
STATUTORY RULES OF NORTHERN IRELAND

2003 No. 378

**Education (School Information and Prospectuses)
Regulations (Northern Ireland) 2003**

Public access to documents and information

11.—(1) The Board of Governors of every grant-aided school shall, where they have made any written statement under Article 10(1) of the 1989 Order (policy in relation to the curriculum for the school), furnish a copy thereof to the principal and to each member of the teaching staff at the school.

(2) The principal of every grant-aided school shall make available on request to any person, at all reasonable times –

- (a) any written statement furnished to the principal under paragraph (1);
- (b) any statutory instrument or statutory document or administrative memorandum or circular sent by the Department to the principal or to the Board of Governors relating to the powers and duties imposed by or under Part III of the 1989 Order (the Curriculum);
- (c) any published report of inspectors of the Department referring expressly to the school;
- (d) any course of study followed by pupils at the school, whether for qualifications approved by the Department under Article 81 of the 1998 Order or otherwise; and
- (e) particulars of the manner in which complaints are to be made under arrangements pursuant to Article 33 of the 1989 Order⁽¹⁾ (complaints in connection with the curriculum).

(3) The requirement in paragraph (2) may be fulfilled by making available for inspection copies of any documents referred to in that paragraph, or of any documents containing the information referred to therein.

(4) The principal of any grant-aided school shall, on request, supply a copy of any written statement of the Board of Governors referred to in paragraph (1) or of the annual report of the Board of Governors under Article 125(1) of the 1989 Order and may supply a copy of any document (except those which are copyright other than a document mentioned in paragraph (2)(c)) made available pursuant to paragraph (3).

(5) The principal may make a charge (not exceeding the cost of production) in respect of any copy supplied under paragraph (4), other than a copy of the annual report of the Board of Governors supplied under Article 125(4)(a) of the 1989 Order.

⁽¹⁾ Article 33 was amended by the Education and Libraries (Northern Ireland) Order 1993 (S.I. 1993/2810 (N.I. 12)), the Education (Northern Ireland) Order 1996 (S.I. 1996/274 (N.I. 1)) and the Education (Northern Ireland) Order 1997 (S.I. 1997/866 (N.I. 5)).