

SCHEDULE

Article 2

TABLE OF FEES

PART I  
INSPECTION FEES

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<i>Column 1</i>	<i>Column 2</i>
For the inspection of each volume, document or process, and the production of associated copies for each document or process therein	£5.00

*Note:* Fees are remitted for the inspection of records for historical or literary purposes in terms of section 10 of the Public Records (Scotland) Act 1937.

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PART II  
SEARCH FEES

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<i>Column 1</i>	<i>Column 2</i>
For personal searches in the records, for each search	£40.00

*Notes:*

- (1) The Keeper of the Records of Scotland may carry out a search in the records of the National Archives of Scotland for any person, and for any such search the Keeper shall—
  - (i) impose an additional charge based on the cost of carrying out that search, which cost shall include the cost of any copying requested or required as part of that search;
  - (ii) provide an estimate to that person of the amount of that additional charge; and
  - (iii) require that person to pay a deposit of a sum not exceeding £40 before carrying out that search.
- (2) The Keeper of the Records of Scotland may reduce or waive the charge or deposit payable for any search.

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*Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.*

## PART III COPYING FEES

<i>Column 1</i>	<i>Column 2</i>
<p><b>1.</b> Reprographic services, including digital images and output to microfilm and microfiche, are provided on a cost recovery basis, and National Archives of Scotland will provide an estimate of the cost on request</p> <p><i>Notes:</i></p> <p>(1) A minimum charge of £5.00 will be payable for any of the above services.</p> <p>(2) An additional charge may be payable for work of unusual difficulty, or requiring special attention.</p> <p>(3) National Archives of Scotland reserve the right to decline microfilm orders, and to retain the master negative of any microfilm.</p>	<p>As estimated</p>
<p><b>2.</b> Authentication:</p> <p>For each extract or certified copy, in addition to the reprographic charge and handling charge.</p> <p><i>Notes:</i></p> <p>(1) Copying is undertaken solely at the discretion of the Keeper of the Records of Scotland. It will not be undertaken where there is a risk of damage to documents or to bindings of volumes.</p> <p>(2) The Keeper of the Records of Scotland will determine the format of any copy.</p> <p>(3) No authentication will be given for microfilm or for Search Room copies.</p>	<p>£4.00</p>