

---

STATUTORY RULES OF NORTHERN IRELAND

---

**2007 No. 236**

**HEALTH AND PERSONAL SOCIAL SERVICES**

The Residential Family Centres  
Regulations (Northern Ireland) 2007

*Made* - - - - *4th April 2007*

*Coming into operation* *30th April 2007*

THE RESIDENTIAL FAMILY CENTRES  
REGULATIONS (NORTHERN IRELAND) 2007

PART I

GENERAL

1. Citation, commencement and extent
2. Interpretation
3. Statement of purpose
4. Resident's guide
5. Information about fees
6. Review of statement of purpose and resident's guide

PART II

REGISTERED PERSONS

7. Fitness of registered provider
8. Appointment of registered manager
9. Fitness of registered manager
10. Registered person — general requirements
11. Registered person — notification of offences

PART III

CONDUCT OF RESIDENTIAL FAMILY CENTRES

12. Health and welfare of residents
13. Further requirements as to health and welfare
14. Arrangements for the protection of children
15. Placements
16. Facilities and services

**Changes to legislation:** There are currently no known outstanding effects for the The Residential Family Centres Regulations (Northern Ireland) 2007. (See end of Document for details)

17. Staffing of the residential family centre
18. Fitness of workers
19. Employment of staff
20. Restrictions on acting for residents
21. Staff views as to conduct of residential family centre
22. Records
23. Complaints
24. Guidance for social care workers, and health care professionals

#### PART IV

#### PREMISES

25. Fitness of premises
26. Fire precautions

#### PART V

#### MANAGEMENT

27. Review of quality of care
28. Financial position
29. Visits by registered provider

#### PART VI

#### MISCELLANEOUS

30. Notifiable events
  31. Notice of absence
  32. Notice of changes
  33. Appointment of liquidators etc.
  34. Notice of termination of accommodation
  35. Death of registered person
  36. Offences
  37. Compliance with regulations
- Signature

---

SCHEDULE	INFORMATION TO BE INCLUDED IN THE STATEMENT OF PURPOSE
1	A statement of the overall aims and objectives of the...
1.	A statement of the facilities and services, including details of...
2.	The name and address of the registered provider and of...
3.	The relevant qualifications and experience of the registered provider and...
4.	The number, relevant qualifications and experience of the staff working...
5.	The organisational structure of the residential family centre.
6.	The number of residents to be accommodated or provided with...
7.	The range of needs, (categories of care) that the residential...
8.	Any criteria used for admission to the residential family centre,...
9.	The arrangements for residents to engage in social activities, hobbies...
10.	

11. The arrangements made for consultation with residents about the operation...
  12. The fire precautions and associated emergency procedures in the residential...
  13. The arrangements made, so far as is practicable that residents...
  14. The arrangements made for contact between residents and their relatives,...
  15. The arrangements for dealing with complaints.
  16. The arrangements made for dealing with reviews of the placement...
  17. The number and size of rooms in the residential family...
  18. The arrangements made for respecting the privacy and dignity of...
  19. The fees and charges of the residential family centre.
  20. A description of the underlying ethos and philosophy of the...
  21. A description of the advice, guidance and counselling provided, including...
  22. The rules and conditions applying to residents, and the circumstances...
  23. The policy relating to the use of drugs and alcohol...
  24. The residential family centre's confidentiality policy.
  25. The arrangements for protecting children and parents under the age...
- SCHEDULE 2  
INFORMATION AND DOCUMENTS TO BE OBTAINED IN RESPECT OF PERSONS, CARRYING ON, MANAGING OR WORKING AT A RESIDENTIAL FAMILY CENTRE
1. Proof of the person's identity, including a recent photograph.
  2. When Part V of the Police Act is commenced in...
  3. Two written references relating to the person, including a reference...
  4. Where a person has previously worked in a position whose...
  5. Details and documentary evidence of any relevant qualifications or accredited...
  6. A full employment history, together with a satisfactory written explanation...
  7. Evidence that the person is physically and mentally fit for...
- SCHEDULE 3  
RECORDS TO BE KEPT IN A RESIDENTIAL FAMILY CENTRE IN RESPECT OF EACH RESIDENT
1. In respect of each member of the family—
  2. The name and address and telephone number of any HSS...
  3. The name, address and telephone number of any social worker...
  4. The terms of any court order under which the family...
  5. The name and address of the general medical practitioner in...
  6. The name, address and telephone number of any school, college...
  7. The date and circumstances of any serious incident involving any...
  8. Any special dietary, dental or other health needs, including details...
  9. Details of any medicines kept for any member of the...
  10. A record of any accident affecting the resident in the...
  11. Details of any specialist communications needs of the resident and...
  12. Arrangements for, including any restrictions on, contact between any child...
  13. Details of any period of absence from the residential family...
  14. A copy of the placement plan and any revision of...
  15. A record of any money or valuables deposited by any...
  16. The address, and type of establishment or accommodation, to which...

**Changes to legislation:** There are currently no known outstanding effects for the The Residential Family Centres Regulations (Northern Ireland) 2007. (See end of Document for details)

SCHEDULE	OTHER RECORDS TO BE KEPT IN A RESIDENTIAL FAMILY
4	CENTRE
1.	A copy of the statement of purpose.
2.	A copy of the resident's guide.
3.	A record of all accounts relating to the residential family...
4.	A copy of all inspection reports.
5.	A copy of any report made under regulation 29(4) (c)...
6.	A record of all persons employed at the residential family...
7.	A copy of the duty roster of persons working at...
8.	A record of the residential family centre's charges to residents,...
9.	A record of all money or other valuables deposited by...
10.	A record of furniture and personal possessions brought by a...
11.	A record of all complaints made by residents or representatives...
12.	A record of any of the following events that occur...
13.	Records of the food provided for residents in sufficient detail...
14.	A record of every fire practice, drill or test of...
15.	A statement of the procedure to be followed in the...
16.	A statement of the procedure to be followed in the...
17.	A record of charges made to residents for transport and...
18.	Where residents collectively own the vehicles— (a) a record is...
19.	A record of the programme of events and activities that...
20.	A record of all staff meetings held and the names...
21.	A record of training undertaken as referred to in Regulation...
22.	A record of all visitors to the centre, including the...
SCHEDULE	EVENTS AND NOTIFICATIONS
5	Explanatory Note

**Changes to legislation:**

There are currently no known outstanding effects for the The Residential Family Centres Regulations (Northern Ireland) 2007.