
STATUTORY RULES OF NORTHERN IRELAND

2005 No. 339

**Special Educational Needs and Disability
Tribunal Regulations (Northern Ireland) 2005**

PART IV

PREPARATION FOR THE HEARING OF AN APPEAL OR A CLAIM

Enquiries by the Secretary of the Tribunal

30. The Secretary of the Tribunal shall, at any time after he has received the notice of appeal or, in respect of a claim at any time after having sent each party's statement of case and written evidence to the other party in accordance with regulation 29(1)(b)—

- (a) ask each party—
 - (i) whether or not the party intends to attend the hearing;
 - (ii) whether the party wishes to be represented at the hearing in accordance with regulation 12(6) or 16(1) and if so the name of the representative;
 - (iii) whether the party wishes the hearing to be in public;
 - (iv) whether the party intends to call witnesses and if so the names of the proposed witnesses and in the case of a claim, their occupation, the likely subject matter of the evidence of each witness and whether any of the witnesses is a medical or other expert;
 - (v) whether the party or a witness will require the assistance of an interpreter;
- (b) enquire of the parent whether he wishes any persons (other than a person who will represent him or any witness whom he proposes to call) to attend the hearing if the hearing is in private and if so the name of such persons; and
- (c) inform each party of the effect of regulation 40(4)(c) and the provisions of regulation 44(1) and (2);
- (d) inform the parties that where an answer to the enquiries under sub-paragraph (a) or (b) changes after the party has responded to the enquiries, the party concerned must inform the Secretary of the Tribunal in writing forthwith.