

1990 No. 383

COMPANIES

**Companies (Forms) (Amendment) Regulations
(Northern Ireland) 1990**

Made 23rd October 1990

Coming into operation 1st December 1990

The Department of Economic Development, in exercise of the powers conferred on it by the statutory provisions specified in Schedule 1, and of every other power enabling it in that behalf, hereby makes the following Regulations:—

Citation and commencement

1. These Regulations may be cited as the Companies (Forms) (Amendment) Regulations (Northern Ireland) 1990 and shall come into operation on 1st December 1990.

Interpretation

2. In these Regulations:—

“the 1986 Order” means the Companies (Northern Ireland) Order 1986(a); and

“the 1986 Regulations” means the Companies (Forms) Regulations (Northern Ireland) 1986(b).

Forms

3. From 1st December 1990 the forms set out in Schedule 2 are the forms prescribed for the purposes of the provisions of the 1986 Order which are referred to in those forms.

Revocations and transitional provisions

4.—(1) Forms 232, 233(1) and 233(2) in Schedule 3 to the 1986 Regulations are revoked on 31st March 1991. From 1st December 1990 until 31st March 1991 (both dates inclusive) these forms are prescribed forms respectively for the purposes of Articles 232 and 233(1) and (2) of the 1986 Order.

(2) Forms 650(2), 650(6)A and 650(6)B in Schedule 3 to the 1986 Regulations are revoked on 31st March 1991. From 1st December 1990 until 31st March 1991 (both dates inclusive) these forms are the forms prescribed respectively for the purposes of Articles 232 and 233(1) and (2) of the 1986 Order, as applied by Article 650(1) of that Order.

(a) S.I. 1986/1032 (N.I. 6) as amended by S.I. 1990/593 (N.I. 5)

(b) S.R. 1986 No. 287 as amended by S.R. 1989 No. 341

(3) From 1st December 1990, form 250 in Schedule 3 to the 1986 Regulations is a form prescribed for the purposes of Article 252 of the 1986 Order, in relation to a financial year of a company which began before 1st April 1990, but is otherwise revoked.

Translations

5.—(1) From 1st December 1990, for the purposes of the provisions set out in paragraph (2), a translation of a document into English shall be certified to be a correct translation:—

(a) if the translation was made in the United Kingdom, by:—

- (i) a notary public in any part of the United Kingdom;
- (ii) a solicitor of the Supreme Court of Judicature of Northern Ireland (if the translation was made in Northern Ireland), a solicitor of the Supreme Court of Judicature of England and Wales (if it was made in England or Wales), or a solicitor (if it was made in Scotland); or
- (iii) a person certified by a person mentioned in heads (i) or (ii) to be known to him to be competent to translate the document into English; or

(b) if the translation was made outside the United Kingdom, by:—

- (i) a notary public;
- (ii) a person authorised in the place where the translation was made to administer an oath;
- (iii) any of the British officials mentioned in section 6 of the Commissioners for Oaths Act 1889(a);
- (iv) a person certified by a person mentioned in heads (i), (ii) or (iii) to be known to him to be competent to translate the document into English.

(2) The provisions referred to in paragraph (1) are Articles 236(2)(f), 250(1), 251(4) and 651(1) of and paragraph 6 of Part II of Schedule 9 to the 1986 Order.

(3) From 1st December 1990 regulation 6 of the 1986 Regulations is revoked so far as it refers to Articles 249(3)(b) and 649(2) of the Companies (Northern Ireland) Order 1986, but this revocation shall not apply in relation to the accounts of a company in respect of a financial year or accounting reference period of the company which began before 1st April 1990, as the case may be.

Sealed with the Official Seal of the Department of Economic Development on 23rd October 1990.

(L.S.)

A. H. McAlister

Assistant Secretary

(a) 1889 c. 10; section 6 was amended by the Oaths and Evidence (Overseas Authorities and Countries) Act 1963 (c. 27), section 3

SCHEDULE 1

Articles 232(2), 233(1) and (2), 236(2)(f), 250(1), 251(4), 252(3)(a), 650(1) and 651(1)(b) of and paragraph 6 of Part II of Schedule 9(c) to the Companies (Northern Ireland) Order 1986.

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- (a) Articles 232, 233, 236, 250, 251 and 252 are inserted into the Companies (Northern Ireland) Order 1986 by Articles 3, 5, 7 and 13 of the Companies (Northern Ireland) Order 1990 in place of the existing Articles with those numbers
 - (b) Articles 650(1) and 651(1) are substituted by Article 25 of and Schedule 10 to the Companies (Northern Ireland) Order 1990
 - (c) Part II of Schedule 9 to the Companies (Northern Ireland) Order 1986 is inserted by Article 20 of and Schedule 7 to the Companies (Northern Ireland) Order 1990. Under those provisions the existing Part II becomes part of Part I

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COMPANIES FORM No. 232

Notice of accounting reference date (to be delivered within 9 months of incorporation)

232

Please do not
write in this
margin

Pursuant to Article 232(2) of the Companies (Northern Ireland) Order 1986
as inserted by Articles 3 and 5 of the Companies (Northern Ireland) Order 1990

Please complete
legibly, preferably
in black type, or
bold block
lettering

To the Registrar of Companies
(Address overleaf)

Company number

Name of company

*

* insert full name
of company

gives notice that the date on which the company's accounting reference period ends in each
calendar year is as shown below:

Important
The accounting
reference date to
be entered
alongside should
be completed as in
the following
examples:

Day		Month	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5 April
Day Month

0	5	0	4
---	---	---	---

30 June
Day Month

3	0	0	6
---	---	---	---

31 December
Day Month

3	1	1	2
---	---	---	---

‡ Insert Director,
Secretary,
Administrator or
Administrative
Receiver as
appropriate

Signed

Designation‡

Date

Presenter's name address
telephone number and reference (if any)

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Public Office

Document Checking Section

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1968

Companies

No. 383

Notes

When completed this form should be delivered to:

The Registrar of Companies
IDB House
64 Chichester Street
Belfast
BT1 4JX.

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COMPANIES FORM No. 233(1)

233(1)

Notice of new accounting reference date given during the course of an accounting reference period

Please do not write in this margin

Pursuant to Article 233(1) of the Companies (Northern Ireland) Order 1986 as inserted by Articles 3 and 5 of the Companies (Northern Ireland) Order 1990

Please complete legibly, preferably in black type, or bold block lettering

1. To the Registrar of Companies
(Address overleaf – Note 6)

Company number

Name of company

* insert full name of company

Note:

Details of day and month in 2, 3 and 4 should be the same. Please read notes 1 to 5 overleaf before completing this form.

2. gives notice that the company's new accounting reference date on which the current accounting reference period and each subsequent accounting reference period of the company is to come, or has come, to an end is

Day		Month	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

3. The current accounting reference period of the company is [shortened][extended]† and comes to an end [will come to an end]† on

Day		Month		Year	
<input type="text"/>					
				1	9

† delete as appropriate

4. If this notice states that the current accounting reference period of the company is to be extended, and reliance is being placed on the exception in Article 233(4)(a) of the Companies (Northern Ireland) Order 1986, the following statement should be completed: The company is a [subsidiary] [parent]† undertaking of

_____, company number _____

the accounting reference date of which is _____

5. If this notice is being given by a company which is subject to an administration order and this notice states that the current accounting reference period of the company is to be extended AND it is to be extended beyond 18 months OR reliance is not being placed on a direction issued by the Department under the second part of Article 233(4) of the Companies (Northern Ireland) Order 1986, the following statement should be completed. An administration order was made in relation to the company on _____ and it is still in force.

‡ Insert Director, Secretary, Receiver, Administrator or Administrative Receiver as appropriate

6. Signed

Designation‡

Date

Presenter's name address telephone number and reference (if any)

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Notes

- 1 All references in this form to Article 233 of the Companies (Northern Ireland) Order 1986 is to that Article as inserted by Articles 3 and 5 of the Companies (Northern Ireland) Order 1990.
- 2 Under Article 233(1) of the Companies (Northern Ireland) Order 1986, at any time during one of its accounting reference periods a company can give notice to the registrar of companies specifying a new date ("the new accounting reference date") on which that period is to come to an end (or, alternatively, has come to an end), and on which subsequent accounting reference periods are also to end. The day and month specified in the notice must be the same for both the accounting reference date and the end of the accounting reference period.
- 3 The notice can **shorten** the current accounting reference period. But, unless the company is subject to an administration order or unless the Department directs otherwise, a notice can **extend** a current accounting reference period only if EITHER
 - (a) the company giving the notice is a subsidiary undertaking or parent undertaking of another company, and the new accounting reference date coincides with the accounting reference date of the other company, or

- (b) no previous accounting reference period of the company has been extended by virtue of a previous notice given by the company under Article 233, or
 - (c) the notice is given not less than 5 years after the date on which any earlier accounting reference period of the company which was so extended came to an end.
- 4 Unless the company is subject to an administration order, a current accounting reference period cannot be extended so as to make it longer than **18 months**.
 - 5 The date shown in the boxes on the form should be completed in the manner shown below.

6 When completed this form should be delivered to:

The Registrar of Companies
 IDB House
 64 Chichester Street
 Belfast
 BT1 4JX

Day	Month				
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 25%;">0</td> <td style="text-align: center; width: 25%;">5</td> <td style="text-align: center; width: 25%;">0</td> <td style="text-align: center; width: 25%;">4</td> </tr> </table>	0	5	0	4	
0	5	0	4		

Day	Month	Year								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; width: 16.6%;">0</td> <td style="text-align: center; width: 16.6%;">5</td> <td style="text-align: center; width: 16.6%;">0</td> <td style="text-align: center; width: 16.6%;">4</td> <td style="text-align: center; width: 16.6%;">1</td> <td style="text-align: center; width: 16.6%;">9</td> <td style="text-align: center; width: 16.6%;">8</td> <td style="text-align: center; width: 16.6%;">5</td> </tr> </table>	0	5	0	4	1	9	8	5		
0	5	0	4	1	9	8	5			

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COMPANIES FORM No. 233(2)

233(2)

Notice of new accounting reference date given after the end of an accounting reference period by a parent or subsidiary undertaking or by a company subject to an administration order

Please do not write in this margin

Pursuant to Article 233(2) of the Companies (Northern Ireland) Order 1986 as inserted by Articles 3 and 5 of the Companies (Northern Ireland) Order 1990

Please complete legibly, preferably in black type, or bold block lettering

* insert full name of company

- To the Registrar of Companies
(Address overleaf - Note 7)

Company number

Name of company

*	
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Note:

Details of day and month in 2, 3 and 4 should be the same. Please read notes 1 to 6 overleaf before completing this form.

- gives notice that the company's new accounting reference date on which the previous accounting reference period and each subsequent accounting reference period of the company is to come, or has come, to an end is

Day		Month	

- The previous accounting reference period of the company is [shortened][extended]† and comes to an end [will come to an end]† on

Day		Month		Year	
				1	9

- If this notice is given by a company which is a subsidiary or parent undertaking but which is not subject to an administration order, the following statement should be completed:

The company is a [subsidiary] [parent]† undertaking of _____

_____, company number _____

the accounting reference date of which is _____

- If this notice is given by a company which is subject to an administration order, the following statement should be completed:

An administration order was made in relation to the company on _____ and it is still in force.

†Insert Director, Secretary, Receiver, Administrator or Administrative Receiver as appropriate

- Signed

Designation‡

Date

Presentor's name address telephone number and reference (if any):

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Notes

- 1 All references in this form to Article 233 of the Companies (Northern Ireland) Order 1986 are to that Article as inserted by Articles 3 and 5 of the Companies (Northern Ireland) Order 1990.
- 2 Under Article 233(2) of the Companies (Northern Ireland) Order 1986, a company can give notice to the registrar of companies specifying a date ("the new accounting reference date") on which an accounting reference period which has already ended is to come to an end (or, alternatively, has come to an end) and on which subsequent accounting reference periods are also to come, or have come, to an end. The day and month specified in the notice must be the same for both the accounting reference date and the end of the accounting reference period.
- 3 But, unless the company is subject to an administration order, the notice can be given only by a company which is a subsidiary undertaking or parent undertaking of another company, and the new accounting reference period specified must be the same as the accounting reference period of that other company.

- 4 Furthermore, unless the company is subject to an administration order, the notice must be given within the period allowed by Article 252 for the laying and delivery of its accounts for the previous accounting reference period. This period is usually 10 months for a private company and 7 months for a public company, but under Article 252 the period allowed may be more or it may be less, depending on the circumstances.
- 5 The notice can either shorten or extend the previous accounting reference period, but, unless the company is subject to an administration order, an accounting reference period which has already ended cannot be extended to make it longer than **18 months**.
- 6 The date shown in the boxes on the form should be completed in the manner shown below.

Day Month

0	5	0	4
---	---	---	---

Day Month Year

0	5	0	4	1	9	8	5
---	---	---	---	---	---	---	---

- 7 When completed this form should be delivered to:

The Registrar of Companies
IDB House
64 Chichester Street
Belfast
BT1 4JX

1974

Companies

No. 383

Notes

When completed this form should be delivered to:

The Registrar of Companies
IDB House
64 Chichester Street
Belfast
BT1 4JX

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COMPANIES FORM No. 650a

Notice of accounting reference date by a Part XXIII company

650a

Please do not write in this margin

Pursuant to Article 232 of the Companies (Northern Ireland) Order 1986 as applied by Article 650(1) of that Order as substituted by the Companies (Northern Ireland) Order 1990

Please complete legibly, preferably in black type, or bold block lettering

To the Registrar of Companies
(Address overleaf)

Company number

Name of company

* enter corporate name

*

gives notice that the date on which the company's accounting reference period is to end in each successive year is as shown below:

Important
The accounting reference date to be entered alongside should be completed as in the following examples:

Day		Month	

5 April
Day Month

0	5	0	4
---	---	---	---

30 June
Day Month

3	0	0	6
---	---	---	---

31 December
Day Month

3	1	1	2
---	---	---	---

‡ Insert Director, Secretary or Authorised Signatory as appropriate

Signed

Designation‡

Date

Presenter's name address
telephone number and reference (if any)

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Public Office

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1976

Companies

No. 383

Notes

When completed this form should be delivered to:

The Registrar of Companies
IDB House
64 Chichester Street
Belfast
BT1 4JX

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COMPANIES FORM No. 650b

650b

Notice by a Part XXIII company of new accounting reference date given during the course of an accounting reference period

Please do not write in this margin

Pursuant to Article 233(1) of the Companies (Northern Ireland) Order 1986 as applied by Article 650(1) of that Order as substituted by the Companies (Northern Ireland) Order 1990

Please complete legibly, preferably in black type, or bold block lettering

* enter corporate name

1. To the Registrar of Companies
(Address overleaf – Note 5)

Company number

Name of company

*

Note:
Details of day and month at 2 and 3 must be the same. Please read notes 1 to 5 overleaf before completing this form.

2. gives notice that the company's new accounting reference date on which the current accounting reference period and each subsequent accounting reference period of the company is to come, or has come, to an end is as shown below:

Day	Month
<input type="text"/>	<input type="text"/>

† delete as appropriate

3. The current accounting reference period of the company is [shortened][extended]† and comes to an end [will come to an end]† on:

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

‡ Insert Director, Secretary or Authorised Signatory as appropriate

4. Signed

Designation‡

Date

Presentor's name address
telephone number and reference (if any):

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Notes

- 1 Article 233 of the Companies (Northern Ireland) Order 1986 as inserted by the Companies (Northern Ireland) Order 1990 applies to Part XXIII companies with the exception of paragraph (4).
- 2 At any time during one of its accounting reference periods a Part XXIII company can give notice to the registrar of companies specifying a new date ("the new accounting reference date") on which that period is to come to an end (or, alternatively, has come to an end) and on which subsequent accounting reference periods are also to come to an end. The day and month specified in the notice must be the same for both the accounting reference date and the accounting reference period.
- 3 The notice can either shorten or extend the current accounting reference period, but it cannot make it longer than 18 months.

- 4 The date shown in the boxes on the form should be completed in the manner shown below.

Day	Month		
0	5	0	4

Day	Month		Year				
0	5	0	4	1	9	8	5

- 5 When completed this form should be delivered to:

The Registrar of Companies
 IDB House
 64 Chichester Street
 Belfast
 BT1 4JX

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COMPANIES FORM No. 650c

650c

Notice by a Part XXIII company of new accounting reference date given after the end of an accounting period

Please do not write in this margin

Pursuant to Article 233(2) of the Companies (Northern Ireland) Order 1986 as applied by Article 650(1) of that Order as substituted by the Companies (Northern Ireland) Order 1990

Please complete legibly, preferably in black type, or bold block lettering

* enter corporate name

1. To the Registrar of Companies
(Address overleaf – Note 7)

Company number

Name of company

*

Note:

Details of day and month in 2, 3 and 4 should be the same. Please read notes 1 to 7 overleaf before completing this form.

2. gives notice that the company's new accounting reference date on which the previous accounting reference period and each subsequent accounting reference period of the company is to come, or has come, to an end is as shown below:

Day		Month	

† delete as appropriate

3. The previous accounting reference period of the company is [shortened][extended]† and comes to an end [will come to an end]† on:

Day		Month		Year	
				1	9

4. The company is a [subsidiary] [parent]† undertaking of _____

_____, company number _____

the accounting reference date of which is _____

‡ Insert Director, Secretary or Authorised Signatory as appropriate

5. Signed

Designation‡

Date

Presentor's name address
telephone number and reference (if any):

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Notes

- 1 Article 233 of the Companies (Northern Ireland) Order 1986 as inserted by the Companies (Northern Ireland) Order 1990 applies to Part XXIII companies, with the exception of paragraph (4).
- 2 Under Article 233(2), at any time within the period allowed by Article 651 for the delivery of its accounts for one of its accounting reference periods, a Part XXIII company can give notice to the registrar of companies specifying a new accounting reference date on which that period is to come to an end (or, alternatively, has come to an end), and on which subsequent accounting reference periods are also to come, or have come, to an end. The day and month specified in the notice must be the same for both the accounting reference date and the end of the accounting reference period.

- 3 The period allowed by Article 651 is usually 13 months after the end of the relevant accounting reference period, but under that Article the period allowed may be more or it may be less, depending on the circumstances.

- 4 But this notice can only be given by a Part XXIII company which is a subsidiary or parent undertaking of another company, and the new accounting reference period specified must be the same as the accounting reference period of that other company.
- 5 The notice can either shorten or extend the accounting reference period which has already ended, but it cannot make it longer than 18 months.
- 6 The date shown in the boxes on the form should be completed in the manner shown below.

Day	Month
0	5
0	4

Day	Month	Year
0	5	0
4	1	9
8	5	

- 7 When completed this form should be delivered to:

The Registrar of Companies
 IDB House
 64 Chichester Street
 Belfast
 BT1 4JX.

EXPLANATORY NOTE

(This note is not part of the Regulations.)

These Regulations prescribe forms for the purposes of the provisions referred to in those forms. These are new provisions which are substituted for provisions in the Companies (Northern Ireland) Order 1986 ("the 1986 Order") by the Companies (Northern Ireland) Order 1990 ("the 1990 Order") as from 1st August 1990 (Regulation 3 and Schedule 2).

These Regulations also revoke certain old forms as from 1st April 1991. These are old forms 232, 233(1), 233(2), 650(2), 650(6)A and 650(6)B. Until they are revoked these old forms are allowed to be used for the purposes of the new Articles 232, 233(1), 233(2) and 650 of the 1986 Order as substituted by the 1990 Order, as well as the relevant new forms prescribed by these Regulations for the purposes of those new Articles (Regulation 4(1) and (2)).

The Regulations also revoke old form 250, but permit its continued use in relation to a financial year which began before 1st April 1990 for the purposes of the new Article 252 of the 1986 Order as substituted by the 1990 Order, as well as the form 252 prescribed by these Regulations for the purposes of that new Article (Regulation 4(3)).

Finally, these Regulations prescribe the ways in which translations are to be certified for the purposes of the new Articles 236(2)(f), 250(1), 251(4) and 651(1) of and paragraph 6 of Part II of Schedule 9 to the 1986 Order as substituted by the 1990 Order. Regulation 6 of the Companies (Forms) Regulations (Northern Ireland) 1986 is revoked insofar as it refers to Articles 249(3)(b) and 649(2) of the 1986 Order but this revocation shall not apply in relation to the accounts of a company in respect of a financial year or accounting reference period which began before 1st April 1990 (Regulation 5).