

## SCHEDULE 5

Regulation 13

### Records

- 1.—(1) The Department must compile records to include—
- (a) the name and address of every relevant person for the land or private supply;
  - (b) the location and description of the private supply;
  - (c) an eight figure ordnance survey grid reference of the location of the source of supply;
  - (d) a description of the source;
  - (e) the addresses of the land supplied by the private supply;
  - (f) a plan of the private supply showing the sources and land supplied;
  - (g) the purposes for which the water is supplied;
  - (h) the estimated average daily volume of water supplied;
  - (i) an estimate of the numbers of people served by the supply;
  - (j) any drinking-water treatment to which the supply is subject;
  - (k) the monitoring programme for the supply;
  - (l) the details contained within each risk assessment carried out under regulation 7, including a summary of its results.
- (2) The Department must review and update the record at least once a year.
- (3) The Department must keep the record for at least thirty years.

- 2.—(1) For each private supply the Department must record each of the following within 28 days of the event—
- (a) date and results of any sampling and analysis relating to that supply;
  - (b) sufficient records to show that the requirements of regulations 7, 8 and 9 and Schedules 2, 3 and 4 have been satisfied;
  - (c) the results of any investigation undertaken in accordance with these Regulations;
  - (d) any authorisation;
  - (e) any action taken or required to be taken by any person under these Regulations;
  - (f) any action taken or required to be taken following a notice served under Article 119 of the Water and Sewerage Services (Northern Ireland) Order 2006(1);
  - (g) in respect of any risk assessment, the date and results of any inspection of the supply and the results of analysis of samples taken for the purposes of the assessment;
  - (h) any notices served under these Regulations;
  - (i) any request for the Department to carry out sampling and analysis, undertake a risk assessment or give advice;
  - (j) a summary of any advice given in relation to the supply; and
  - (k) such other particulars as the Department may determine.
- (2) The Department must keep the records of sampling and analysis for at least 30 years, and all other records under this paragraph for at least 10 years.

**Status:** *This is the original version (as it was originally made).*