SCHEDULE 1

Regulation 8(6)

Common Financial Tool: Debt Arrangement Scheme

"SCHEDULE A1

Regulation 2(1)

Common Financial Tool

- 1. Regulations 3 to 5 of the Common Financial Tool etc. (Scotland) Regulations 2014(1) apply to the approval of a debt payment programme as they apply to assessing the appropriate amount of a living debtor's income to be paid to a trustee after the sequestration of the debtor's estate with the modifications set out in this Schedule.
- **2.** Those Regulations apply as if for references to the Accountant in Bankruptcy, trustee or the court there were substituted references to the DAS Administrator or the court.
- **3.** Regulation 3(7) (deeming income solely from benefits as making no contribution) does not apply.
- **4.** Regulation 3(8) to (10) (pensions and aliment under the Family Law (Scotland) Act 1985(2)) does not apply.
- **5.** Regulation 3(11) (guidance) applies as if the guidance issued by the Accountant in Bankruptcy was guidance issued by the DAS Administrator under regulation 12(5) of these Regulations.
- **6.** Regulation 4 (supporting statements and evidence) applies as if for references to a debtor application, initial proposals or an application for review or appeal there were substituted a reference to an application for approval or variation of a debt payment programme."

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⁽¹⁾ S.S.I. 2014/290.

^{(2) 1985} c.37.

SCHEDULE 2

Regulation 21

FORMS

Regulation 20(2) and 20(2B) The Debt Arrangement Scheme (Scotland) Regulations 2011

FORM 1

APPLICATION FOR APPROVA	AL OF A DEE	BT PAYMENT PROGRAMMI	E: INDI	VIDU	ALS	
SECTION 1						
1 Details of Applicant (money advise	er)					
Unique ID Number Name Address						
Contact Name (if different) Phone No.						
SECTION 2						
2 Details of the debtor(s) applying for	r a Debt Pay	ment Programme (DPP)				
2a. Details of the debtor Surname First Name(s) Any other name the debtor has been known by Date of Birth (DD/MM/YYYY) Address			-			
Town Postcode Email address (if applicable) Telephone – Home Telephone - Mobile						
Business Name (if applicable) Business Address						
Town Postcode						
2b. Is this application a result of a rev	voked joint a	application?	Yes		No	
2c. Is this a joint application?			Yes		No	
If 'no', go to Section 3. If 'yes', are the debtors jointly and sever for any debt? AND	rally liable		Yes		No	
If 'yes', do the debtors applying for a join a) husband and wife to each oft b) civil partners of each other c) living together as husband ar d) the same sex living together	her nd wife		1)?			
If 'no', DO NOT PROCEED with a joint (DPP.					
2d. Do both debtors consent to a join If 'ves', complete 2e. If 'no', DO NOT P			Yes		No	

2e. Details of the other debtor in a joint DPP			
Surname			
File. Namo(s)			
Anylo ha name the debratives been known by			
Date of Birth (CDWMV 97YYYY)		1	
Address			
Town			
Forland:			
Email address (nappidable)			
Encylmine - House			
Telephone Michile			
Business Name (filabolicable)			
Business Accress			
ewn			
Poetcode			
SECTION S			
aconom a			
3 Eligibility to Apply			
Debte de l'enuet acces, la europea et candit ann talles a	a bloom made ton an armol	est en 1 Maria	
Debtor(s) must satisfy a number of conditions to be e	Signer to a pply for a borowar	OF a Little	
Sa. Is the programme for ONE debt only?		Yee □	No 🗌
		_	_
Figure 1, is the decion involved in a time to day direction	n, limo la paviardo	-	
or time proenfor the cebt in the DPP?		Yes □	No 🗆
In 'yes', to this second of leation, the depoint is NOT like	cible to apply for a program	me	
where his debt's herenly cold (Fig. 21(3))	Trans		
3b. Is the debtor, or in the case of a joint applicat		_	
paying any debt under a conjoined arrestment ord	ier?	Yes 🗌	No 🗆
Pryce', has a creator, including a grediler of a cebt of	s de caid de la conidide e	ı	
arrestment order in respect of another cebt, attempted		•	
the dector by any lawful means?		Yee 🗌	No 🗆
If indi, the debtor is NOTIE grad for a programme. (R	tog (21)4i)		
3c. Is the debtor, or in the case of a joint applicat	ion, either of the debtors:		
	,		
I) currently an undischarged hankrupt in S	scotland. England or		
Wales?		Y∺8 🔲	No 🗌
ii) currently subject to a bankruptcy restric	tions order (RRO) or		
bound by a bankruptcy restrictions und		Mee □	Na П
		-	
$\Gamma'y(s')$ or any ijecnii), the decruris NOT Flighte for a μ	programme (Eeg 21(2)) -		
2d Upp the debter or to the open of a total and the	ntion although the deter-	-	
3d. Has the debtor, or in the case of a joint applic granted a trust deed that has become protected?	ation, either of the debtor	* ~es □	Ne □
2			

If 'yes', the debtor is NOT SECTION 4	Eligible for a p	rogramme. (Reg. 21(2)))			
4 Debt to be included in	the Debt Payn	nent Programme				
Where this is a joint appli listed separately.	cation, debts for	r which both debtors a	re jointly a	nd severally	y liable sho	uld be
4a. The following are de owed by (deb		to be included in the	program	ne		
Creditor's Name, address (incl. postcode)	Creditor ID ref.	Account number	Amoun	t owed		nt offer stalment
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			£	р	£	р
Complete (i) and (ii) for jo 4a. i) The following are o owed by (deb Creditor's Name,	debts which ar		Amoun		Payme	nt offer
address (incl. postcode)	ref.		£	р	(per ins	stalment p
			-	P	~	<u>ا</u>
4a. II) The following are	joint and seve	rally liable debts whi	ch are to	be include	d in the pro	ogramn
Creditor's Name,	joint and seve Creditor ID ref.	Account number	Amoun	t owed	Payme (per ins	nt offer stalmen
Creditor's Name,	Creditor ID				Payme	nt offer
Creditor's Name,	Creditor ID		Amoun	t owed	Payme (per ins	nt offer stalmen
Creditor's Name, address (incl. postcode)	Creditor ID ref.	Account number	Amoun	t owed	Payme (per ins	nt offer stalmen
Creditor's Name, address (incl. postcode) 4b. Total debt to be incl	Creditor ID ref.	Account number	Amoun	t owed	Payme (per ins	nt offer stalmen
Creditor's Name, address (incl. postcode) 4b. Total debt to be incl	Creditor ID ref.	Account number	£	t owed	Payme (per ins	nt offer stalmen
Creditor's Name, address (incl. postcode) 4b. Total debt to be incl. TOTAL DEBT 4c. Is the debtor, or in the	creditor ID ref.	Account number pgramme. £ Int application, either	£	t owed	Payme (per in:	ent offer stalmen
Creditor's Name, address (incl. postcode) 4b. Total debt to be incl TOTAL DEBT 4c. Is the debtor, or in the arrestment or arrestment	creditor ID ref. uded in the protection of their income of th	Account number ogramme. £ int application, eitherme?	£ p	p p	Payme (per in:	ent offer stalment p
Creditor's Name, address (incl. postcode) 4b. Total debt to be incl TOTAL DEBT 4c. Is the debtor, or in the arrestment or arrestment	creditor ID ref. uded in the protection of their income of th	Account number ogramme. £ int application, eitherme?	£ p	p p	Payme (per in:	ent offer stalment p
4a. II) The following are Creditor's Name, address (incl. postcode) 4b. Total debt to be incl TOTAL DEBT 4c. Is the debtor, or in ti arrestment or arrestment If 'yes', provide additional	creditor ID ref. uded in the protection of their income of th	Account number ogramme. £ int application, eitherme?	£ p	p p	Payme (per in:	ent offer stalment p

SECTION 5		
5 Financial statement of the debtor(s) (the Common Fina	ncial Tool)	
Salary and wages		
Income	Amount (£)	Frequency
Debtor's salary/wages		
Partner's salary/wages		
Tot	al	
Pensions		
Pension(s)	Amount (£)	Frequency
State Pension(s)		
Private or work pension(s)		
Pension Credit		
Tot	al	
Other income		
Other income	Amount (£)	Frequency
Maintenance or child support		
Boarders or lodgers		
Non-dependant contribution		
Student loans or grants		
(To be completed with any other household income)		
То	tal	

Benefits

Type of benefit	Amount (£)	Frequency
Jobseeker's Allowance		
Income Support		
Working Tax Credits		
Child Tax Credits		
Employment and Support Allowance		
DLA, PIP or Attendance Allowance		
Carer's Allowance		
Housing Benefit/Local Housing Allowance		
Council Tax Reduction		
Universal Credit		
(Other)		
(Other)		
(Other)		
Tot	al	
Please use the space provided below to give details of any b	enefit listed under "of	ther"

Expenditure

Essential expenditure	Amount	Frequency
Rent		
Ground rent, service charges, tector fees		
Mortgages		
Other Secured Leans		
Building and Con ent Insurance		
Pension and Life insurance		
Corn. Tax		
Gas		
Electricity (1997)		
TV icuncu		
Magis rates of Sheriff Could Fines		
Maintenance or Child Support		
Hire Purchase/Conditional Scies		
Officiary Costs		
Adult Care Obsts	·	· ·

Total

Phone	Amount	Frequency
Home: Floors		
Mobile Prone(a)		

Total

Trovel	Amount	Frequency
Public Transport (work, sensol, shooping, cts)		
Car Insurance		
Vehicle Tay		
Fuel (Petral Diese Cil. etc)		
MOT and car marmenance		
Breakcown and Recovery		
Parking Charges of Tolls		

Total

		1-
Housekeeping	Amount	Frequency
Food and Milk		
Cleaning and Toiletries		
Newspapers and Magazines Cigarettes Tobacco and Sweets		
Alcohol		
Laundry and dry cleaning		
Clothing and Footwear		
Nappies and baby items		
Pet Food		
1 21 22		
To	tal	
Other expenditure	Amount	Frequency
Health (dentist, glasses, prescriptions, health insurance)		
Repairs/house maintenance (including window cleaning,		
maintenance contracts)		
Hairdressing/haircuts		
Cable, Satellite and Internet		
TV, video and other appliance rental		
School meals and meals at work		
Pocket money and school trips		
Lottery and Pools etc. Hobbies/leisure/sport (include pub outings, etc.)		
Gifts (Christmas Birthday, Charity etc.) Vet Bills and Pet Insurance		
vet Bills and Fet Insulance		
To	tal	
All other expenses not covered above	Amount	Frequency
<u> </u>		
Тс	tal	
Тс	tal	
	tal	
Total Income	tal	
Total Income Total Expenditure	tal	
Total Income	tal	
Total Income Total Expenditure	tal	
Total Income Total Expenditure Surplus Income		owing:
Total Income Total Expenditure	, propose(s) the foll	-
Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP	, propose(s) the foll	owing:
Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP	, propose(s) the foll	-
Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP i) Total payment offer of	, propose(s) the foll	-
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Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP i) Total payment offer of o Payment frequency	, propose(s) the foll ver	instalments
Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP i) Total payment offer of Payment frequency Weekly Fortnightly Me	, propose(s) the foll ver	instalments
Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP i) Total payment offer of Payment frequency Weekly Fortnightly Me	r, propose(s) the follower	instalments
Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP i) Total payment offer of Payment frequency Weekly Fortnightly Me ii) Lump sum offer of	r, propose(s) the follower	instalments
Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP i) Total payment offer of Payment frequency Weekly Fortnightly Me ii) Lump sum offer of	r, propose(s) the follower	instalments
Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP i) Total payment offer of Payment frequency Weekly Fortnightly Me ii) Lump sum offer of	r, propose(s) the follower	instalments
Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP i) Total payment offer of o Payment frequency Weekly Fortnightly Me ii) Lump sum offer of iii) Lump sum to be paid on the following date or dates:	r, propose(s) the follower	instalments
Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP i) Total payment offer of Payment frequency Weekly Fortnightly Me ii) Lump sum offer of	r, propose(s) the follower	instalments
Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP i) Total payment offer of o Payment frequency Weekly Fortnightly Me ii) Lump sum offer of iii) Lump sum to be paid on the following date or dates:	r, propose(s) the follower	instalments
Total Income Total Expenditure Surplus Income 5b. The debtor, or the debtors in the case of a joint DPP i) Total payment offer of o Payment frequency Weekly Fortnightly Me ii) Lump sum offer of iii) Lump sum to be paid on the following date or dates:	r, propose(s) the follower	instalments

SECTION 6	
8 Payment Details	
8a. The debtor, or the debtors in the case of a joint application, agree to make the first payment under the programme during the period of 42 days immediately following the date on which the DPP is approved.	□ Nc □
8b. The debtor, or the debtors in the case of a joint application, agree to make all payments to the Payments Distributor detailed below or to any other Payments Distributor notified by the DAS Administrator:	yments
Paymonia Distributor Address	
Bc. The debtor, or the debtors in the case of a joint application, understand that t Distributor will deduct% from the payment due to the creditors to cover the addition to 2% application fee. $ ^{\vee}\otimes$	heir costs, in
8d. The debtor(s) wish to pay using one of the following payment methods (I :* p Direct Debti	referred metrica):

£n.	If the debtectes	cologied Disect I	Debit or Standing	Order provid	le bank account details:
Фe,	in the deproffs)	salected Direct I	Debit of Standing	Oraer, provi	ie bank account details:

Name of bank Name of account holder(s)				
Hank septurt number				
Son Geda		-	-	
Preferred cate for the payment to be made is:				

6f. If the debtor(s) selected payment direct from salary or wages, provide employer's details:

Name of Employer	
Address	
Town / City	
Postcode	
Husiness Lax/obone number	
Business c-mail address	
Rebtor/ Employee Ni number	
Debtor: Imployee says Fnumber	

SECTION 7

	The debtor, or debtors in the case of a joint application, understand that if the programme is proved they must meet the following conditions:
(Ξ)	make all payments under a programme as they fall que
(b)	page sontining lability when suc for payment;
(::)	make no additional cayment to a coest or for a depictual is included in the programme
(1)	not apply for or obtain credit beyond that permitted by DAS Regulations;
(5)	notify the Accountant in Bankruptcy (1. Yearyburn Road, Kilvinning) and iif applicable, their continuing money solvier many.
	(i) onange or address; or
	(ii) material change of dictums ances within 7 days of becoming aware of the change
(f)	within 10 days after receipt by the cebter of a written reduced, provide such information or by school on their incurred assets of light ites as reduced on
(ā)	make all payments in respect of precit obtained under the Regulations as they fall due;
(1)	give all no loos and infinitions which are required to be given nucler the Regulations = end
(i)	complete, and submit when due a tak in duty return or desention, and pay the tak in only accepted in decayed. $_$
арр	The debtor, or debtors in the case of a joint application, understand that if the programme is proved they may be bound by any other reasonable condition as specified by the DAS ministrator intended to secure completion of the programme. Yes
pro Det plai	The debtor, or debtors in the case of a joint application, agree that any personal information wided to the DAS Administrator will be used to discharge their statutory functions under the bt Arrangement and Attachment (Scotland) Act 2002 and other relevant legislation (Including cing their details on the DAS register) but personal information will not be disclosed to third ties except as provided by legislation.
Adı exp	The debtor, or debtors in the case of a joint application, understand that the DAS ministrator for an agent acting on their behalf) may also contact them to discuss their teriance as part of our ongoing commitment to customer service.

	Ċ.		

The DAS Administrator in determining whether to accorde a programme may core coninformation provided by the debtor, or declars in the case of a joint DPP, the extent to which decidors never conserted to a programme and any common, mode by the money advises who have provided to the decor(s). The DAS Administrator is to have regard to the Common Firence. Tool and any statement or evidence recurred in the soprostion of the Common Firence. Tool, the DAS Administrator may consider the fair and reasonable conditions set not in the regulations including the term of the programme and may also have regard to survivi the labor that DAS Administrator considers a purpose to

	Provide any supporting information or comments below that you wish the Administrator to take into consideration.	DAS
	S. poviting information.	
S	ECTION B	
9	Declaration by Money Adviser	
	I doctare that the doctor, or in the case of a join, sopreation the echters, received appropriate financial advice and information about applying for a DPP, the using the conditions which apply and that their information will be held on a DAS Register.	Yos □ Nc □
	Libertains that the deploin, or in the case of a corn apetics in other behavior, trees as reprized to proceed with this application without signing this declaration.	Yes No
R	confirm that in accordance with Regulation 12(1)(c) of the Dool Arrangement Solv egulations 2011 (as emended). Thave assessed the deptor's contribution in accor narroal (log (CHT) and the CHT has been used in this calculation.	
	and the that the Common Finance. Statement (CFS) higgs figures flows over the nd have not open consists over the constant open consists of the constant open constant open constant open consists of the constant open constant o	of in this calculation
	te Gommon II handist Statement (CLS) migger figures have been exceeded in the alogory/ka organisy and the meanin(s) are $^{-\delta}$	tolewing

* Dele e as appropria e

I confirm that Common Financial Statement (CFS) allowances for dependent(s) and/or vehicle(s), that have been used in this colculation, have not to the best or my knowledge and belief liber incentive orated in any other income and expenditure assessment partial out in respect of a trust deed for any other several orate.

10. Signature of Debtor(s)

(Where form not submitted on debtor(s) declaration in Section 9 above)

Laboly for approval of the debt payment programme (DPP) set out in this application and declare that I have received appropriate financial advice and information about applying for a D-P inducing the conditions which apply it also understand that information about my D-PP will be held to in DAS Register.

Signature of Demor		_cata
Signature of other defror in a John D	PP	cate

Regulation 20(2)

The Debt Arrangement Scheme (Scotland) Regulations 2011

FORM 1B

APPLICATION FOR APPROVAL OF A DEBT PAYMENT PROGRAMME: LEGAL PERSONS AND OTHER ENTITIES

SECTION 1 1 Details of money adviser (as defined at regulations 8(a) and 8A of the Debt Arrangement Scheme (Scotland) Regulations 2011 ("the Regulations")) AiB Reference Number Money adviser Reference Number Name Address Contact Name (if different) Phone Number Email address SECTION 2 2 Details of the legal person/ trust/ unincorporated body of persons ("business") applying for a Debt Payment Programme (a "business DAS DPP") 2a. Details of the business Business Name (if applicable) Business Address Town Postcode Telephone Number Email address 2b. Details of the nominated person for the business (in accordance with regulation 22A(7)(b) of the Regulations) **Nominated Person** Name Address Town Postcode Date of Birth Telephone Number Mobile Number Email address

2c. Details of the individuals in the business required to consent to this application (as set out at regulation 22A(2)(a) (for a partnership), 22A(3) (for a limited partnership), 22A(4) (for a trust) or 22A(5) (for a corporate body or unincorporated body of persons))

Individual 1	
Name	
Address	
7.10 550	
Town	
Postcode	
Cate of Birt	
Telephone Number	
Mobile Number	
Email address	
Individual 2	
Namo	
Address	
Town	
L'oatopde	
Dete of Birt	
Telephone Norther	
Mobile Number	
Email attoresa	
Individual 2	
Name	
Address	
Town	
Fostcada	
L'até of Lirtr	
Telephone Number	
Medile Noo ber	
Limail siddreae	
Individual 4	
Name	
Address	
cwn	
Postcode	
Falo of Bide	
elephone Number	
Mobile Number	
Fmail address	

Please attach details of any other individuals in the business required to consent to this application at the end of the form annotated with the AiB business DAS Reference Number.

2d. Is this application a result of a revoked busine	res DAS application? Yes No
If yes, please provide the previous business DAS	AIB reference number
If yes, please provide names of the individuals wharrangement (under regulation 22A(2)(a), (3), (4) of Name Name Name Name Name	
Ze. Are any members of the business listed at que an individual debtor (a "personal DAS DPP")?	estion 2c) of this form currently in a DPP as
If yes, please provide the following details:	
Name of individual Personal DAS DEP reference non Lei	
Name of individual Personal DAST)+P reference number	
Name of individual Personal DAST)—Pireference number	
Name of individual Personal DAST)+P reference number	
2t. Are any debts owed by the business currently	included in a personal DAS DPP?
If yes, please provide the following details:	
If yes, please provide the following details: Name: of individual Personal DASID ** reference number Name of Creditor Address of Creditor	
Name: of individual Personal DASID 11 reference number Name of Crecitor	
Name: of inclisional Personal DASID * * ference number Rame of Crecitor Address of Creditor Amount of debt outstanding	
Name: of inclisional Personal DASID 11 reference number Name of Creditor Address of Creditor Amount of debt outstanding Creditor Reference number Name of individual Personal DASID 11 reference number Name of Creditor	
Name: of inclinional Personal DASID of reference number Name of Creditor Address of Creditor Address of Creditor Address of Creditor Address of Indianal Personal DASID of reference number Name of Indianal Personal DASID of reference number Address of Creditor Address of Creditor Address of Creditor	
Name of individual Personal DASID of reference number Name of Creditor Addhoss of Creditor Addhoss of Creditor Addhoss of Creditor Addhoss of Creditor Name of individual Personal DASID of reference number Name of Creditor Addhoss of Creditor Name of individual Personal DASID of reference number Name of individual Personal DASID of reference number Name of Creditor	

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Personal DAS DOD reference number Name of Creditor Address of Greditor	
Amount of debt outstanding Creditor Reference number	

Please attach details of any other individuals or debts for questions 2e) and 2f) of this form at the end of the form annotated with the AIB personal DAS Reference Number.

3 Eligibility to Apply				
The business must satisfy a number of conditions to be eligible to apply DAS DPP.	for appro	oval of	a bus	siness
3a. Is the programme for more than one debt? If 'No', the business is NOT eligible to apply for a programme (regulation	Yes 21(1)(b	□))).	No	
3b. Is the business currently an undischarged bankrupt in Scotland				
If 'yes', the business is NOT eligible to apply for a programme (regulation	Yes n 21(2)).		No	П
3c. Has the business been granted a trust deed that has become pr				
If 'yes', the business is NOT eligible to apply for a programme (regulation	Yes n 21(2)(b	D)).	No	П
3d. Has evidence (including any founding documents) of the legal s	tatus of	the b	usine	ss beer
obtained? (regulation 22A(7)(a))	Yes		No	
3e. Have the required consents to the application for the programm	e been	obtain	ed?	
(regulation 22A(6))	Yes		No	
3f. Has a declaration of viability been issued to the business? (regu	lation 2 Yes	2A(7)(c)) No	
Please provide evidence with the application for questions 3d to 3f.				

SECTION 3

e E	_	-		
SE	C I	IU	М	4

			S DAS DPP

Non-trading assets (as defi	
Asset	Estimated/agreed value of asset
All other assets	
Asset	Estimated/agreed value of asset

4b. The following are the debts to be included in the programme owed by......(business name)

Creditor's name, address (incl. postcode)			Amount owed		
			£	Р	

4c. Total debt to be included in the programme

Total Debt	£	Р

4d. Is the business subject to any arrestment or is any income of	r property of the business							
subject to any arrestment?	7786		No					
$\Gamma' y s',$ proving profilered details to be DAS Administra or								

SECTION	ON 5												
5 Finar	ncial st	tatemer	nt of th	e busin	ess								
5a. The	follo	wing is	the fo	recast n	et inco	me and	expe	nditur	e of	(busines	s name)
Forecast	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Mont 8	h Month 9	Month 10	Month 11	Month 12	Total
Cash inflow													
Expenditure													
Surplus													
Please confirm that a full Cash Flow Statement has been attached to the application													
5b. The	e busir	ness pre	onose	s the fol	lowing								
55. 111	. Dusii	icss pi	орозс		ioning.		_						
i) Total	paym	ent offe	er of					over			instalm	ents	
Payme	nt freq	quency					_						
	Week	ly 🗆		Fort	nightly			Month	у 🗆		4 week	ly 🗆	
ii) Lum	p sum	offer o	f _								٦		
		. to be		n the fol	Loudna	data a	r data						
III) Lun	np sun	n to be	paid o	n the for	lowing	date o	r date	5.			٦		
			L										
		n of the		wing nor iser):	n-tradir	ng asse	et(s) fo	r the	benefit o	of credit	ors (as	agreed	by
			L										
		Offer to							_				
reditor's Nan ddress (incl.	,	Creditor ID		Creditor Account	Amo	unt Ow	0	Payme Offer (p	per	Lump s payme	sum nt offer	Total o	
Postcode)		referenc	ce	Number			ir	instalment) including fee deduction					
					£	р	£		p	£	р	£	р
	\neg		\neg			\top	\neg						

SECTION 6	
6 Payment Details	
fla. The business agrees to make the first payment under the pr 42 days immediately following the date on which the business t	
 Bb. The business agrees to make all payments to the Payment I any other Payment Distributor notified by the DAS Administrate 	
any tanta i ny mana ana ana ana ana ana ana ana ana an	‴` Yæ □ No □
Psyment Distributor Address	
1661 8.60	
Be The kursiness understands that the Permant Distributor will	deduct W. From the perment
Bc. The business understands that the Payment Distributor will due to the creditors to cover their costs, which is in addition to	the 2% application fee.
	the 2% application fee. ↑ Yes ☐ No ☐
due to the creditors to cover their costs, which is in addition to	the 2% application fee. ↑ Yes ☐ No ☐
due to the creditors to cover their costs, which is in addition to 6d. The business wishes to pay using one of the following pay:	the 2% application fee. ↑ Yes ☐ No ☐
6d. The business wishes to pay using one of the following pays (lick performs method) Direct Debit Standing Order	the 2% application fee. ↑ Yes ☐ No ☐
due to the creditors to cover their costs, which is in addition to 6d. The business wishes to pay using one of the following payr (lock performance):	the 2% application fee. ↑ Yes ☐ No ☐
6d. The business wishes to pay using one of the following payr (Lick performs host) Direct Debit	the 2% application fee. ↑ Yes ☐ No ☐
due to the creditors to cover their costs, which is in addition to 6d. The business wishes to pay using one of the following payr (lick performed method) Direct Debit Standing Order Checker Posts Order EnvPhint E-Banking	the 2% application fee. ↑ Yes ☐ No ☐
6d. The business wishes to pay using one of the following payr (Lick performs heat) Direct Debit Standing Order Chedue Posts Order EnvPhirit E-Banking Specify other:	the 2% application fee Y∞ ∐ No ∐ ment methods
6d. The business wishes to pay using one of the following payr (Lick profund) method) Direct Debit	the 2% application fee Y∞ ∐ No ∐ ment methods
6d. The business wishes to pay using one of the following payr (lick performed method) Direct Debit Standing Order Cheduse Posts Order Everning Beanking Specify other:	the 2% application fee Y∞ ∐ No ∐ ment methods
6d. The business wishes to pay using one of the following pays (lick performs method) Direct Debit	the 2% application fee Y∞ ∐ No ∐ ment methods
6d. The business wishes to pay using one of the following pays (Lick profunction for the pay using one of the following pays (Lick profunction for the following pays (Lick pays (Lic	the 2% application fee Y∞ ∐ No ∐ ment methods

SECTION 7

	The business understands that if the programme is approved they must meet the follow ditions:	ving
(8)	make all payments under a programme as they fall due	
	pay a continuing lability when due for payment;	$\overline{\Box}$
	expect for a continuing lead by, make no payment to a creator taking part in the programme than a payment under the programme;	cthor
(b)	not apply for or obtain provide beyond that permitted by the Requisitors	
(6)	no Ty the money advisor of any—	
	(i) innange of address:	
	 (ii) material change of projumstances including mormation which materially affects deparation of visibility, within 14 days of begoining aware of the change; 	t-∈
(f)	within 10 days after receipt by the business of a written request, provide such information	
	or evidence on the hincome lassets or liabilities as requested	
(g)	make all payments in respect of credit obtained under the Regulations as they fall due:	
	fully proupped in with the merrey advises compling and the rog can posterior the	
	ousiness profire ances ouring the application process and during the first me of the DPP;	П
00	give all notices and intimations which are required to be given under the Regulations	$\overline{\Box}$
íji.	someleter and submit when due, a tax or duty return or declaration; and pay the tax or	_
٥.	dity so removed in declared	П
ſΝ	notify the EVAS Administrator as soon as reasonably practicable of a money soviser	_
٠,	cessing to actifor them for any reason other than the resignation, or revocation of	
	suspension of sportwall of the advisor:	П
Œ	declare all assets owned by the business in the mency advisor by the date of the annual re-	oito se
٧.	Should be all the about a section of the techniques of the body considering the about the about the	
(in)	nor self-only non-liading assults in less for the period of pipelions and with or or approval from money advisor.	rı lı::
$\langle n \rangle$	make all payments the uncer the suggestion within 5 years of orthodate of the application	
oth	The business understands that if the programme is approved, they may be bound by er reasonable conditions as specified by the DAS Administrator intended to se apletion of the programme	
the Arn plan bus	The business agrees that any personal information provided to the DAS Administrate money adviser will be used to discharge their statutory functions under the angement and Attachment (Scotland) Act 2002 and other relevant legislation (Including both the business details and the personal details of specified individuals within timess on the DAS public register) but personal information will not be disclosed to ties except as provided by legislation	Debt ding 1 the
also	The business understands that the DAS Administrator (or agent acting on their behalf) a contact them to discuss their experience as part of our on-going commitment to custo vice.	
Dos	es the business agree to being contacted for this purpose? Pes 🔲 No 🔲	

SECTION 8

The DAS Administrator in cotermaing whether to approve a pregramme may consider, among when thinds:

Information provided by the debtor,

The extent to which the creditors have consented to a programme, and

Any comment made by the money advisor who has provided advice to the debtor.

The DAS Administrator may consider the fair and reasonable conditions set out in the Reg. attors, including the term of the programme and may have regard to any other famor the DAS Administrator considers appropriate.

8. Provide any supporting information or comments below that you wish the DAS Administrator to take into consideration.

Supporting information:		

SECTION 9

9. Declaration by money adviser

	I declare that the business received appropriate financial advice and information about applying for a DPP, including the conditions that apply and that the business and the individuals in the business who have consented to the application will have their details held on a DAS Register									
		Yes 🗌	No 🗆							
	If the business is a partnership: I declare that every partner in the business has conse application without signing this declaration	nted to pro	ceed with this							
	application without signing this declaration	Yes 🗌	No 🗌							
	If the business is a limited partnership: I declare that every general partner in the business (a the business who at any time has taken part in the business) has consented to proceed with this applicated	the manag	ement of the							
	deciaration	Yes 🗌	No 🗆							
	If the business is a trust: I declare that the majority of trustees in the busin proceed with this application without signing this declar	ness have ation	consented to							
		Yes 🗌	No 🗆							
	If the business is a corporate body other than a corporate Companies Act 2006 or an unincorporated body I declare that a person authorised to act on behald consented to proceed with this application without significant.	y of person alf of the	is: business has							
		Yes 🗌	No 🗌							
	If the business is a registered Scottish charity of incorporated organisation (SCIO) within the meaning Trustee Investment (Scotland) Act 2005:	ra Scotti ng of the	sh charitable Charities and							
	I declare that the Office of the Scottish Charity Reginotified of this application and Lattach written confirmat									
		Yes 🗌	No 🗌							
SECTIO	N 10									
10. Sign	ature of all of the individuals listed at question 2c) o	f this form	ı							
	(Where form not submitted on the declaration in se	ction 9 abo	ove)							
	I apply on behalf of the business for approval of the D business has received appropriate financial advice applying for a DPP, including the conditions that ap business and the individuals in the business who application understand that their details will be held on	and infor ply. I de have con:	mation about clare that the sented to the							
	Signature on behalf of the business		ate							

Regulation 29(4)(a)(ii)

The Debt Arrangement Scheme (Scotland) Regulations 2011

FORM 2B

NOTIFICATION TO CREDITOR OF APPROVAL OF A DEBT PAYMENT PROGRAMME: LEGAL PERSONS AND OTHER ENTITIES

SECTION 1	
1 Case Details	
1a. Business DAS Case Number	
1b. Date the Debt Payment Programme (DPP) w	was approved// 20
SECTION 2	
2 Creditor	
Creditor Reference Number (where appropriate)	
Name of Company Or, if appropriate, creditor's name	
Address	
Town	
Postcode	
SECTION 3 3 Details of the debtor: a legal person/ trust/ unin	ncorporated body of persons ("business")
3a. Details of the business Business Name (if applicable)	
Business Address	
Town	
Postcode Tolonhone Number	
Telephone Number Email address	
3b. Details of the nominated person for the busi of the Debt Arrangement Scheme (Scotland) Reg	
Nominated person	
Name Address	
Town	
Postcode	
Date of Birth	

Telephone Number	
Mobile Number	
Email address	
2- Details of the individuals in the business of	
3c. Details of the individuals in the business w	
under regulation 22A(2)(a) (for a partnership), 22	
trust) or 22A(5) (for a corporate body or unincorp	orated body of persons))
Individual 1	
Name	
Address	
Padress	
Town	
Postcode	
Date of Birth	
Telephone Number	
Mobile Number	
Email address	
Individual 2	
Name	
Address	
,	
Town	
Postcode	
Date of Birth	
Telephone Number	
Mobile Number	
Email address	
Elilali address	
Individual 2	
Individual 3	
Name	
Address	
Town	
Postcode	
Date of Birth	
Telephone Number	
Mobile Number	
Email address	
Individual 4	
Name	
Address	
Town	
Postcode	
Date of Birth	
Telephone Number	
Mobile Number	
Email address	

4 Details of debts included in Programme

The business agrees to make the first payment under the programme during the period of 42 days immediately following the date on which the DPR is approved.

da. The following are debts which are included in the programme owed by....... [name of business]

Orbit for Reference rumper	Amount owed		Account number	Poyment a (per instal		Not amount payable to creditor (per instalment)	
	ï.	ф		ï.	ŗ.	ï.	p

(Continue to list of debts (Etnore Francise))

4b. The business will pay t	the following:		
i) Total payment amount o	f	over	instalments
Payment frequency			
Work vi 🔲	Fortingfulv 📙	Monthly 📙	4 woodly 🔲
ii) Lump sum offer of			
iii) Lump sum to be paid o	n the following date o	r dates:	
iv) Realisation of the follor approval of the business's		et(s), for the benefit	of creditors and with prior
	ee payable to the DA	S Administrator for	to the creditors from each consideration of the DPP ments distribution.
dd. The business agrees unless another Payments			Distributor detailed below trator:
Payments Distributor Address			

SECTION 5	
6 Notification by money adviser	
You are not fee that the Justiness and Individuals splin a IPP approved under the IDabt Arrangement So	
Ga. Name of person sending this notice	
Date	
5b. Details of money adviser as defined at regu	ations 8(a) and 8A of the Regulations)
D No. (where appropriate)	
hame .	
Company	
Ocmpany Address	
Ompany Address	
Ompany Address ewn Fortends	
Ompany Address ewn Fortcide Oonfact Name (it different)	
Omperly Address own Fortcide	

The DAS Administrator will use information provided to discharge their statutory functions under the Debt Arrangement and Attachment (Scotland) Act 2002 and other relevant legislation. including placing debtor's details on the DAS public register. Personal information will not be disclosed to third parties except as provided by legislation.

IMPORTANT INFORMATION FOR CREDITORS

The Debt Arrangement Scheme for legal entities (business DAS)

The Dept Arrangement Scheme is a statutory spheme that has one rigilegal effect. A debt rayment programme for a logal person or other entry (a business DAS DPP) has office when it is approved by the business DAS Administrator, on behalf of Scothalt Ministers—the Accountam in Bankruprey, 1 Pennyburn Road Kilwinning KA13 68A.

Huarress DNS helps bus resses, partnershops and other legal entities (pusinesses) with cebrs to day most of what they owe to their precitors within a period of 5 years from the date of the application. No further intensit or charges can be added to the orb, whilst the DPP centinues and they are written of an completion of the DPP.

This form signification you that the desiries DAS Administrator has approved a DFP as proceed by the desiries . The interest and the individuals manned all decision 0at above one, therefore protected from emorphism to the debts of the business.

The profestion will apply out the programme is completed but will stop if the programme is revolved before completion for example cuertoinon-bayment by the business.

IT IS UNLAWFUL TO SEQUESTRATE (MAKE BANKRUPT), OR TO USE DILIGENCE (ENFORCEMENT) AGAINST A BUSINESS OR INDIVIDUAL WHO IS PROTECTED FROM ENFORCEMENT.

Section 4 of this form includes a figure for the total amount of cebtique to you. This figure will (unless adjusted on varies in accordance with the DeN Accordancel School (Scotland) Regulations 2011) the the amount pattitle you chapping and completion of the proposed programme.

It is therefore in your interests to nearly the money adviser named above if you disagree with the figures shown in Section 4 of this form

Furrer information about the rights and onlies of businesses and race discussors business BAS is available on the BAS website at own descentiantilgovillk or the Accountant in Bankruphy website at www.spigovillk.

Regulation 36(3)(b)

The Debt Arrangement Scheme (Scotland) Regulations 2011

FORM 4B

APPLICATION FOR VARIATION OF A DEBT PAYMENT PROGRAMME: LEGAL PERSONS AND OTHER ENTITIES

SE	CTION 1				
1		dviser (as defined at regulations 8(a) and 8A of the Debt d) Regulations 2011 ("the Regulations")) or creditor in DPP			
	ID No (where appropriate) Name Address				
	Contact Name (if different) Phone Number Email Address				
	Capacity	Money Adviser			
SE	CTION 2				
2	Details of Debt Payment Progra	amme			
	Business DAS case number				
SE	CTION 3				
3	Details of the debtor: a legal pe	rson/ trust/ unincorporated body of persons (business)			
За	Details of the business				
Bus Bus	siness Name (if applicable) siness Address				
Tek	wn stoode lephone Number nail address				
3ь	3b Details of the nominated person for the business (in accordance with regulation 22A(7)(b))				
No	minated person				
Nar					

Address	
Томп	
Postoode	
Date of Birth	
Telephone Number	
Mobile Number	
Email address	
	ousiness who consented to the DPP (under regulation (3) (for a limited partnership), 22A(4) (for a trust) or incorporated body of persons))
Individual 1	
Name	
Address	
_	
Town	
Postcode	
Date of Birth	
Telephone Number Mobile Number	
Email address	
Littali addiesa	
Individual 2	
Name	
Address	
T	
Town Postcode	
Date of Birth	
Telephone Number	
Mobile Number	
Email address	
Individual 3	
Name	
Address	
Town	
Postcode	
Date of Birth	
Telephone Number	
Mobile Number	
Email address	
Indicate and A	
Individual 4 Name	
Address	
7700 di 15 di 16	
Томп	
Postcode	
Date of Birth	
Telephone Number	
Mobile Number	
Email address	

SEC	TION 4				
4	Grounds for Variation (Population (37)				
	Lapply for a variation because:				
4.:	There is an agreement celeveen the bosiness and each preditor particles inginal the programme.	Yes	⊏	04	
4b	There is an agreement between the business and a creditor to cancel the obligation to repay an amount	Yes	⊏	0.1	
4::	There has been a material change in the dirollmstances of the business	Yes	⊏	No.	
4:1	A debt has been profited from, or was wrongly assessed for the programme oue to a mistake inversight on other reasonable cause. $\label{eq:continuous}$	~es	Γ	No	П
4:	There is a debt that was future or comingem which was known but not quantifiable at the date of approval, is now quantified and due for payment.	~es	Γ	No	П
था	The business needs credit to meet an essential requirement	Yes.		No	
Provid	do full sotals and evicence in respect of 4a) to 4f) below. Supporting Information				

SECT	ION 5														
5	Effect of	f the Va	ariatio	n											
	Lwisk to														
₹a	Change	tha deb	t nalu	dad - fh	o DPP							Ycs		No	
	If 'yes', :	provide	cets, s	of the d	ebt to I	be indud	ded on a	exclude	d below						
	Credito A acco		10	Graditor ref		Appount	1	rount act		ak if noz Umet r					
	A 130.01	Liini	\dashv		\perp	·. III.:	ž			ografin					
	If 'yes', a	novida	octa s	of inco	no and	expend	ure at	50 00 0	os.						
=h	Vary the			des les lles		l						V	_	No	П
-1.	If 'yes', a						- zero e l		e waniez	S. 104F1	V	-11:4	_	130	П
	oTer	ar.wikio	0000		11 50 11	icomo o	.Apo 14	.uic oi v	0 134131	zo pavii	r. ı.				
Forocast	More:	Plants -	Month.	Foith 4	Month S	Hands t	Ficility 7	Month	Hoods C	Plonth 0	Month:	More:	Third	_	
Cash nilow			."	7	"			"	`	ļ		"			
->pendrure															
Вирия														_	
	Revised	payme	ent off	er of		004	er		Ins	talmeni	ts.				
	Paymen	t frequ	ency			·	Ċ								
	,	vveeky			I crt	nghty [Monti	ny 🗆					
	II) Lump	sum e	ffer of	_								-			
	III) Lumj	n ouna t	n ha r	Sald on	the Fall	louding (Note Ar	dollar :				-			
	,	p 30 iii i	.a ue ,		ine ion	e ming i	aate oi	uaves.				-			
												-			
	iv) Real creditor										nafit d	of.			
		- und 1	μι	.3. 00/0				2 111081	-y mar			-			

:	Criter	Yes.	No	
	Provide full details in respect of Ga) to Go) below			
	Buttorfting Information:			

SECT	ION 6	
6	Approval of a variation (Regulation 38) The DAS Administrator in determining whether a variation is fair and reasonable consider information provided by the debtor, the views of a creditor taking part programme and of any creditor making the application; the views of any money a who has provided advice to the debtor; and may have regard to any other factor the Administrator considers appropriate. Provide any supporting information or comments below that you wish the DAS Administrator to take into consideration.	in the dviser
	Supporting Information:	
SECT		
7	Declaration by money adviser (where applicable)	
	I declare that the debtor received appropriate financial advice and information about varying the DPP, including the implications of the variation.	
	I declare that the debtor has consented to proceed with this application without signing this declaration.	
	I declare that the debtor is viable at the date of this application and I have attached a declaration of viability (in form 7)	
SECT	ION 8	
8	Declaration by creditor (where applicable)	
	I apply for a variation of the DPP, as set out in this application.	
	I confirm I have made a reasonable attempt to agree the variation with the debtor ((check to indicate Reasonable Attempt To Agree With Debtor)	
	Signature of Creditordate	
	(may be omitted in an electronic application)	
	Position in company (if any)	

Regulation 41(2)(b)

The Debt Arrangement Scheme (Scotland) Regulations 2011

FORM 5B

APPLICATION FOR REVOCATION OF A DEBT PAYMENT PROGRAMME: LEGAL PERSONS AND OTHER ENTITIES

SE	CTION 1							
1	Details of Applicant (money adviser, nominated person or creditor in a DPP)							
	AiB Reference Number Money adviser Reference Number Name Address							
	Contact Name (if different) Phone Number Email Address							
	No	oney adviser						
SE	CTION 2							
2	Details of Debt Payment Programm	e e						
	Business DAS case number							
SE	CTION 3							
3	3 Details of the debtor: a legal person/ trust/ unincorporated body of persons (business)							
За	Details of the business							
	siness Name (if applicable) siness Address							
Tele	vn stoode ephone Number ail address							
3b Details of the nominated person for the business (in accordance with regulation 22A(7)(b))								
No r	minated person me							

Address	
_	
Town	
Postcode	
Date of Birth	
Telephone Number	
Mobile Number	
Email address	
	tho consented to the DPP (under regulation limited partnership), 22A(4) (for a trust) or ed body of persons))
Individual 1	
Name	
Address	
Town	
Postcode	
Date of Birth	
Telephone Number	
Mobile Number	
Email address	
Et ildii dadi ess	
Individual 2	
Name	
Address	
Addices	
Town	
Postcode	
Date of Birth	
Telephone Number	
Mobile Number	
Email address	
Individual 3	
Name	
Address	
ridation	
Town	
Postcode	
Date of Birth	
Telephane Number	
Mobile Number	
Email address	
Individual 4	
Name	
Address	
Town	
Postcode	
Date of Birth	
Telephone Number	
Mobile Number	
Email address	

5E 0	CTION 4 Grounds for revocation (Regulation 49)		
	I apply for a revocation of the DPP because:		
45 45 42	The libraries altaled to satisfy a standard potention under organism 97 or a dependion any pendiom under regulation 25 to business made alta se statement in the happlication to business talled to make the agreed instalment under the LAPP and it is currently in largers of an amount equal to the appropriate of payments due in a pendid of live months beginning	Yes Yes Yes	70 □ 70 □
4:1	after the lost payment is made the normal of the business it as charged within the meaning of regulation 42(4)	~es □	Vn □
4 5	The menoy advisor is unable to make a declaration of vibility as the menoy advisor densities the debtar no longer modes the requirements permained in regulation (22Au/)(c)	Ycs □	No 🗆
41	The consents given under regulation 224(2), (3) (4) or (5) have been withdrawn	Yes 🗆	An 🗆
P·:	wide full details in respect of 4a in 41 believ		
	Supporting marmer on:		

SECTION 5

5 Determination of a revocation

The LDAS Administrator must it incer regulation 43, consider any statement made by, or on ternal for, a wasness the nature of any failure or our meistalenesh, information to indicate whether or not the programme will be successful and any representations made by the business or by the predictors, provided that they are received within the specified period.

The DAS Administrator may have regard to any other factor that is considered a corophiate when determining whether in revoke a 1.94%

Previously subsecting information or comments below that you wish the DAS Administrator to take into corrected anton.

	Supporting information:
SEC	TION 8
9	Declaration by Inoney adviser
	If declare that the business received appropriate financial advice and immission about revoking the DPP, including the implications of the revocation on all inforest and charges that apply to the debts.
	Yæ □ Nu □
	I declare that the Business has pursented to proceed with this application without signing this declaration.
	Yes 🗆 ha 🗆
SEC /	TION 7 Declaration of creditor (where applicable)
	I spory for a revocation of the DPP, as set out in this application.
	Signature of Greation date through the date through the confidence of the confidence application;
	Pesil en intempany (if ene)
SEC	TION B
В	Declaration of nominated person (where applicable)
	Lappity on behan of the business for a revocation of the D ${\cal O}_{\lambda}$ as set out in this application.
	Signature of nominated personcrate (may be omitted in an electronic application)
	Position in company (nany)

Ву

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

		FORM 7	Regulation 22A(7xc)
	D	ECLARATION OF VIABILITY	
SECTI	_		
1 Det	alls of money adviser (as defi- me (Scotland) Regulations 20:		of the Debt Arrangement
	-		
inan	act Name (1 citterent) e Number laddross		
SECT	ON 2		
2 Deta	ils of the debtor: a legal perso	on/ trust/ unincorporated body	rof persons (business)
Bus ~	s of the b usiness cas name (if appleade) cas address		
	oce nono Numbor addrese		
ucaina s	e ow Tophfirm that:		
have and a cemen	nevicace both the crimen and a popular line, the folialiness that ratrated that, where risks to the a kateguarda to enable them to	lardvider for the next 12 m e busiress have been centria	mulis. The business has ed, they are able to provide
· Juy	opinion, based on the informatio	n Trave obtained-	
1	The DITT has a research a pro	ospect of peing completed;	
ii	The functions can make a spectronic currence be DPP with the period of 5 years of cr the date of the application:		
Ш	- business domines rated that it	n affacted for an application to is confirming to frace, where f 2) of the Regulations) at the do	racing, or o herwise operate
įν	mortining to teste, where has	ecteration is required): The bus ding, or otherwise operate (as o of this declaration.	

The reasons for my decision are as follows.

This declaration of viability is dated	
(if or declarations place in respect or an approxime for a name; ances of the business are due to be reviewed	III
	[12 months from date of accinetion]
Sgnedt	
Date.	