
STATUTORY RULES OF NORTHERN IRELAND

1997 No. 333

REGISTRATION OF CLUBS

Registration of Clubs (Accounts)
Regulations (Northern Ireland) 1997

Made - - - - 18th July 1997

Coming into operation 1st September 1997

REGISTRATION OF CLUBS (ACCOUNTS)
REGULATIONS (NORTHERN IRELAND) 1997

1. Citation, commencement and interpretation
 2. Vouchers
 3. System of control
 4. Annual statement of accounts
 5. Auditors
 6. Transitional provision
 7. Conduct of audit
- Signature

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- SCHEDULE 1 Vouchers
1. All order forms, invoices, credit notes, goods returned notes, receipts,...
 2. All banking records including all pay-in slip counterfoils, cheque counterfoils,...
 3. All lists of members and of subscriptions paid or unpaid....
 4. All till rolls, sales sheets, stock record sheets and other...
 5. All leases, mortgages and title deeds relating to land or...
 6. All annual statements of accounts and minutes made in accordance...
 7. All assessments, notices and demands in respect of rates, income...
- SCHEDULE 2 Systems of Control
1. Record of supplies
 2. Reconciliation of supplies and money
 3. Machines

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

4. Receipts
 5. Membership records
 6. Ordering of bar stock
 7. Payments
 8. Payments by cheque
 9. Petty cash float
 10. Till floats
 11. Bank lodgments
 12. Summary of receipts
 13. Summary of payments
 14. Summary of creditors
 15. Summary of debtors
 16. Functions
 17. Record of pay, etc
 18. Bar staff
 19. Role of committee
 20. Prices
 21. Measures
 22. Stock reports
 23. Bank reconciliation
 24. Monthly reports
 25. Contents of reports, records and receipts
 26. System failures
 27. Security of records
- SCHEDULE Form and Content of Annual Statement of Accounts
3

Section A

General Rules

1. (1) The annual statement of accounts shall include a statement...
2. (1) In respect of every item shown in the annual...
3. Entries in the statement of accounts for the current financial...
4. Entries in the statement of accounts in respect of any...

Section B

Required Formats

5. (1) References in paragraph 1 to items listed in a...
Explanatory Note