
STATUTORY RULES OF NORTHERN IRELAND

2005 No. 482

CIVIL PARTNERSHIP

The Civil Partnership Regulations (Northern Ireland) 2005

Made - - - - *4th November 2005*

Coming into operation *5th December 2005*

The Department of Finance and Personnel, in exercise of the powers conferred upon it by sections 144(4), 147 and 159 of the Civil Partnership Act 2004⁽¹⁾, and all other powers enabling it in that behalf, hereby makes the following Regulations:

Citation and commencement

1. These Regulations may be cited as the Civil Partnership Regulations (Northern Ireland) 2005 and shall come into operation on 5th December 2005.

Interpretation

2.—(1) In these Regulations—

“approval” means place approval or temporary place approval;

“approval holder” means the person on whose application the approval was granted pursuant to these regulations or a person who is deemed to be the approval holder under regulation 24;

“approved place” means a place which has been approved by an authority under these regulations and for which said approval is still current;

“applicant” means an applicant for an approval;

“authority” means the local registration authority as referred to in Section 151 of the Act;

“place” means any place whose position within the district can be suitably defined in words or figures for the purpose of recording where the civil partnership registration took place and includes any premises, fixed building, temporary structure, enclosures and similar structures, land and any vessels or vehicles;

“place approval” means the approval, by an authority of a place where civil partnership registration may take place for a period in its district;

“status” means marriage or civil partnership status;

“temporary place approval” means approval by an authority of a place where a civil partnership registration may take place for one occasion in its district;

“the Act” means the Civil Partnership Act 2004.

(2) The Interpretation Act (Northern Ireland) 1954(2) shall apply to these regulations as it applies to an Act of the Assembly.

Civil Partnership Notice

3.—(1) A civil partnership notice shall be in the form as set out in Schedule 1.

(2) The civil partnership notice for each party to a civil partnership intended to be registered in Northern Ireland shall be served on the registrar at least 14 days before the date of the intended civil partnership except where—

- (a) the registrar has received a written request from one or both of the parties giving the reason why 14 days notice cannot be given; and
- (b) the registrar has been authorised by the Registrar General to reduce the period of 14 days to such shorter period as he considers necessary.

4. The registrar may require either of the parties to the civil partnership to give the civil partnership notice in person to the registrar of the district in which the civil partnership is to take place or to a registrar of any other district where—

- (a) the registrar is not satisfied that the civil partnership notice has been completed correctly; or
- (b) there is any doubt about the identity of the parties; or
- (c) there appears to be a legal impediment to the civil partnership; or
- (d) any of the documents submitted is not in order.

Civil Partnership Notice Book

5. The prescribed particulars, in relation to a person to be taken from each civil partnership notice received by the registrar, shall be that person's—

- (a) surname and name;
- (b) address;
- (c) marital or civil partnership status;
- (d) date of birth; and
- (e) date of intended civil partnership registration.

Civil Partnership Schedule

6. A civil partnership schedule shall be in the form set out in Schedule 2.

Civil Partnership Registration in Approved Places

Applicants for an approval of a place for civil partnership registration

7.—(1) An application for a place approval may, following the procedures set out in regulation 8, be made to the authority by any person.

(2) An application for a temporary approval may, following the procedures set out in regulation 9, be made to the authority by either of the parties to an intended civil partnership registration in respect of any place which at the time of the application does not have place approval, other than one where an approval will expire before the date of the intended civil partnership registration.

Place approvals

8.—(1) An applicant for place approval shall deliver to the authority an application in writing to include—

- (a) the name and address of the applicant; and
- (b) a description of the place where it is intended that civil partnership registration will take place sufficient to identify that place and to allow the authority to inspect it and, in the case of a vessel or vehicle, a description of that vessel or vehicle and the location at which it may be inspected.

(2) The required fee, or an amount on account of that fee, determined in accordance with regulation 18, must accompany the application.

(3) The applicant shall provide the authority with such additional information as the authority may reasonably require in order to determine the application.

(4) The authority may, if it considers it to be appropriate after receiving the application, arrange for the place to be inspected.

Temporary place approvals

9.—(1) An applicant for a temporary place approval shall deliver to the authority an application in writing to include—

- (a) the name and address of the applicant; and
- (b) the date and time of the intended civil partnership registration; and
- (c) a description of the place where it is intended that the civil partnership registration will take place sufficient to identify that place and to allow the authority to inspect it and, in the case of a vessel or vehicle, a description of that vessel or vehicle and the location at which it may be inspected.

(2) The required fee, or an amount on account of that fee, determined in accordance with regulation 18, must accompany the application.

(3) The applicant shall provide the authority with such additional information as the authority may reasonably require in order to determine the application.

(4) The authority may, if it considers it to be appropriate after receiving the application, arrange for the place to be inspected.

Public notice

10.—(1) As soon as practicable after receiving an application the authority shall, in accordance with paragraph (2), cause a notice to be placed on public display at the place named in the application.

(2) The notice referred to in paragraph (1) shall—

- (a) identify the place and the applicant;
- (b) state the date and time of the intended civil partnership registration, in relation to a temporary place approval;
- (c) state that objections to the application may be made to the authority in accordance with regulation 11;
- (d) state the address at which the application can be inspected and the address to which such objections should be given.

Objections

11.—(1) Any person may give notice in writing to the authority of an objection to an application in accordance with this regulation.

(2) The authority shall consider the objection provided that the objection—

- (a) specifies the name and address of the person making it; and
- (b) specifies reasons for the objection; and
- (c) was made to the authority within 21 days from the date on which notice was placed on public display under regulation 10.

(3) On special cause shown, the authority may consider an objection to which this regulation applies notwithstanding that it was not made within the period required by paragraph (2)(c).

(4) The authority shall send a copy of any objection submitted in accordance with this regulation to the applicant.

Determination of applications

12.—(1) The authority shall not grant an approval if the application has not been made in accordance with these regulations.

(2) The authority shall not grant an approval if, in its opinion—

- (a) the place will compromise the solemnity and dignity of civil partnership registration;
- (b) the place has a recent or continuing connection with any religious body or religious practice which would be incompatible with the use of that place for civil partnership registrations; or
- (c) the place does not fulfil any other reasonable requirements which the authority considers appropriate to ensure that the facilities provided at the place are suitable.

(3) The authority shall not grant an approval without—

- (a) having regard to the guidance issued by the Registrar General under regulation 26; and
- (b) taking account of any objections in respect of the application which have been made in accordance with regulation 11.

(4) The authority shall not grant a place approval if, in its opinion, the applicant is not a fit and proper person.

Conditions attached to approvals

13. In granting an approval the authority—

- (a) shall attach to a place approval the standard conditions contained in Schedule 3; and
- (b) may attach to a temporary place approval such conditions, and to a place approval such further conditions, as it considers reasonable in order to ensure that the facilities provided at the place are suitable.

Notification of decisions

14.—(1) The authority shall, within 7 days of its decision, notify the applicant in writing of that decision including any conditions attached to an approval under regulation 13.

(2) If an application for an approval is refused, or if any conditions are attached under regulation 13(b), the authority shall include with the notification under paragraph (1)—

- (a) the reason for its decision; and

(b) details of the right to a review of a decision in accordance with regulation 22.

(3) The authority shall, at the same time as it notifies the applicant under paragraph (1), send a copy of any approval to the registrar.

Restriction on successive applications

15. Where the authority has refused an application for an approval it shall not, within one year of that refusal, consider a subsequent application for the same kind of approval in respect of the same place unless, in its opinion, there has been a material change in the circumstances.

Duration of approvals

16.—(1) Subject to regulations 17(3), 20 and 21, a place approval shall be valid from the date it is granted for a period of three years, or such lesser period as the authority may determine.

(2) Subject to regulations 20 and 21, a temporary place approval shall be valid only for the date stated in that approval unless the authority, on the request of the applicant in writing, agrees to amend the stated date.

Renewal of place approvals

17.—(1) An application for renewal of a place approval may be made by the approval holder.

(2) Regulations 8 and 10 to 16 shall apply to an application to renew a place approval as they apply to an application for a place approval and as though any reference in them—

(a) to an applicant were to an applicant for renewal; and

(b) to a grant of a place approval were to a renewal of a place approval.

(3) If an application for renewal has been made in accordance with paragraph (1) and (2) and that application has not been finally determined or withdrawn before the date on which the approval would otherwise expire, the approval shall continue in effect until such time as the application is finally determined or withdrawn.

Fees for applications and renewals

18.—(1) An authority may, in accordance with this regulation, determine a fee in respect of an application for an approval, or the renewal of a place approval.

(2) A fee determined for a particular application or renewal shall not exceed the amount which reasonably represents the costs incurred or to be incurred by the authority in respect of that application or renewal.

(3) An authority may charge a fee in respect of an application or renewal, or an amount on account of such fee, where it has not yet incurred any costs in respect of that application or renewal.

Fees for attendance of Registrars

19. An authority may determine a fee in respect of the attendance by the registrar at approved places and any such fee shall—

(a) be the amount which reasonably represents the costs incurred or to be incurred directly or indirectly by the authority in respect of that attendance; and

(b) be payable to the authority by the parties to an intended civil partnership registration not less than 14 days, or such lesser period as the authority may determine, prior to the registration of the civil partnership.

Revocation and suspension of approvals

20.—(1) An authority may revoke or suspend an approval in accordance with the provisions of this regulation.

(2) An authority may revoke or suspend an approval if in its opinion—

- (a) the approval holder has failed to comply with one or more of the conditions attached to the approval under regulation 13;
- (b) the approved place is no longer suitable for the registration of civil partnerships, having regard to regulation 12(2); or
- (c) in the case of a place approval, the approval holder is not or is no longer a fit and proper person.

(3) Subject to paragraph (6), an authority before revoking or suspending an approval shall give—

- (a) the approval holder; and
- (b) any person who has made representations relevant to the matters to be considered at a hearing,

an opportunity to be heard by the authority or, if that person prefers, to submit written representations.

(4) The authority shall have complied with its duty under paragraph (3) if it has served on the persons referred to in that paragraph, not later than 21 days before the hearing, notice that the authority propose to hold a hearing, together with a copy of any representations referred to in paragraph (3)(b) and a note of the grounds upon which the revocation or suspension of the approval is to be considered.

(5) A revocation or suspension of an approval shall, subject to paragraph (7), come into operation

- (a) upon expiry of the period for applying for a review under regulation 22; or
- (b) where such an application has been lodged, when the review has been determined in favour of the revocation or suspension.

(6) If an authority, at any time after granting an approval, determines that the circumstances justify immediate suspension it may, without prejudice to its other powers and duties, suspend the approval immediately.

(7) The period of suspension of an approval shall be the unexpired portion of the duration of that approval, or such shorter period as the authority may determine; and the effect of suspension shall be that the approval shall cease to have effect during the period of the suspension.

(8) An authority may, whether upon an application made to them or not, recall a suspension of an approval made under this regulation.

(9) An authority shall within 7 days of its decision under paragraph (1) serve notice of its decision, together with details of the right to a review of the decision under regulation 22, on the approval holder and any person who in pursuance of paragraph (3)(b) was heard by or submitted written representation to, the authority before it reached its decision.

(10) Upon receipt of the notice of revocation or suspension under paragraph (9) the approval holder shall forthwith serve notice of the revocation or suspension on all parties whose intended civil partnerships have not yet been registered in the place in respect of which the notice of revocation or suspension has been received.

Variation of approvals

21.—(1) Subject to the following paragraphs an authority may, at any time, vary the conditions attached to an approval under regulation 13(b) on any grounds it thinks fit.

(2) An authority, before proceeding to vary an approval under paragraph (1) shall, no later than 7 days before the day on which the proposed variation is to be considered, notify the approval holder in writing of the proposed variation and shall give that person an opportunity to be heard by the authority on that day or, if preferred by the approval holder, to submit written representations.

(3) An authority shall, within 7 days of its decision under paragraph (1), serve notice of its decision on the approval holder, together with details of the right to a review of the decision under regulation 22.

(4) A variation of an approval shall come into operation—

- (a) upon expiry of the period for applying for a review under regulation 22; or
- (b) where such an application has been lodged, when the review has been determined in favour of the variation.

Review

22.—(1) An applicant or an approval holder may seek a review by the authority of any decision made by the authority in relation to an application (including any decision to revoke or suspend, or vary any of the conditions imposed in relation to, an approval granted in pursuance of that application).

(2) An application for review under paragraph (1) must be lodged with the authority within 14 days of the date of receipt of the notice served by the authority informing the approval holder of its decision.

(3) On review under paragraph (1) the authority shall notify the applicant or the approval holder of its decision together with details of the right of appeal to the county court in accordance with regulation 23.

Appeal

23.—(1) An applicant or an approval holder may appeal any decision made by an authority on review under regulation 22 to the county court.

(2) An appeal under paragraph (1) must be lodged within 28 days of the date of receipt of the notice served under regulation 22(3).

(3) An appeal under paragraph (1) may be made only on one or more of the following grounds—

- (a) that the authority's decision was based on an error of law;
- (b) that the authority's decision was based on an incorrect material fact;
- (c) that the authority has acted contrary to natural justice; or
- (d) that the authority has acted unreasonably in the exercise of its discretion.

Deemed approval holder

24.—(1) Without prejudice to the provisions of these regulations as to the duration, or the revocation, suspension or variation, of an approval, a place approval shall remain in operation notwithstanding that the approval holder ceases to have an interest in the approved place and the person to whom his interest is transferred shall be deemed to be the approval holder in his place.

(2) Where a person is deemed to be an approval holder under paragraph (1) that person shall immediately notify the authority of that fact, whereupon the authority shall consider the matter and may revoke, suspend or vary the approval, in accordance with regulations 20 and 21.

Registers of approved places

25.—(1) Each authority shall keep a register of every approved place within its area for which an approval has been granted, containing—

- (a) the name, description and full postal address (if any) of the approved place;
- (b) the name and address of the approval holder;
- (c) the date of grant of the approval and, where that approval is renewed, the date of such renewal; and
- (d) the due date of expiry of that approval and, where the approval is suspended, the date on which such suspension takes effect, the period of that suspension, and any date of recall.

(2) The authority shall make the appropriate entries in the register forthwith on the grant of any approval and shall amend the register forthwith on notification that any of the details listed in paragraph (1) have changed or on revocation of the approval.

(3) The authority shall, on making or amending any entry in the register under paragraph (2), deliver forthwith a copy of that entry or amendment to the Registrar General and to the registrar.

(4) The authority shall make the register available for public inspection during the normal working hours of the authority.

Guidance concerning grants of approval and approved places

26. The Registrar General shall from time to time issue guidance supplementing the provisions made by these regulations for or in connection with the approval of places where civil partnerships will be registered.

Medical statement

27. The medical statement for the purposes of section 144(6) of the Act shall be in the form set out in Schedule 4.

Consent

28. The relevant consents for the purpose of section 145 of the Act shall be in the form set out in Schedule 5.

29. The prescribed particulars to be taken from an order made under Schedule 13 Part 2 or from each consent under Schedule 13 Part 3 of the Act shall be—

- (a) date of intended civil partnership registration;
- (b) name and surname of each party;
- (c) address of each party;
- (d) age of each party;
- (e) name of each person giving consent;
- (f) name of Health and Social Services Board or Health and Social Services Trust (if applicable); and
- (g) date of consent or order.

Corrections

30.—(1) The Registrar General or any registrar may—

- (a) correct any clerical error in a civil partnership registration; and

- (b) correct any error of fact or substance in a civil partnership registration if a person requiring the error to be corrected produces documentary proof of the true facts or produces a statutory declaration specifying the true facts or statutory declaration by a credible witness possessing knowledge of the true facts.

(2) The statutory declaration referred to in paragraph (1)(b) shall be in the form set out in Schedule 6.

Detained persons

31. The statement for the purposes of section 149(2) of the Act shall be in the form set out in Schedule 7.

Certified copies of entries

32. The document given under section 155(3)(b) of the Act—

- (a) shall be in the form as set out in Schedule 8 where it is given by the Registrar General; and
- (b) shall be in the form as set out in Schedule 9 where it is given by the registrar.

33.—(1) The document for the purposes of section 156(1) of the Act shall be in the form set out in Schedule 10.

(2) The statutory provisions to be prescribed under section 156(1) of the Act are listed in Schedule 11.

Sealed with the Official Seal of the Department of Finance and Personnel on 4th November 2005.

T. N. Caven
Senior Officer of the
Department of Finance and Personnel

SCHEDULE 1

Regulation 3(1)

CIVIL PARTNERSHIP NOTICE NORTHERN IRELAND

Must be served on the Registrar at least 14 days before the date of the proposed civil partnership registration.

(Section 139 of the Civil Partnership Act 2004)

A About the proposed Civil Partnership

This space for Registrar's use only
Civil Partnership Notice Reference
Date Documents returned

- 1. Date of civil partnership registration (Day, Month, Year boxes)
2. Place of civil partnership registration

B About yourself

- 3. Current Forename(s) Previous Name(s)
Current Surname(s) and Surname

4. Present or last occupation

5. Retired (tick box) Yes No 6. Sex (tick box) Male Female

7. Status (tick box) Single Widowed Divorced/Marriage Annulled 8. Date of Birth (Day, Month, Year)

Civil Partnership Dissolution/Annulment Surviving Civil Partner

9. Place of birth 10. Country of residence 11. Nationality

12. Usual residence Postcode (boxes)

C About your father

- 13. (a) Current Forename(s)
(b) Current Surname(s)
(c) Previous Name(s) and/Surname(s)

14. Present or last occupation

15. Retired (tick box) Yes No 16. Is he still living (tick box) Yes No

D About your mother

- 17. (a) Current Forename(s)
(b) Current Surname(s)
(c) Previous Name(s) and/Surname(s)

18. Maiden Surname

19. Present or last occupation

20. Retired (tick box) Yes No 21. Is he still living (tick box) Yes No

E About the other party to the intended civil partnership registration

22. Forename(s) in full.....
Surname(s)
23. Usual residence and postcode.....
.....

F Documents to be submitted by you with this Notice

24. FOR ALL PERSONS

Is your birth certificate enclosed? Yes No *If you are unable to produce your birth certificate, state the reason here*
(tick box)

25. IF PREVIOUS MARRIAGE OR PREVIOUS CIVIL PARTNERSHIP TERMINATED

Is your decree of divorce/annulment or civil partnership dissolution/annulment enclosed Yes No *The Registrar will require proof of the termination of the earlier marriage/civil partnership. If you are unable to produce the official decree of divorce/annulment or civil partnership dissolution/annulment, state the reason for not doing so as this will affect whether or not the registration can proceed.*
(tick box)

26. IF YOUR PREVIOUS SPOUSE OR CIVIL PARTNER IS DECEASED

Is the death certificate of your former spouse/civil partner enclosed Yes No *The Registrar will require proof of the death. If you are unable to produce a death certificate of your previous spouse/civil partner, state the reason for not doing so.*
(tick box)

27. NATIONALITY

Have you enclosed your passport or other document(s) to prove your nationality? Yes No *If for any reason you are unable to enclose documentation to prove nationality please state the reason. If you are a United Kingdom Citizen, who does not have a passport, your birth certificate may be sufficient.*
(tick box)

If you are a non-European Economic Area national have you a civil partnership tourist visa or an unrestricted right to remain in the United Kingdom stamp in your passport? Yes No *If you are not a European Economic Area national and you have not got unrestricted right to remain in the United Kingdom you will have to apply to the British Consul/High Commission for a civil partnership tourist visa before you travel. If you are already in the UK you should apply for a Certificate of Approval from the Home Office. The Registrar cannot accept notice if the proper documents cannot be produced.*
(tick box)

G

28. DECLARATION

I solemnly declare:

- (i) that I am the person named at B3;
- (ii) that I and the person named at Part E intend to register as civil partners of each other on the date entered in Part A;
- (iii) that there is no impediment caused by being within the prohibited degrees of relationship, affinity or adoption and that I know of no other legal impediment to our civil partnership registration;
- (iv) that all the particulars and other information given by me on this notice are correct to the best of my knowledge and belief; and
- (v) that each document submitted by me in accordance with Part F of this notice is genuine.

Signed:

Date:

Note: A person who supplies false information to a Registrar or uses, gives or sends any certificate, document or declaration required for the purposes of this civil partnership notice which is false or has been forged in any way is liable to prosecution.

SCHEDULE 2

Regulation 6

CIVIL PARTNERSHIP SCHEDULE

This Schedule must be signed by both parties to the civil partnership, the two witnesses and the Registrar before it can be registered.

(Section 143 of the Civil Partnership Act 2004)

Registered at Entry No	Civil Partnership Notice Reference	
<input type="text"/>	<input type="text"/>	
1. Date of Civil Partnership Registration		
2. Place of Civil Partnership Registration		
3. Forename(s) Surname	Civil Partner	Civil Partner
4. Occupation		
5. Status		
6. Date of birth		
7. Country of birth		
8. Usual address		
9. Father's Full Name Occupation		
10. Mother's full name Maiden surname Occupation		
11. Parties to the civil partnership	<i>(Civil Partner's Signature)</i>	<i>(Civil Partner's Signature)</i>
12. Witnesses' Signatures	<i>(Signature)</i>	<i>(Signature)</i>
Names and	<i>Full name in block capitals</i>	<i>Full name in block capitals</i>
Addresses	<i>Address</i>	<i>Address</i>
13. Registered by	<i>(Signature)</i>	<i>Registrar</i>
	<i>Full name in block capitals</i>	
14. Recorded by	<i>(Signature)</i>	<i>Designation</i>
15. Recorded on		

SCHEDULE 3

Regulation 13(a)

STANDARD CONDITIONS TO BE ATTACHED TO PLACE APPROVALS

(Section 144 of the Civil Partnership Act 2004)

1. The approval holder is responsible for compliance with these conditions and must make arrangements to ensure that in his or her absence a person of suitable responsibility is available in this regard.

2. The approval holder (or his or her delegate) shall be available in or at the approved place for a minimum of one hour prior to each civil partnership registration and during the registration itself.

3. The approval holder must notify the authority immediately of any change to any of the following:

- (a) the nature of the approved place from that described in the application for approval;
- (b) the name, description and full postal address (if any) of the approved place; and
- (c) the address of the approval holder.

4. Where a person is deemed to be an approval holder under regulation 24, that person shall be obliged to notify the authority immediately of that fact in accordance with regulation 24.

5. The approved place must be made available for inspection by the authority at all reasonable times.

6. No food or drink may be sold or dispensed or consumed in any approved place in which a civil partnership registration is to take place within one hour prior to that registration or during the registration itself, except where the registration takes place in a separate room or similarly defined space within the approved place in which case this restriction shall apply only to that room or space.

7. The arrangements made by the approval holder for each civil partnership registration must meet with the prior written approval of the registrar.

8.—(1) Any reference to an approved place on any sign or notice, or on any stationery or publication, or within any advertisement, relating to that place may state, subject to sub-paragraph (2), that the approved place has been approved by the authority as a venue for civil partnership registration in pursuance of the Act and if it does so, must state that such an approval does not bind the authority to perform or provide a service without prior consultation with and agreement of said authority.

(2) Any reference under sub-paragraph (1) shall not state or imply any recommendation of the approved place or its facilities by the authority, the Registrar General or any of the officers or employees of either of them.

SCHEDULE 4

Regulation 27

STATEMENT BY REGISTERED MEDICAL PRACTITIONER
(Section 144(6) of the Civil Partnership Act 2004)

Intended civil partnership registration of.....
(Full Names of proposed civil partner)

and.....
(Full Names of proposed civil partner)

I..... being a registered Medical Practitioner,
state that in my opinion
(Name of patient)

who is at present residing at

ought not, by reason of serious illness or serious disability, to move or be moved from the place stated above and it is likely that it will be the case for at least the following three months, that by reason of the illness or disability, (s)he ought not to move or be moved from that place.

Date (Signed)

Address

SCHEDULE 5

Regulation 28

FORM OF CONSENT TO THE CIVIL PARTNERSHIP REGISTRATION OF A YOUNG PERSON

(section 145 and schedule 13 part 1 of the civil partnership act 2004)

Intended civil partnership registration of

Address

with (name of other party)

Address

I (a) being the (b)

and I (a) being the (b)

of the above named a young person, aged years,

and being the persons whose consent to his/her Civil Partnership Registration is required by the Civil Partnership Act 2004 do hereby give consent to the above civil partnership registration.

Witness my hand this day of 2

Signature of person giving consent

Address

Witness to the above Signature

Qualification

Address

Witness my hand this day of 2

Signature of person giving consent

Address

Witness to the above Signature

Qualification

Address

(a) Insert Name in full.

(b) Insert "Father", "Mother" or "Guardian" or where a residence order has effect with respect to the young person or had effect with respect to the young person immediately before he reached the age of sixteen, the persons with whom the young person lives or is to live, lived or was to live as a result of the order.

The Board/Trust, being the designated Health and Social Services Trust/Board in the care order dated 2

hereby consents to the intended civil partnership registration as described above.

Signed on behalf of the above Trust/Board this day of 2

Qualification

In the presence of..... Signature name & surname

Qualification

Where only one Parent gives consent — please state reason below:

.....

Registrar’s Signature: Date:

SCHEDULE 6

Regulation 30(2)

STATUTORY DECLARATION IN CASE OF ERROR OF FACT OR SUBSTANCE IN A CIVIL PARTNERSHIP REGISTRATION
(Civil Partnership Act 2004)

Registrar’s District

I/We of

being the person(s) whose civil partnership registration on (day) (month)..... (year)

was entered on the (day)(month)(year) at No

in the Registration of a Civil Partnership of the above District do solemnly and sincerely declare according to the best of my/our knowledge and belief that it is erroneously stated

.....

and that instead thereof it should be stated

.....

Signature(s) of person(s) making declaration }

Declared before me this day of 2

Signature of person in whose presence declaration was made

Qualification

Status: This is the original version (as it was originally made). Northern Ireland Statutory Rules are not carried in their revised form on this site.

SCHEDULE 7

Regulation 31

STATEMENT BY THE RESPONSIBLE AUTHORITY
(Section 149 of the Civil Partnership Act 2004)

Intended civil partnership registration of

and on date

I being/on behalf of the Responsible Authority
(Full Names)

for the place of Detention/Hospital/Special Accommodation known as

.....

(Address)

at which is being detained

(Name of person)

state that the Responsible Authority has no objection to the intended civil partnership registration taking place in the above establishment.

(Signed)

Designation

Address

.....

.....

Date

To be made not more than 21 days before the date on which the civil partnership notice is given

SCHEDULE 8

Regulation 32(a)

CIVIL PARTNERSHIP REGISTRATION IN NORTHERN IRELAND
Certified Copy of an Entry in Civil Partnership Registration Records

(Civil Partnership Act 2004)

Civil Partnership Registered in the District of		Entry No :
1. Date of Civil Partnership Registration		
2. Place of Civil Partnership Registration		
3. Forename(s) Surname	Civil Partner	Civil Partner
4. Occupation		
5. Status		
6. Date of birth		
7. Country of birth		
8. Usual address		
9. Father's Full Name Occupation		
10. Mother's full name Maiden surname Occupation		
11. Parties to the civil partnership	<i>(Civil Partner's Signature)</i>	<i>(Civil Partner's Signature)</i>
12. Witnesses' Signatures	<i>(Signature)</i>	<i>(Signature)</i>
Names and	<i>Full name in block capitals</i>	<i>Full name in block capitals</i>
Addresses	<i>Address</i>	<i>Address</i>
13. Registered by	<i>(Signature)</i>	<i>Registrar</i>
	<i>Full name in block capitals</i>	
14. Recorded by	<i>(Signature)</i>	<i>Designation</i>
15. Recorded on		

Certified to be a true copy of an entry in the Civil Partnership Registration Records in the custody of the Registrar General for Northern Ireland and given under the Seal of the General Register Office on

*Status: This is the original version (as it was originally made). Northern
Ireland Statutory Rules are not carried in their revised form on this site.*

The Registrar General shall cause any document given by him under Section 155 of the Civil Partnership Act 2004 to be stamped with the Seal of the General Register Office of which judicial notice shall be taken.

CAUTION: THERE ARE OFFENCES RELATING TO FALSIFYING OR ALTERING A
CERTIFICATE AND USING OR POSSESSING A FALSE CERTIFICATE.

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WARNING: A CERTIFICATE IS NOT EVIDENCE OF IDENTITY

SCHEDULE 9

Regulation 32(b)

CIVIL PARTNERSHIP REGISTRATION IN NORTHERN IRELAND
Certified Copy of an Entry in Civil Partnership Registration Records

(Civil Partnership Act 2004)

Civil Partnership Registered in the District of		Entry No :
1. Date of Civil Partnership Registration		
2. Place of Civil Partnership Registration		
3. Forename(s) Surname	Civil Partner	Civil Partner
4. Occupation		
5. Status		
6. Date of birth		
7. Country of birth		
8. Usual address		
9. Father's full name Occupation		
10. Mother's full name Maiden surname Occupation		
11. Parties to the civil partnership	<i>(Civil Partner's Signature)</i>	<i>(Civil Partner's Signature)</i>
12. Witnesses' Signatures	<i>(Signature)</i>	<i>(Signature)</i>
Names and	<i>Full name in block capitals</i>	<i>Full name in block capitals</i>
Addresses	<i>Address</i>	<i>Address</i>

Status: This is the original version (as it was originally made). Northern Ireland Statutory Rules are not carried in their revised form on this site.

13. Registered by *(Signature)* Registrar
Full name in block capitals

14. Recorded by (Signature) Designation

15. Recorded on

Certified to be a true copy of an entry in the Civil Partnership Registration Records in my custody

.....Registrar

.....Date

CAUTION: THERE ARE OFFENCES RELATING TO FALSIFYING OR ALTERING A CERTIFICATE AND USING OR POSSESSING A FALSE CERTIFICATE.

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WARNING: A CERTIFICATE IS NOT EVIDENCE OF IDENTITY

SCHEDULE 10

Regulation 33(1)

EXTRACT FROM CIVIL PARTNERSHIP REGISTRATION RECORDS
Certified Copy of an Entry in Civil Partnership Registration Records

(Civil Partnership Act 2004)

Issued only for the purposes of

Extract from Civil Partnership Registered in the District of Entry No :

1. Date of Civil Partnership Registration		
2. Place of Civil Partnership Registration		
3. Forename(s) Surname	Civil Partner	Civil Partner
4. Occupation		
5. Status		
6. Date of birth		
7. Country of birth		
8. Registered by		Registrar
9. Recorded on		

Extract taken from the Civil Partnership Registration Records held in the custody of the Registrar General / Registrar which should only be used for the purpose specified.

Signed

Date

SCHEDULE 11

Regulation 33(2)

**List of Statutory Provisions for the purposes of
Section 156 of the Civil Partnership Act 2004**

- The Industrial Assurance and Friendly Societies Act (Northern Ireland) 1948 (1948 c. 22)
- The Exchequer and Financial Provisions Act (Northern Ireland) 1950 (1950 c. 3)
- The Social Security Contributions and Benefits (Northern Ireland) Act 1992 (1992 c. 7)
- The Social Security Administration (Northern Ireland) Act 1992 (1992 c. 8)
- The Social Security (Northern Ireland) Acts 1975 to 1986

EXPLANATORY NOTE

(This note is not part of the Regulations)

These Regulations made under the Civil Partnership Act 2004 make provision for the various forms and particulars to be prescribed in connection with the preliminaries to, and the registering of civil partnerships. They also include procedures required for the approval of places by a local registration authority (“an authority”) for civil partnership registration other than at the Registrar’s Office.

In particular the regulations set out—

(1) the form required for giving notice of a proposed civil partnership (“a civil partnership notice”) and the requirement for giving 14 days notice (regulation 3) and the giving of notice in person (regulation 4);

(2) the particulars to be taken from each civil partnership notice and kept by the registrar (regulation 5);

(3) the form of civil partnership schedule (regulation 6);

(4) the parties who may apply for approval of a place for the registration of a civil partnership and the application procedures which those parties must follow for the different types of approval (regulations 7, 8 and 9);

(5) the requirements for public notice of applications and third party objection procedure (regulations 10 and 11);

(6) the considerations to be taken into account by an authority in determining an application (regulation 12);

(7) the procedure for attaching standard conditions to a place approval (as set out in Schedule 3 to the Regulations) and non-standard conditions to either place or temporary place approvals (regulation 13), the notification of decisions (regulation 14), and a restriction on successive applications (regulation 15);

(8) the duration of approvals (regulation 16) and the procedure for renewal (regulation 17);

(9) the determination and charging of fees by an authority for the approval of places and renewal of approvals (regulation 18) and in respect of the attendance by registrars at approved places (regulation 19);

(10) the grounds and procedures for revocation, suspension and variation of an approval (regulations 20 and 21);

(11) the procedures for review of any decision by an authority under these regulations (regulation 22);

(12) the grounds and procedures for appeal to the county court (regulation 23);

(13) the deeming of a person who takes over the interest in a place approval as the approval holder (regulation 24);

(14) the requirements for the keeping of registers of approved places (regulation 25);

(15) the duty on the Registrar General to issue supplementary guidance (regulation 26);

(16) the form of medical statement required where by reason of serious illness or disability a civil partnership registration is to take place at home or in hospital (regulation 27);

(17) the form of consents required for persons over 16 years of age but under 18 years of age (regulation 28) and the particulars to be taken from each consent or court order (regulation 29);

(18) the provision for correcting errors and the form of the statutory declaration to be completed (regulation 30);

(19) the form of statement by a responsible authority where either party is detained in prison or hospital (regulation 31);

(20) the form of a certified copy of an entry in the civil partnership registration records in the custody of the registrar and the Registrar General (regulation 32); and

(21) the extract from the civil partnership registration records to be issued for certain statutory provisions and the list of these provisions (regulation 33).