

SCHEDULE 5

Fixed monetary penalties: amounts and procedure

PART 2

Fixed monetary penalties: procedure

Contents of final notice

6. The final notice must include information as to—
 - (a) the grounds for imposing the fixed monetary penalty;
 - (b) the administrator’s response to any representation and objections made by the seller;
 - (c) the amount of the penalty;
 - (d) methods of payment;
 - (e) the period of 56 days within which payment must be made;
 - (f) the right to, and effect of, early payment under paragraph 8;
 - (g) the right of appeal;
 - (h) the consequences of non-payment, including the imposition of a late payment penalty in accordance with paragraph 9.