

2014 No. 101

REPRESENTATION OF THE PEOPLE

**The Scottish Independence Referendum (Chief Counting Officer
and Counting Officer Charges and Expenses) Order 2014**

| | | |
|--|---------|-----------------------|
| <i>Made</i> | - - - - | <i>2nd April 2014</i> |
| <i>Laid before the Scottish Parliament</i> | | <i>4th April 2014</i> |
| <i>Coming into force</i> | - - | <i>5th May 2014</i> |

The Scottish Ministers make the following Order in exercise of the powers conferred by section 9(3) and (4) of the Scottish Independence Referendum Act 2013(a).

Citation and commencement

1. This Order may be cited as the Scottish Independence Referendum (Chief Counting Officer and Counting Officer Charges and Expenses) Order 2014 and comes into force on 5th May 2014.

Interpretation

2. In this Order “the referendum” means the referendum on a question about the independence of Scotland provided for by the Scottish Independence Referendum Act 2013.

Chief Counting Officer: overall maximum recoverable amount

3. The overall maximum amount recoverable by the Chief Counting Officer in respect of the referendum is £350,000.

Chief Counting Officer: maximum recoverable amount for specified services

4.—(1) The total of the charges recoverable by the Chief Counting Officer in respect of the specified services for the referendum cannot exceed £25,000.

(2) The specified services are making arrangements for the referendum and discharging the Chief Counting Officer’s duties at the referendum.

Chief Counting Officer: maximum recoverable amount for specified expenses

5.—(1) The total of the expenses recoverable by the Chief Counting Officer in respect of the specified expenses for the referendum cannot exceed £325,000.

(2) The specified expenses are costs associated with—

- (a) the making and management of arrangements for the referendum, including the appointment and payment of persons to assist the Chief Counting Officer;

- (b) printing, producing and disseminating directions, guidance and forms to counting officers;
- (c) the collation of the result of the referendum for the whole of Scotland; and
- (d) communications relating to the referendum and its result.

Counting officers: overall maximum recoverable amount

6. The overall maximum amount recoverable by a counting officer in respect of the referendum for each local government area is the amount listed in column 4 of the table in the Schedule to this Order.

Counting officers: maximum recoverable amount for specified services

7.—(1) The total of the charges recoverable by a counting officer in respect of the specified services for the referendum cannot exceed the amount listed for each local government area in column 2 of the table in the Schedule to this Order.

(2) The specified services are making arrangements for and conducting the referendum, and discharging the counting officer's duties at the referendum.

Counting officers: maximum recoverable amount for specified expenses

8.—(1) The total of the expenses recoverable by a counting officer in respect of the specified expenses for the referendum cannot exceed the amount listed for each local government area in column 3 of the table in the Schedule to this Order.

(2) The specified expenses are—

- (a) the appointment and payment of persons to assist the counting officer;
- (b) travel and overnight subsistence for the counting officer and any person appointed to assist the counting officer;
- (c) printing or otherwise producing the ballot paper;
- (d) printing, producing or purchasing stationery to be used for or in connection with postal voting;
- (e) printing or otherwise producing and arranging for the delivery of the poll cards required by rule 11 of schedule 3 to the Scottish Independence Referendum Act 2013;
- (f) printing or otherwise producing and, where appropriate, publishing notices, lists and any other documents required for, or in connection with, the referendum;
- (g) renting, heating, lighting, cleaning, adapting or restoring any building or room;
- (h) providing and transporting equipment;
- (i) providing information and communications technology equipment and software and associated costs;
- (j) providing security, including any necessary storage of ballot boxes, ballot papers, postal voting statements and documents used to verify personal identifiers on postal voting statements;
- (k) conducting the verification of personal identifiers on postal voting statements and the count (including counting and recording the number of ballot papers, counting the votes and any recount);
- (l) providing and receiving training; and

(m) providing stationery and meeting postage, telephone, printing, translation and banking costs and the costs of other miscellaneous items.

St Andrew's House,
Edinburgh
2nd April 2014

NICOLA STURGEON
A member of the Scottish Government

SCHEDULE

Articles 6, 7 and 8

Counting officers: maximum recoverable amounts

| <i>Column 1</i> | <i>Column 2</i> | <i>Column 3</i> | <i>Column 4</i> |
|------------------------------|--|--|---|
| <i>Local government area</i> | <i>Maximum recoverable amount for specified services</i> | <i>Maximum recoverable amount for specified expenses</i> | <i>Overall maximum recoverable amount</i> |
| | £ | £ | £ |
| Aberdeen City | 8,267 | 369,080 | 377,347 |
| Aberdeenshire | 9,521 | 430,220 | 439,741 |
| Angus | 4,227 | 217,932 | 222,159 |
| Argyll & Bute | 3,248 | 245,272 | 248,520 |
| Clackmannanshire | 2,500 | 85,465 | 87,965 |
| Dumfries & Galloway | 5,652 | 284,552 | 290,204 |
| Dundee City | 5,212 | 226,147 | 231,359 |
| East Ayrshire | 4,639 | 197,301 | 201,940 |
| East Dunbartonshire | 3,965 | 165,291 | 169,256 |
| East Lothian | 3,760 | 167,265 | 171,025 |
| East Renfrewshire | 3,421 | 155,855 | 159,276 |
| Edinburgh (City of) | 16,777 | 720,790 | 737,567 |
| Eilean Siar | 2,500 | 82,962 | 85,462 |
| Falkirk | 5,536 | 215,235 | 220,771 |
| Fife | 13,789 | 614,982 | 628,771 |
| Glasgow City | 22,648 | 925,123 | 947,771 |
| Highland | 8,821 | 443,683 | 452,504 |
| Inverclyde | 2,998 | 126,079 | 129,077 |
| Midlothian | 3,135 | 130,979 | 134,114 |
| Moray | 3,421 | 148,114 | 151,535 |
| North Ayrshire | 5,283 | 212,155 | 217,438 |
| North Lanarkshire | 11,957 | 488,947 | 500,904 |
| Orkney Islands | 2,500 | 41,667 | 44,167 |
| Perth & Kinross | 5,414 | 253,786 | 259,200 |
| Renfrewshire | 6,369 | 278,990 | 285,359 |
| Scottish Borders | 4,368 | 223,726 | 228,094 |
| Shetland Islands | 2,500 | 49,967 | 52,467 |
| South Ayrshire | 4,364 | 201,925 | 206,289 |
| South Lanarkshire | 11,776 | 514,858 | 526,634 |
| Stirling | 3,152 | 137,452 | 140,604 |
| West Dunbartonshire | 3,261 | 146,999 | 150,260 |
| West Lothian | 6,297 | 264,573 | 270,870 |

EXPLANATORY NOTE

(This note is not part of the Order)

This Order provides for payments for charges and expenses of the Chief Counting Officer and counting officers in connection with the referendum on Scottish independence to be held on 18 September 2014 under the Scottish Independence Referendum Act 2013. Under section 9 of that Act the Chief Counting Officer and counting officers are entitled to recover from the Scottish Ministers the charges and expenses they incur in exercising their functions, provided the amounts sought do not exceed such maximum amounts as are specified in this Order.

Articles 3 to 5 make provision in relation to the Chief Counting Officer.

Articles 6 to 8 and the Schedule make provision in relation to counting officers.

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