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SCOTTISH STATUTORY INSTRUMENTS

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**2013 No. 61**

**The Police Service of Scotland (Performance) Regulations 2013**

**PART 2**

First interview

**Procedure following first interview**

**8.**—(1) Not later than 7 days after the date of the conclusion of the first interview, the interviewing officer must—

- (a) prepare a written record of the interview;
- (b) send to the constable—
  - (i) a copy of that record; and
  - (ii) confirmation of the terms of any warning given under regulation 7(3); and
- (c) inform the constable that the constable may submit to the interviewing officer written comments on the record of the meeting or on the terms of the warning (or both) not later than 7 days after the date on which they were sent.

(2) The interviewing officer may, on the application of the constable, extend the period specified in paragraph (1)(c) if it is considered appropriate to do so.

(3) The interviewing officer must send a copy of the record of the interview and any comments received from the constable to—

- (a) the senior manager;
- (b) a personnel officer;
- (c) if the interview was conducted by the reporting officer, the countersigning officer;
- (d) if the interview was conducted by the countersigning officer, the reporting officer; and
- (e) if the interview was conducted by any other constable, the reporting officer and the countersigning officer.