase order.

Title to Land.

- 162 Title to land.

Appropriation of Land.

- 163 Power to appropriate land.

Erection of Buildings, &c.

- 164 Power to erect buildings, and &c.

Disposal of Land.

- 165 Power to let land.
- 166 Power to sell land.
- 167 Power to excamb land.
- 168 Land to be sold for best price and application of capital moneys.
- 169 Payment of purchase or compensation money by one local authority to another.

General.

- 170 Special provisions as to land acquired for public recreation from heir of entail.
- 171 Provisions as to sale, and &c. of land to apply to land forming part of common good.
- 172 Interpretation.
- 173 Savings.

PART IX

ACCOUNTS, FUNDS AND EXPENSES OF LOCAL AUTHORITIES.

Financial Year.

- 174 Financial year of local authorities.

Accounts.

- 175 Accounts.

County Fund and Expenses of County Council.

- 176 County fund.
- 177 Annual budget of county council.
- 178 Payments to and out of county fund.
- 179 Payments by county council in respect of salaries of procurators fiscal, and &c.

Burgh Fund and Expenses of Town Council.

- 180 Burgh fund.
- 181 Annual budget of town council.
- 182 Payments to and by town council.
- 183 Town council may contribute out of common good towards expenditure on statutory functions.

District Council Fund and Expenses of District Council.

- 184 District council fund.
- 185 Annual budget of district council.
- 186 Payments to and out of district council fund.

Expenses of Justices of the Peace.

- 187 Expenses of justices Of the peace.

Fee Fund of Local Authority.

- 188 Fee fund of local authorities.

Accounts to be made up Yearly and laid before Local Authority for Approval.

- 189 Accounts to be made up yearly.
- 190 Audited accounts to be laid before local authority for approval.

Limitation of Annual Expenditure in certain cases.

- 191 Limitation of certain annual expenditure defrayed out of county rate or burgh rate.
- 192 Limitation of expenditure in other case.

General.

- 193 Apportionment of general expenses.
- 194 Regulations under Part IX of Act.
- 195 Savings.

PART X

AUDIT OF ACCOUNTS OF LOCAL AUTHORITIES.

Accounts subject to Audit, Appointment of Auditors and Production of Books and Documents.

- 196 Accounts of local authorities to be audited.
- 197 Appointment of auditors.
- 198 Production of books and documents.

Intimation of Audit and Right of Inspection of Abstract of Accounts by Ratepayers.

- 199 Intimation of audit.
- 200 Deposit of abstract of accounts for inspection by ratepayers.

Reports by Auditor and Surcharge, &c.

- 201 Power of Secretary of State to disallow illegal payments and surcharge on interim report of auditor.
- 202 Power of Secretary of State to require rectification of accounts.
- 203 Auditor's report on accounts.
- 204 Abstract of audited accounts and auditor's report to be open to public inspection.
- 205 Notice of surcharge, of rectification of accounts or of auditor's report on accounts.

General.

- 206 Audit of accounts of joint committees and joint boards.
- 207 Regulations as to audit.
- 208 Saving and interpretation.

PART XI

LEVY AND COLLECTION OF RATES BY RATING AUTHORITIES AND
REQUISITIONS FOR PAYMENT BY OTHER LOCAL AUTHORITIES.

Rating Authorities and Requisitioning Authorities and General Duties.

- 209 Rating authorities.
- 210 Requisitioning authorities.
- 211 Expenses of local authority under public general Acts to be defrayed out of rates or sums requisitioned.
- 212 Duty of local authority to levy sufficient rates or issue sufficient requisition.

- 213 Sums to be raised by rates to be ascertained by reference to expenditure on functions within area to which functions relate.

Requisitions.

- 214 Requisitions by county council to town councils of burghs.
215 Requisition by district council to county council.
216 Requisitions by joint committees and joint boards.
217 Certification of valuation for apportionment of expenditure for rating purposes.
218 Apportionment of expenditure for rating purposes to be on basis of valuation roll for previous year.
219 Provisions for securing payment of sums in requisition.

General Provisions as to Rates.

- 220 Rates to be levied for financial year of rating authority.
221 Rates to be levied on lands and heritages according to rateable value in valuation roll.
222 Incidence of rates between owners and occupiers.
223 Uniform rates.

Levy of Rates.

- 224 County rate and burgh rate.
225 Special district rates.
226 District council rate.
227 Other rates required to be levied.
228 Rates to be levied notwithstanding appeal under Valuation Acts.
229 Rates on lands and heritages in supplementary valuation roll.
230 Amount per pound of rates to be determined by 31st October.

Payment of Rates.

- 231 Date and place of payment of rates.
232 Payment of rates by instalments.

Assessment Roll.

- 233 Assessment roll.
234 Valuation roll to be made available for preparation of assessment roll.
235 Rating authority may require owner to furnish statement of lets.
236 Fractions of a penny of rates.

Demand Note.

- 237 Demand note for rates.

Appeals against Rates.

- 238 Appeals against rates.

Levy of Occupiers' Rates on Owner in Certain Cases.

- 239 Owner of subjects of or under δ annual value in burghs to pay occupiers' rates.

- 240 Owner may be charged with occupiers' rates where subjects let for less than a year.
241 Rates on subjects not occupied by same occupier for whole year.

Relief of Rates as between Occupiers.

- 242 Outgoing occupier to have right of relief for rates against incoming occupier.

Exemptions from Payment of Rates.

- 243 Occupiers' rates not to be levied in respect of unlet and unoccupied subjects.
244 Remission of rates on account of poverty.
245 Town council of burgh may exempt from rates for definite period lands newly included within burgh boundary.

Expenses.

- 246 Expenses of levying and collecting rates.

Recovery and Priority of Rates.

- 247 Recovery of rates.
248 Priority of claim for rates over other claims.
249 Appeal against proceedings under warrant.
250 Recovery of rates from persons removing.
251 Rates recoverable beyond area of rating authority.
252 Application of recovery provisions of Act to private improvement expenses.
253 Misnomers, and &c. not to affect proceedings for recovery of rates.

Miscellaneous.

- 254 Application of Part XI of Act to all rates levied by rating authority.
255 Application of certain provisions to other authorities having power to levy rates.
256 Collection by rating authority of rates levied by other authority.
257 Savings for local Acts.

PART XII

BORROWING BY LOCAL AUTHORITIES.

Purposes for which, Restrictions subject to which, and Modes . in which, Money may be Borrowed by Local Authorities and Security for Money so Borrowed.

- 258 Purposes for which money may be borrowed.
259 Restrictions on power to borrow.
260 Modes of borrowing.
261 Security for money borrowed and ranking thereof.

Repayment of Money Borrowed by Local Authorities.

- 262 Period for repayment of borrowed money.
263 Repayment of borrowed money.
264 Returns to Secretary of State as to outstanding loans.

- 265 Sinking fund for repayment of borrowed money.
- 266 Adjustment of sinking fund.

Provisions as to Mortgages.

- 267 Forms of mortgage, transfer, renewal and discharge thereof.
- 268 Register of mortgages.

Provisions as to Stock.

- 269 Creation of redeemable stock by county council or town council.
- 270 Creation of redeemable stock by authority other than local authority having power to raise money by rate or requisition.
- 271 Stock regulations.
- 272 Borrowing power to be exercisable for actual sum raisable by stock.
- 273 Conversion of securities of county council or town council into stock.
- 274 Revocation of resolution to create stock.

Loans Fund.

- 275 Establishment of loans fund by county council or town council.

General Provisions as to Borrowing.

- 276 Loans to joint boards.
- 277 Power to re-borrow.
- 278 Protection to lenders.
- 279 Balance of unexpended borrowed money.

General Provisions as to Securities.

- 280 Security to be moveable estate and notice of trusts.
- 281 Transmission of security on death.
- 282 Evidence on transfer of security.
- 283 Transmission of security otherwise than by transfer or on death.
- 284 Title to security and rectification of register.
- 285 Security deed to be delivered to local authority on discharge.
- 286 Unclaimed security.
- 287 Appointment of judicial factor in case of non-payment.
- 288 Interest and dividends on security in case of death, and &c.
- 289 Interest and dividends on security held jointly.
- 290 Warrants for interest and dividends by post.
- 291 Unclaimed interest and dividends.

General.

- 292 Period of repayment in case of money borrowed by county council or town council for housing employees.
- 293 Application of Part XII of Act to local housing bonds.
- 294 Application of Part XII of Act to securities created under local Acts.
- 295 Saving for common good.
- 296 Saving for Local Authorities Loans Act, 1945, and &c.

PART XIII

LOCAL FINANCIAL RETURNS.

- 297 Returns of local finance to be made to Secretary of State.
- 298 Returns to be summarised.
- 299 Penalties.

PART XIV

BYELAWS.

Power of County Council and Town Council to make certain Byelaws.

- 300 Byelaws for good rule and government, and &c.

Code of Procedure, Penalties, &c, in case of Byelaws under several Enactments.

- 301 Procedure, and &c. for making byelaws.
- 302 Penalties for offences against byelaws.
- 303 Evidence of byelaws.

PART XV

PROMOTION OF AND OPPOSITION TO PRIVATE LEGISLATION BY LOCAL AUTHORITIES.

- 304 Power of county council and town council to promote or oppose private legislation.
- 305 Power of district council to oppose private legislation.
- 306 Resolution of local authority to promote or oppose private legislation, and authority by Secretary of State.
- 307 Taxation of expenses of local authority.
- 308 Defraying expenses of local authority.
- 309 Saving for existing powers of town council.
- 310 Right of local authority to make report to Commissioners under Private Legislation Procedure (Scotland) Act, 1936.
- 311 Interpretation.

PART XVI

TRANSFER OF FUNCTIONS, &C.

- 312 Transfer of functions of county road board to county council.
- 313 Transfer of functions relating to licensing of theatres, and &c.
- 314 Transfer of functions relating to cinemas.
- 315 Transfer of functions under various Acts from county council to town councils of large burghs.
- 316 Functions of town council of large burgh under Wild Birds Protection Acts.

PART XVII

PROVISIONS CONSEQUENTIAL ON TRANSFER OF FUNCTIONS BY OR BY VIRTUE OF THIS ACT.

- 317 Transfer of property and liabilities and construction of Acts and documents in case of transfer of functions.
- 318 Transfer and compensation of officers on transfer of functions.
- 319 Provisions as to superannuation rights of transferred officers.

- 320 Interpretation and application of Part XVII of Act and Tenth and Eleventh Schedules.

PART XVIII

DEAN OF GUILD COURT, DEAN OF GUILD, &C.

- 321 Constitution of dean of guild court.
 322 Election of dean of guild and members of dean of guild court by town council and casual vacancies.
 323 Committees of dean of guild court.
 324 Jurisdiction of dean of guild court.
 325 Master of works for dean of guild court.
 326 Clerk and prosecutor of dean of guild court.
 327 Rules as to holding of courts.
 328 Expenses of dean of guild court.
 329 Saving for cities.
 330 Dean of guild, and &c. of certain burghs to be members of town council.
 331 Disqualifications in case of dean of guild, and &c.

PART XIX

BURGESSES.

- 332 Qualification of burgesses.
 333 Admission of honorary burgesses.
 334 Limitation of rights of persons burgesses by virtue of Part XIX of Act.
 335 Saving as to admission of burgesses.

PART XX

GENERAL.

Contracts and Obligations.

- 336 Contracts and obligations of local authorities.
 337 Protection for members and officers of local authority in relation to obligations, and &c.

Travelling Expenses, &c. of Members of County Council.

- 338 Payment of travelling expenses, and &c. of members of county council.

Expenditure by County Council and Town Council on Special Purposes.

- 339 Expenditure by county council and town council on special purposes.

Acceptance of Gifts.

- 340 Acceptance of gifts of property.

Transfer of Stock on Change of Name of Local Authority, &c.

- 341 Transfer of stock on change of name of local authority, and &c.

Execution of Deeds and Use of Seal.

- 342 Execution of deeds by local authority and use of seal.

Legal Proceedings, Notices, &c.

- 343 Legal proceedings for protection of inhabitants of area.
- 344 Offences against byelaws may be prosecuted by local authority.
- 345 Appearance on behalf of local authority in legal proceedings.
- 346 Service of legal proceedings and notices on local authority or officers.
- 347 Authentication of notices by local authority.
- 348 Claims in sequestrations and liquidations.
- 349 Service of notices, and &c. by local authority or officer.
- 350 Evidence of resolutions, and &c. by local authority.
- 351 Public notices.
- 352 Misnomers, and &c. not to affect validity of notices, and &c.

Custody of Records and Documents.

- 353 Custody of records and documents.

Reports and Returns.

- 354 Reports and returns.

Local Inquiries.

- 355 Provisions as to local inquiries.

Provision for Default of Local Authority.

- 356 Provision for default of local authority.

Charitable Trusts, Parish Trusts, &c.

- 357 Election of trustees under certain Acts, charters, and &c.
- 358 Trusts vested in deacons, and &c.
- 359 Parish trusts.
- 360 Saving as to election of deacon convener, and &c.

Miscellaneous Provisions.

- 361 Provision as to alteration of register of electors in certain cases.
- 362 Limitation of liability of certain owners.
- 363 Power to apply provisions of Act to joint boards, and &c.
- 364 Member of local authority appointed to any court or body to cease to be member on ceasing to be member of authority.
- 365 Election and term of office of members of courts for counties under Licensing (Scotland) Act, 1903.
- 366 Provisions as to Sunday, and &c.
- 367 References to census.
- 368 Adaptation of local Acts relating to local authorities.
- 369 Adaptation of other local Acts.
- 370 Order by Secretary of State relating to House Letting and Rating (Scotland) Act, 1911.
- 371 Transitional regulations.
- 372 Provisions as to orders.
- 373 Power to annul regulations or orders laid before Parliament.
- 374 Application to sheriff in cases of difficulty.
- 375 Provisions regarding applications to court.

- 376 Saving for existing members of local authorities.
- 377 Minor consequential amendments of enactments.
- 378 Cesser of certain enactments.
- 379 Interpretation.
- 380 Interpretation as respects Crown rights.
- 381 Repeals.
- 382 Short title, commencement and extent.

SCHEDULES.

FIRST SCHEDULE —

- PART I — COUNTIES.
- PART II — COUNTIES OF CITIES.
- PART III — LARGE BURGHS.
- PART IV — SMALL BURGHS.

SECOND — SCHEDULE

- PART I — PROVISIONS RELATING TO THE STAGES OF THE ELECTION OF COUNTY COUNCILLORS FOR THE LANDWARD AREA OF A COUNTY OR OF TOWN COUNCILLORS PRECEDING THE POLL.

Notice of Election.

- 1 (1) On, or within seven days before, the day appointed...

Nomination of Candidates.

- 2 (1) It shall not be competent to elect to the...

Withdrawal of Nominations.

- 3 (1) A nomination may be withdrawn by notice of withdrawal...

Nomination in more than one Electoral Division of a County or Ward of a Burgh.

- 4 A candidate who is validly nominated for more than one...

Method of Election and Publication of Result of Uncontested Election.

- 5 (1) In the case of an election of a county...
 - PART II — TIMES FOR THE PROCEEDINGS AT AN ELECTION OF COUNTY COUNCILLORS OR OF TOWN COUNCILLORS.
 - PART III — PROVISIONS RELATING TO CONTESTED ELECTIONS.

THE POLL.

General Conduct of Poll.

- 1 At every contested election of a county councillor or of...

Notice of Poll.

- 2 (1) In the case of a contested election of a...

Hours of Poll.

- 3 The poll shall commence at eight o'clock in the morning...

Use of schools and public rooms.

- 4 (1) The returning officer may use free of charge for...
5 An election shall not be held in any premises exclusively...

Death of candidate after time for delivery of notice of withdrawal of nominations.

- 6 If at or after the latest time for delivery of...

Provision of polling stations, ballot boxes, &c.

- 7 In the case of an election of a county councillor...
8 One or more polling stations may be provided in the...
9 A notice, in the form contained in Part V of...

Ballot Boxes, Ballot Papers, Official Mark.

- 10 Every ballot box shall be so constructed that the ballot...
11 Every ballot paper shall be in the form contained in...
12 The official mark shall be kept secret and .an interval...

Appointment of Polling Agents.

- 13 (1) Each candidate may appoint one agent (in this Schedule...

Admission to Polling Station.

- 14 (1) No person shall be admitted to vote at any...

Ballot Boxes to be Sealed.

- 15 Immediately before the commencement of the poll, the presiding officer...

Questions to be put to Electors.

- 16 (1) The presiding officer may, and if required by a...

Challenge of Elector by Polling Agent.

- 17 (1) If at the time a person applies for a...

Marking of Ballot Papers.

- 18 A ballot paper shall be delivered to an elector who...
19 The elector on receiving the ballot paper shall forthwith proceed...
20 (1) The presiding officer, on the application—
21 (1) Where an elector who is accompanied by another person...
22 (1) The declaration of inability to read and the declaration...

Tendered Ballot Papers.

- 23 If a person representing himself to be a particular elector...

Spoilt Ballot Papers.

- 24 An elector who has inadvertently dealt with his ballot paper...

Powers of Presiding Officer in adjourning Poll.

- 25 Where the proceedings at the taking of the poll are...

Packets of Ballot Papers, &c, to be sealed.

- 26 As soon as practicable after the close of the poll, ...
27 The packets shall be accompanied by a statement (in this...

Appointment of Counting Agents.

- 28 (1) Each candidate may appoint agents (in this Schedule referred...
29 The returning officer shall make arrangements for counting the votes...

The Count.

- 30 Except with the consent of the returning officer, no person...
31 Before the returning officer proceeds to count the votes, he...
32 The returning officer, while counting and recording the number of...
33 The returning officer shall so far as practicable proceed continuously...

Void Ballot Papers.

- 34 Any ballot paper— (a) which does not bear the official...
35 (1) The returning officer shall endorse the word " rejected...
36 The decision of the returning officer as to any question...

Equality of Votes.

- 37 Where an equality of votes is found to exist and...

Declaration of Result.

- 38 (1) Subject to the provisions of paragraph 25 of this...

Disposal of Ballot Papers, &c, after Poll.

- 39 Upon the completion of the counting the returning officer shall...
40 The returning officer shall forward for retention as hereinafter provided...
41 (1) The sheriff (excluding a sheriff substitute) having jurisdiction in...
42 Except by order of a sheriff or of the Court...
43 Where an order is made for the production by the...
44 The county clerk or the town clerk, as the case...
45 All the documents forwarded or retained under paragraph 40 of...
46 Subject to the provisions of this Part of this Schedule,...

General Provisions as to Contested Elections.

- 47 The returning officer may if he thinks fit preside at...
48 No returning officer or officer appointed under this Schedule or...
49 No person shall be appointed to act as an officer...
50 A presiding officer may by the officers appointed to assist...
51 A candidate may himself do any act or thing which...

52 Where in this Part of this Schedule any act or...

Requirement of Secrecy.

53 (1) Every returning officer and every officer, polling agent or...
54 Any justice of the peace, any returning officer and any...

Keeping of Order in Polling Station.

55 (1) It shall be the duty of the presiding officer...

Supplemental Provisions.

56 In computing any period of time for the purposes of...

PART IV — APPLICATION OF SCHEDULE TO DISTRICT COUNCIL ELECTION.

- 1 The provisions of this Schedule (including the forms in Part...
- 2 The election shall take place in the same stations, with...
- 3 If there should be a contested election for district councillors...
- 4 The returning officer shall make and publish such other arrangements...
- 5 It shall not be necessary to publish any of the...
- 6 The returning officer shall forthwith make a return to the...

PART V — FORMS FOR USE AT THE ELECTION OF COUNTY COUNCILLORS
OR OF TOWN COUNCILLORS.

THIRD SCHEDULE — Meetings and Proceedings of Local Authorities.

PART I

County Councils.

- 1 (1) A county council shall in every year hold such...
- 2 Convening meetings.
- 3 Emergency meeting.
- 4 Chairman of meeting.
- 5 Quorum.

PART II

Town Councils.

- 1 Meetings.
- 2 Convening meetings.
- 3 Emergency meeting.
- 4 Chairman of meeting.
- 5 Quorum.

PART III

District Councils.

- 1 Meetings.
- 2 Convening meetings.
- 3 Emergency meeting.
- 4 Chairman of meeting.
- 5 Quorum.

PART IV

Status: This is the original version (as it was originally enacted).

Provisions relating to local authorities generally.

- 1 Notice of meetings required by statute, &c.
- 2 Transaction of business where members disabled by section 73 of Act.
- 3 Adjournment of meeting.
- 4 Decision on questions.
- 5 Names of members present to be recorded.
- 6 Minutes.
- 7 Standing orders.
- 8 Vacancies, &c. not to invalidate proceedings.
- 9 Application of this Part of Schedule to magistrates of burgh.
- 10 Quorum in cases of vacancies.

FOURTH SCHEDULE — Enactments containing Provisions as to the Acquisition by Agreement of, and certain other Dealings in, Land by Local Authorities, not affected by the Provisions of Part VIII of this Act.

- 1 The Burial Grounds Acts
- 2 The Electricity (Supply) Acts, 1882 to 1936
- 3 The Military Lands Acts, 1892 to 1903
- 4 The Light Railways Acts, 1896 and 1912
- 5 The Cremation Act, 1902
- 6 The Housing (Scotland) Acts, 1925 to 1946
- 7 The Restriction of Ribbon Development Act, 1935
- 8 The Town and Country Planning (Scotland) Act, 1945
- 9 The Water (Scotland) Act, 1946
- 10 The Education (Scotland) Act, 1946
- 11 Any local Act

FIFTH SCHEDULE — Expenditure of a Town Council to be defrayed out of the Burgh Rate so far as payable by Occupiers of Lands and Heritages only.

- 1 Expenditure of a town council (not being expenditure included in...
- 2 Expenditure which in terms of any enactment relating to any...
- 3 Expenditure to be defrayed out of the sum raised by...

SIXTH SCHEDULE — Enactments for the Purposes of which Money may be borrowed by Local Authorities Repayable within Periods other than thirty years.

SEVENTH —
SCHEDULE

EIGHTH SCHEDULE — Rules regulating the Administration of a Loans Fund established by a county council or town council under this Act.

General.

- 1 Interpretation.
- 2 Method of exercise of statutory borrowing power.

Accounts of Loans Fund.

- 3 Accounts of loans fund.

- 4 Loans fund to be kept in two parts, assets and liabilities and revenue and expenditure.

Provisions relating to Capital.

- 5 Transfer to loans fund of assets and liabilities on appointed day.
- 6 Payments of capital money to loans fund.
- 7 Capital payments from loans fund.
- 8 Conditions regulating advances.
- 9 Borrowing powers exercised before appointed day.
- 10 Register of advances.
- 11 Redemption of debt.
- 12 Deferred charges and liquidation thereof.
- 13 Premiums received on issues of stock.
- 14 Valuation of assets and liabilities.
- 15 Profits and losses.
- 16 Loans fund reserve account.

Provisions relating to Revenue.

- 17 Revenue and expenditure.
- 18 Interest account.
- 19 Loans fund expenses account.

Balance Sheet, Certification of Accounts and Report by Auditor.

- 20 Balance sheet, certification of accounts and report by auditor.

Miscellaneous.

- 21 Default by council.
- 22 Investigation of loans fund.
- 23 Loans fund regulations.

NINTH SCHEDULE — Enactments under which the Functions of a County Council are so far as relating to a large burgh transferred to the Town Council of the Burgh.

- 1 The Explosives Acts, 1875 and 1923.
- 2 The Destructive Insects and Pests Acts, 1877 to 1927.
- 3 The Diseases of Animals Acts, 1894 to 1937.
- 4 The Blind Persons Act, 1920.
- 5 The Rats and Mice (Destruction) Act, 1919.
- 6 The Fertilisers and Feeding Stuffs Act, 1926.
- 7 The Wireless Telegraphy (Blind Persons' Facilities) Act, 1926.

TENTH SCHEDULE — Provisions with Respect to the Construction of Acts and Documents and other Matters in Case of Transfer of Functions.

- 1 All books, records and other documents relating exclusively to any...
- 2 Any reference in any enactment or statutory order to the...
- 3 All contracts, deeds, agreements, regulations, byelaws, notices and other instruments...
- 4 Where anything has been commenced by or under the authority...
- 5 Where at the date on which the transfer takes effect...
- 6 Any cause of action by or against any transferor authority...

ELEVENTH — Provisions as to the Determination and Payment of Compensation
SCHEDULE to Officers in Case of Transfer of Functions.

- 1 Procedure for claiming compensation.
- 2 General considerations to be applied.
- 3 Power to award compensation by way of a lump sum.
- 4 Assessment of compensation for determination of whole-time office.
- 5 Assessment of compensation for determination of part-time office.
- 6 Assessment of compensation for diminuation of emoluments.
- 7 Rules for computing period of service.
- 8 Right of appeal.
- 9 Date on which compensation commences.
- 10 Suspension of compensation.
- 11 Forms.
- 12 Interpretation.

TWELFTH — Maximum Rates of Allowances in Respect of Travelling
SCHEDULE and other Personal Expenses necessarily incurred and Time
necessarily lost from Ordinary Employment by Members of a
County Council or of any Committee or Sub-Committee thereof
in attending Meetings.

PART I

Travelling Expenses.

PART II

Other Personal Expenses.

PART III

Time Necessarily Lost from Ordinary Employment.

THIRTEENTH — Enactments Ceasing to have Effect.
SCHEDULE

FOURTEENTH — Enactments Repealed.
SCHEDULE