

## SCHEDULE 1

### SCOTTISH LOCAL GOVERNMENT ELECTIONS RULES RULES FOR CONDUCT OF A SCOTTISH LOCAL GOVERNMENT ELECTION WHERE THE POLL IS NOT TAKEN TOGETHER WITH THE POLL AT ANOTHER ELECTION

## PART IV

### DISPOSAL OF DOCUMENTS

#### *Retention of documents*

**59.** The proper officer of the council shall retain amongst the records of the council—

- (a) for one year all documents; and
- (b) for four years all electronic copies of information made under rule 56(1)(a)

relating to an election forwarded to such officer in pursuance of these rules by a returning officer, and at the expiry of that period of one or four years, as the case may be, shall, unless otherwise directed by an order of a sheriff principal or an election court, cause them to be destroyed.