

SCHEDULE 2

RULES FOR BID BALLOTS, RENEWAL BALLOTS AND ALTERATION BALLOTS

PROVISIONS AS TO TIME

Ballots – preliminary procedures

3. The ballot holder shall, at least 42 days before the day of the ballot—
 - (a) publish notice of the ballot stating—
 - (i) the day of the ballot; and
 - (ii) that the ballot will be taken entirely by post, with votes to be returned by 5 p.m. on the day of the ballot;
 - (b) prepare a list of persons entitled to vote and proxies (if any);
 - (c) send to each person entitled to vote or, if applicable, that person’s proxy a statement which—
 - (i) explains the arrangements for the ballot;
 - (ii) explains that regulation 5(3) allows that person to request a copy of the BID proposals from the BID proposer; and
 - (iii) provides the name and address of the BID proposer; and
 - (d) send to the Department a copy of the notice referred to in sub-paragraph (a).