

SCHEDULE 3

Article 6(c)

TABLE OF FEES

Fees payable from 1st April 2014

<i>Column 1</i> <i>(Matters)</i>	<i>Column 2</i> <i>(Fee payable)</i> £	<i>Column 3</i> <i>(Fee formerly Payable(1))</i> £
PART I – FEES IN THE CENTRAL OFFICE OF THE COURT		
A. SIGNETING		
Signeting of any writ or summons if attendance is necessary outwith normal office hours	118	115
B. GENERAL DEPARTMENT		
1. Appeal, application for leave to appeal, summons, or other writ or step by which any cause or proceeding, other than a family action, is originated in either the Inner or Outer House (to include signeting in normal office hours)	202	197
2. Defences, answers or other writ (including a joint minute) or step in process or enrolment or opposition to a motion in a pending process by which a party other than an originating party first makes an appearance in a course or proceeding, other than a family action	202	197
3. Writ by which a family action is originated (other than a simplified divorce or dissolution of a civil partnership application) – inclusive fee (to include signeting within normal office hours and, if applicable, issue to the pursuer of an extract in terms of item G5(a) of this Table, and to the defender, if appropriate, of a duplicate extract)	157	153
4. Simplified divorce or dissolution of a civil partnership application (inclusive of all procedure other than that specified in item B5 of this Table)	118	115

(1) Column 3 shows the fees which were payable by virtue of Schedule 2 to this Order immediately before the coming into force of this Schedule.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

<i>Column 1</i> <i>(Matters)</i>	<i>Column 2</i> <i>(Fee payable)</i> £	<i>Column 3</i> <i>(Fee formerly Payable)</i> £
5. In relation to a simplified divorce or dissolution of a civil partnership application, citation of any persons under rule 16.1(1)(a)(i), (ii) or (iii), as applied by rule 49.76, of the Rules of Court, or intimation to any person or persons under rule 16.1(1)(a)(i), (ii) or (iii), as applied by rule 49.76, of those Rules, where such intimation is required	Messenger at arms fee to serve document plus £11	Messenger at arms fee to serve document plus £11
6. Defences, answers or other writ (including a joint minute) or step in process or enrolment of or opposition to a motion in a pending process by which a party other than an originating party first makes appearance in a family action	157	153
7. Initial lodging of affidavits in a family action where proof by affidavit evidence has been allowed	67	66
8. Special case— for each party maximum fee payable per case	101 410	98 399
9. Application by minute or motion for variation of an order in a family action	34	33
10. Answers or opposition to an application under item B9 of this Table	34	33
11. Letter of request to a foreign court	51	49
12. Citation of each jury, to include outlays incurred in citing and countermanding - payable on receipt of instruments for issue of precept	281	273
13. Reclaiming motion - payable by party enrolling motion	202	197
14. Closed record – payable by each party on the lodging of the closed record or, where no closed record is lodged, when mode of enquiry is determined	101	98
15. Allowing proof, etc. - payable by each party on diet of proof, jury trial, procedure roll or summar roll hearing being allowed	56	55
16. Court hearing (other than motion roll or single bill) (in normal hours) before a single	90	87

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

<i>Column 1</i> <i>(Matters)</i>	<i>Column 2</i> <i>(Fee payable)</i> £	<i>Column 3</i> <i>(Fee formerly Payable)</i> £
judge – payable by each party for every 30 minutes or part thereof		
17. Court hearing (in normal hours) before 3 or more judges – payable by each party for every 30 minutes or part thereof	225	218
18. Court hearing (other than motion roll or single bill) (out of hours) before a single judge – payable by each party for every 30 minutes or part thereof	108	105
19. Court hearing (out of hours) before 3 or more judges – payable by each party for every 30 minutes or part thereof	270	262
20. Cancellation of court hearing before 3 or more judges, by a party or parties, within 28 days of court hearing date – fee payable is shared equally between the parties	50% of fee that would have been payable under this Table had the court hearing taken place as planned	50% of fee that would have been payable under this Table had the court hearing taken place as planned
21. Fee payable by any party enrolling a motion or making a motion orally at the bar and any party opposing any such motion	51	49
C. PETITION DEPARTMENT		
1. Petition of whatever nature presented to the Inner or Outer House other than a petition under item C3 or C4 of this Table, whether in respect of the first or any subsequent step of process, and any application for registration or recognition of a judgment under the Civil Jurisdiction and Judgments Act 1982(2)	202	197
2. Additional fee payable when a petition in terms of item C1 of this Table is presented outwith normal office hours	118	115
3. Petition to be admitted as a notary public— for each applicant	152	147
4. Petition to be admitted as a solicitor— for each applicant	152	147
5. Answers, objection or other writ (including a joint minute) or step in process or enrolment	202	197

(2) [1982 c.27](#).

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

<i>Column 1</i> <i>(Matters)</i>	<i>Column 2</i> <i>(Fee payable)</i> £	<i>Column 3</i> <i>(Fee formerly Payable)</i> £
or opposition to a motion in a pending process by which a party other than an originating party first makes appearance in a proceeding to which item C1 of this Table applies		
6. Caveat	45	45
7. Fiat	51	49
8. Registering official copies of orders of courts in England and Wales or Northern Ireland	17	16
9. Reclaiming motion – payable by party enrolling motion	202	197
10. Closed record – payable by each party on the lodging of the closed record or, when no closed record is lodged, when mode of enquiry is determined	101	98
11. Allowing proof, etc. – payable by each party on diet of proof, procedure roll, summar roll or judicial review hearing being allowed	56	55
12. Court hearing (other than motion roll or single bill) (in normal hours) before a single judge – payable by each party for every 30 minutes or part thereof	90	87
13. Court hearing (in normal hours) before 3 or more judges – payable by each party for every 30 minutes or part thereof	225	218
14. Court hearing (other than motion roll or single bill) (out of hours) before a single judge – payable by each party for every 30 minutes or part thereof	108	105
15. Court hearing (out of hours) before 3 or more judges – payable by each party for every 30 minutes or part thereof	270	262
16. Cancellation of court hearing before 3 or more judges, by a party or parties, within 28 days of court hearing date – fee payable is shared equally between parties	50% of fee that would have been payable under this Table had the court hearing taken place as planned	50% of fee that would have been payable under this Table had the court hearing taken place as planned
17. Fee payable by any party enrolling a motion or making a motion orally at the bar and any party opposing any such motion	51	49

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

<i>Column 1</i> <i>(Matters)</i>	<i>Column 2</i> <i>(Fee payable)</i> £	<i>Column 3</i> <i>(Fee formerly Payable)</i> £
18. Lodging of notice of appointment or intention to appoint an administrator out of court under the Insolvency Act 1986 ⁽³⁾	202	197
D. COURT FOR HEARING APPEALS RELATING TO THE REGISTRATION OF ELECTORS		
Appeal – inclusive fee	202	197
E. ELECTION COURT		
1. Parliamentary election petition	202	197
2. Statement of matters	17	16
3. Any other petition, application, answers or objections submitted to the court	51	49
4. Certificate of judgement	51	49
F. LANDS VALUATION APPEAL COURT		
1. Appeal - inclusive fee	202	197
2. Answers - inclusive fee	202	197
G. EXTRACTS DEPARTMENT		
1. Extract decree following upon a summons, petition or appeal, or after protestation of a note, whether in absence or otherwise	56	55
2. Extract of admission as a solicitor	51	49
3. Extract of protestation	51	49
4. Certificate under the Civil Jurisdiction and Judgments Act 1982	51	49
5. Documentation evidencing divorce, nullity or dissolution of marriage or civil partnership—		
(a) extract from Consistorial Register of Decrees of decree pronounced on or after 23rd September 1975 if not issued in terms of item B3 or B4 of this Table	28	27
(b) certificate of divorce in decree pronounced prior to 23rd September 1975	28	27

(3) 1986 c.45.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

<i>Column 1</i> <i>(Matters)</i>	<i>Column 2</i> <i>(Fee payable)</i> £	<i>Column 3</i> <i>(Fee formerly Payable)</i> £
(c) certified copy interlocutor in decree pronounced prior to 23rd September 1975	28	27
6. Extract from the Register of Acts and Decrees – per sheet or part thereof	28	27
7. Sealing and certifying any document for exhibition in a foreign jurisdiction or otherwise	28	27
8. Acknowledgement of receipt of a notice under section 19(6) or 21(2) of the Conveyancing and Feudal Reform (Scotland) Act 1970(4)	51	49
PART II – FEES IN THE OFFICE OF THE ACCOUNTANT OF COURT H. OFFICE OF THE ACCOUNTANT OF COURT <i>I. In Factories</i>		
1. Registering case and receiving and delivering up bond of caution	21	21
2. Examining factor's inventory – 0.333% of the value of the estate as disclosed		
(a) minimum fee payable	28	27
(b) maximum fee payable	680	660
3. Auditing each account, based on estate value		
(a) £0 - £30,000	106	103
(b) £30,001 - £50,000	212	206
(c) £50,001 - £250,000	530	515
(d) £250,001 - £500,000	796	773
(e) £500,001 and over	1,061	1,030
4. Reporting with regard to discharge, special powers, other special matters, surplus estate or scheme of division	53	52
5. For certificate under seal	16	15
<i>II. In Consignations</i>		
6. Lodging consignment	30	30

(4) 1970 c.35.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

<i>Column 1</i> <i>(Matters)</i>	<i>Column 2</i> <i>(Fee payable)</i> £	<i>Column 3</i> <i>(Fee formerly Payable)</i> £
7. Producing or delivering up consignment, based on consignment value—		
(a) consignment value £0 - £50 and less than 7 years since lodged	No charge	No charge
(b) consignment value over £51 and less than 7 years since lodged	30	30
(c) consignment value £0 - £70 and over 7 years since lodged	No charge	No charge
(d) consignment value over £71 and over 7 years since lodged	50	50
PART III – FEES IN THE OFFICE OF THE AUDITOR OF THE COURT OF SESSION I. OFFICE OF THE AUDITOR OF THE COURT OF SESSION 1. Taxing accounts of expenses incurred in judicial proceedings (including proceedings in the High Court of Justiciary) remitted to the Auditor of the Court of Session for taxation:		
(a) Lodging account for taxation	39	38
(b) Taxing accounts for expenses etc.		
(i) up to £400	20	20
(ii) for every additional £100 or part thereof	5	5
<i>Note:</i> fee to be determined by the Auditor of the Court of Session on amount of account as submitted		
2. Fee for assessing account remitted to the Auditor to determine whether an additional fee should be paid	270	262
3. Fee for cancellation of diet of taxation—		
(a) where written notice of cancellation received by receiving party after 4.00 pm on the fourth working day prior to the diet of taxation	50% of fee that would have been payable under item I1(b) of this Table	50% of fee that would have been payable under item I1(b) of this Table
(b) where written notice of cancellation received by receiving party after 4.00 pm on the working day before or the day of the diet of taxation	75% of fee that would have been payable under item I1(b) of this Table	75% of fee that would have been payable under item I1(b) of this Table

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

<i>Column 1</i> <i>(Matters)</i>	<i>Column 2</i> <i>(Fee payable)</i> £	<i>Column 3</i> <i>(Fee formerly Payable)</i> £
PART IV – FEES COMMON TO ALL OFFICES		
J. MISCELLANEOUS		
1. Certified copy of proceedings for appeal to the Supreme Court	202	197
2. Certifying of any other document (plus copying charges if necessary)	17	16
3. Recording, extracting, engrossing or copying— all documents (exclusive of search fee)—		
(a) copying of each document, up to 10 pages	5	5
(b) copying of each further page or part thereof	0.50	0.50
(c) Copying of each document in electronic form	5	5
4. Any search of records or archives—		
(a) up to 30 minutes	17	16
(b) more than 30 minutes up to 2 hours	39	38
(c) each additional 30 minutes in excess of 2 hours	11	11
(d) in addition, correspondence fee where applicable	11	11
5. Captions—		
(a) marking caption when ordered	11	11
(b) warrant for caption when issued	11	11
6. Change of party name where more than 10 cases are registered – per case	2	2