## SCOTTISH STATUTORY INSTRUMENTS

## 2015 No. 3

The Scottish Landfill Tax (Administration) Regulations 2015

## PART 6

Credit: bad debts

## Records required to be kept

- **22.**—(1) Any person who makes a claim shall make a record of that claim.
- (2) The record referred to in paragraph (1) above shall contain the following information in respect of each claim made—
  - (a) in respect of each relevant disposal—
    - (i) the amount of tax charged;
    - (ii) the return in which that tax was accounted for and when it was paid;
    - (iii) the date and identifying number of the landfill invoice that was issued;
    - (iv) any consideration that has been received (whether before the claim was made or subsequently);
    - (v) the details of any transfer note;
  - (b) the outstanding amount;
  - (c) the amount of the claim;
  - (d) the return in which the claim was made.
- (3) Any records made in pursuance of this regulation shall be kept in a single account known as "the landfill tax bad debt account".