

SCHEDULE 3

Combined Authority Mayoral Election (Combination of Polls) Rules

PART 9

Appendix of Forms

Form 7(1): Postal Voting Statement

<b>Postal voting statement</b>	[Space for barcode]												
Election of the Mayor for [insert name of combined authority] [Relevant Returning or Counting Officer to insert title(s) of other elections and referendums as appropriate]													
Date of election(s) [and referendum(s)] [day] [date] [month] [year]													
<b>Important – you must fill in and return this postal voting statement with your completed ballot papers for them to be counted.</b>													
<b>Please read the instructions carefully and use a black pen.</b>													
* Name _____ Ballot paper numbers _____													
* Relevant Returning Officer or Counting Officer to insert name but omit where sent to an anonymous elector													
(!) Check that the numbers on the back of your ballot papers match the numbers shown above. If these do not match, call us <b>immediately</b> on (insert helpline number).													
<b>I am the person the ballot papers numbered above were sent to.</b>													
My Date of Birth is:	<table border="1"><tr><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td><td><input type="text"/></td></tr><tr><td colspan="2">Day</td><td colspan="2">Month</td><td colspan="2">Year</td></tr></table>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Day		Month		Year	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>								
Day		Month		Year									
<b>* My Signature is:</b> <b>(You must sign inside the box)</b>	<div style="border: 1px solid black; height: 80px; width: 100%;"></div>												
* Relevant Returning or Counting Officer to omit box where the elector has been granted a waiver													
<b>We will check this information against our records for security.</b>													
<b>It is an offence to vote using a ballot paper that was not sent for your use or interfere with another voter's ballot paper. It is an offence to vote more than once at the same election [or referendum] (unless you are appointed as a proxy).</b>													
Relevant Returning or Counting Officer to add pictorial guidance as appropriate.													

## Instructions for voting by post

Please read through carefully. If you need help, please call us on *[insert helpline number]*

- For your votes to be counted, you must fill in and return this postal voting statement with **all** your ballot papers (listed below).
- Make sure you have filled in the **date of birth** *\*[and signature]* box[es] on this postal voting statement.  
*\*Returning Officer to delete where elector is granted a waiver.*
- \* **UK Parliamentary election** (*[insert colour]* ballot paper)
  - [Vote for **only one** candidate by putting a cross  in the box next to your choice.]
- \* **[Local government election]/[Parish/Community council election]** (*[insert colour]* ballot paper)
  - [Vote for **only one** candidate by putting a cross  in the box next to your choice.]
  - [Vote for **no more than** \_\_\_\_\_ candidates by putting a cross  in the box next to **each** of your choices.]
- \* **European Parliamentary election** (*[insert colour]* ballot paper)
  - [Vote **only once** by putting a cross  in the box next to your choice.]
- \* **Election of the Mayor for** *[insert name of combined authority]* (*[insert colour]* ballot paper)
  - # [Vote for **only one** candidate by putting a cross  in the box next to your choice.]
  - # [Vote by putting a cross  in the box
    - In column A next to your first choice candidate
    - In column B next to your second choice candidate
    - Your first and second choices should be different]
  - # *Relevant Returning or Combined Authority Returning Officer to amend when there are only two candidates for the office of Mayor*
- \* **[Specify other] election/referendum** (*[insert colour]* ballot paper)
  - [Specify voting instructions in accordance with the legislation governing the election or referendum]
  - \* *Relevant Returning or Combined Authority Returning Officer to add/amend as appropriate*
  - (!) Do not mark the ballot papers in any other way or your votes may not count.
  - (!) We must get your postal vote by **10pm on [day] [date of poll]**. If you miss the post, you can hand it in at our office or at any polling station in the local authority area before **10pm on [day] [date of poll]**.
  - (!) After receiving this postal vote, you cannot vote in person at a polling station in [this] [these] election(s) [and referendum(s)].

## Getting help

- If you need help to vote, you can ask someone you know or get independent help by calling the helpline on *[insert helpline number]*. The person helping you must not tell anyone how you voted.
- Please call the helpline if you require copies of this form or guidance in Braille or languages other than English.
- If you make a mistake, or lose your postal ballot paper or this statement, you can get a replacement. Call us immediately as **we can only issue a replacement before 5pm on [day] [date] [month]**. If you apply after **5pm on [day before poll]** we can only issue a replacement if you return this ballot pack by hand.

**Electoral fraud is a crime. It is an offence to vote more than once in this election unless you are voting on your own behalf and as a proxy for another person.**

The Returning Officer issued this statement.

*Relevant Returning or Combined Authority Returning Officer to add pictorial guidance as appropriate.*