

SCHEDULE 2

Regulations 8(3) and 10(2)

INFORMATION AND DOCUMENTS REQUIRED IN RESPECT OF
REGISTERED PROVIDERS AND MANAGERS OF AN AGENCY

1. Proof of identity, including a recent photograph.
2. When Part V of the Police Act 1997(1) is commenced in Northern Ireland, either—
 - (a) where a certificate is required for a purpose which is prescribed by regulations under section 113B of that Act, an enhanced criminal record certificate issued under that section; or
 - (b) in any other case, a criminal record certificate issued under section 113A of that Act,and an application for either certificate shall be accompanied where applicable by an adult's suitability statement under section 113D of that Act.
3. Two written references relating to the person, including a reference from the person's present or most recent employer, if any.
4. Where the person has previously worked in a position which involved work with children or vulnerable adults, verification, so far as reasonably practicable, of the reason why he ceased to work in that position.
5. Details and documentary evidence of any relevant qualifications or accredited training
6. A full employment history, together with a satisfactory written explanation of any gaps in employment.
7. Details of health record.
8. Details of registration with, or membership of, any professional regulatory body.
9. Details of any professional indemnity insurance.