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STATUTORY RULES OF NORTHERN IRELAND

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**2005 No. 112**

**The Legal Aid for Crown Court Proceedings  
(Costs) Rules (Northern Ireland) 2005**

**Claims for fees by advocates**

**10.**—(1) Subject to rule 19, no claim by an advocate for fees for work done under a criminal aid certificate shall be entertained unless he submits it within three months of the conclusion of the proceedings to which the criminal aid certificate relates or within three months of his receipt of a copy of the certificate, whichever is the later.

(2) Subject to paragraph (3), a claim for fees shall be submitted to the Commission in such form and manner as it may direct.

(3) A claim shall –

- (a) summarise, where appropriate, the items of work in respect of which fees are claimed according to the classes of fee specified in rule 11(3);
- (b) state the dates on which the items of work were done, the time taken where appropriate, the sums claimed and whether the work was done for more than one assisted person; and
- (c) give particulars of any work done in relation to more than one indictment or a retrial.

(4) Where an advocate claims that rule 11(4) should be applied in relation to an item of work, he shall give full particulars in support of his claim.

(5) Where there are any special circumstances which should be drawn to the attention of the Commission, the advocate shall specify them.

(6) The advocate shall supply such further particulars, information and documents as the Commission may require.