

SCHEDULE 1

SCOTTISH LOCAL GOVERNMENT ELECTIONS RULES  
RULES FOR CONDUCT OF A SCOTTISH LOCAL GOVERNMENT ELECTION WHERE  
THE POLL IS NOT TAKEN TOGETHER WITH THE POLL AT ANOTHER ELECTION

PART VI

FORMS FOR USE AT SCOTTISH LOCAL GOVERNMENT ELECTIONS

Form 12

*Front of card*

(Insert name of council)

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

## PROXY POSTAL VOTER'S OFFICIAL POLL CARD

### If undelivered return to Returning Officer

*(Insert address)*

Number on register

Ward

Number of Councillors to be elected for Ward

Polling day and polling hours

\*Name (proxy)

This notice is to advise you that for this election you are appointed as a postal proxy for the elector named below. You will not be able to obtain voting papers at a polling station.

\*Address (proxy)

**The postal proxy voting papers should be delivered to you on or soon after (day/date)**

*\* Returning officer to omit where poll card sent to an anonymous elector. A poll card to an anonymous elector must be delivered in a sealed envelope.*

**If the postal voting papers have not arrived by (day/date), call (helpline number) and ask for assistance.**

If you have lost or accidentally spoilt the elector's postal ballot papers(s), please call (helpline number) as soon as possible. Replacement ballot papers cannot be issued after 5 p.m. on *(insert day and date of poll)*.

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Back of card

**LOCAL GOVERNMENT ELECTION**

**\*This card is to tell you that for this election you are appointed as proxy for the elector named below and that you have decided to vote by post:**

\* (Elector’s name)  
.....

\* (Elector’s address)  
.....

\* (Elector’s number on register)  
.....

When you receive the postal voting pack, please read the “Instructions to the Voter” before completing your postal ballot paper.

Mark your vote secretly. If you cannot vote without help, the person assisting you must not disclose how you have voted.

You must sign (or mark) the postal voting statement. This is a security measure, it will not affect your vote or mean that it can be identified. Without this, the statement will not be valid and your vote will not be counted.

If you lose or accidentally spoil the elector’s postal ballot papers, please call (helpline number) as soon as possible. Replacement ballot papers cannot be issued after 5 p.m. on *(insert day and date of poll)*.

Complete and return your postal vote as soon as possible. If you have not posted your vote before *(insert day and date of poll)*, you can deliver your vote to any polling station in your local authority area.

If you need further help, please call (helpline number).

It is an offence to vote as proxy

(a) for some other person if you know that that person is subject to a legal incapacity to vote e.g. if that person has been convicted and is detained in a penal institution in pursuance of the sentence.

(b) at this election for more than 2 persons of whom you are not the husband, wife, civil partner, parent, grandparent, brother, sister, child or grandchild.

It is an offence to vote using a ballot paper that has not been addressed to you.

*Where a poll card is sent to the proxy of an anonymous elector, substitute the following for the paragraphs marked with \* above*

You are entitled to vote as proxy for the elector whose electoral number is shown below:

Electoral number of elector.....

ISSUED BY THE RETURNING OFFICER