
SCOTTISH STATUTORY INSTRUMENTS

2002 No. 33

The Water Services Charges (Billing and Collection) (Scotland) Order 2002

Forms and procedures for demanding payment

9.—(1) Any notice issued by a local authority which includes a demand for water services charges must, subject to paragraph (2) below, contain the following details:—

- (a) the gross amount payable as water charges, prior to application of any such reduction as is referred to in sub-paragraph (c) below;
- (b) the gross amount payable as sewerage charges, prior to application of any such reductions as are referred to in sub-paragraphs (c) and (d) below;
- (c) the amount of any reduction of water service charges as a consequence of the notice relating to a period in respect of which the council tax payable for the dwelling in question is reduced under section 79 of the 1992 Act;
- (d) the amount of any reduction of charges attributable to the Domestic Water and Sewerage Charges (Reduction) (Scotland) Regulations 2002(1);
- (e) the net amount payable as water services charges;
- (f) the name, address and telephone number of the department or unit of the local authority to which enquiries regarding the notice may be directed, together with a note of the hours during which persons may attend at that department or unit with enquiries or during which they may make enquiries by telephone.

(2) Where a notice issued by a local authority demands the payment of both water services charges and council tax—

- (a) the amount referred to in paragraph (1)(c) above need not be shown on the notice separately from the amount of reduction of council tax attributable to discounts under section 79 of the 1992 Act; and
- (b) the amount referred to in paragraph (1)(e) above need not be shown on the notice separately from the net amount of council tax payable.