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DRAFT STATUTORY INSTRUMENTS

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**2011 No.**

The London Olympic Games and Paralympic Games  
(Advertising and Trading) (England) Regulations 2011

PART 5

Compensation

**Notice of claim**

**20.**—(1) A person entitled to compensation under this Part (a “claimant”) may send a written notice (a “notice of claim”) to the relevant authority claiming that compensation.

(2) A notice of claim must be sent within—

- (a) a period of 30 days beginning with the date on which damage occurred, or
- (b) such longer period as agreed by the relevant authority in writing.

(3) A notice of claim must include or be accompanied by all of the following information and evidence—

- (a) the claimant’s full name,
- (b) the date on which the damage occurred,
- (c) the address or location at which the damage occurred,
- (d) the amount of compensation claimed (in accordance with regulation 19(3)) and the basis upon which the compensation was calculated,
- (e) a description of—
  - (i) the property damaged,
  - (ii) the nature of the damage, and
  - (iii) the nature of any further loss which flowed from the damage for which compensation is claimed,
- (f) photographs, receipts, quotations or other evidence as to the matters referred to in subparagraphs (a) to (e).