
SCOTTISH STATUTORY INSTRUMENTS

2016 No. 107

The Welfare Funds (Scotland) Regulations 2016

Reviews

14.—(1) Where a local authority makes a decision on a fund application, the applicant may, within 20 working days of being notified of that decision, request that the authority review the decision.

(2) Any request under paragraph (1) must, unless the local authority considers that there are exceptional circumstances, be made in writing and signed by the applicant.

(3) On receipt of a request within the time period referred to in paragraph (1) or where it considers that there is good reason to act on a request received outwith that period, the authority is to arrange for review of the decision.

(4) Review is to be carried out by a person who was not (or persons who were not) involved in making the decision.

(5) Review under this regulation may not result in assistance awarded under the decision being reduced or withdrawn.

(6) A decision on a review request is to be made—

- (a) in the case of a decision on an application for a crisis grant, no later than the end of the second working day after that on which the request was received; and
- (b) in the case of a decision on an application for a community care grant, no later than the end of the fifteenth working day after that on which the request was received.

(7) Every decision on a review request is to be communicated to the applicant in writing, unless the applicant requests otherwise.