



# Data Protection Act 1984

## 1984 CHAPTER 35

### PART II

#### REGISTRATION AND SUPERVISION OF DATA USERS AND COMPUTER BUREAUX

##### *Miscellaneous and supplementary*

#### **18 Service of notices**

- (1) Any notice or notification authorised or required by this Act to be served on or given to any person by the Registrar may—
  - (a) if that person is an individual, be served on him—
    - (i) by delivering it to him; or
    - (ii) by sending it to him by post addressed to him at his usual or last-known place of residence or business; or
    - (iii) by leaving it for him at that place;
  - (b) if that person is a body corporate or unincorporate, be served on that body—
    - (i) by sending it by post to the proper officer of the body at its principal office; or
    - (ii) by addressing it to the proper officer of the body and leaving it at that office.
- (2) In subsection (1)(b) above " principal office ", in relation to a registered company, means its registered office and " proper officer ", in relation to any body, means the secretary or other executive officer charged with the conduct of its general affairs.
- (3) This section is without prejudice to any other lawful method of serving or giving a notice or notification.