

Commission Regulation (EU) No 139/2014 of 12 February 2014
laying down requirements and administrative procedures related
to aerodromes pursuant to Regulation (EC) No 216/2008 of the
European Parliament and of the Council (Text with EEA relevance)

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ANNEX I

Definitions for terms used in Annexes II to IV

For the purpose of this Regulation the following definitions shall...
'Acceptable Means of Compliance (AMC)' means non-binding standards adopted by...

ANNEX II

Part Authority Requirements — Aerodromes (Part-ADR.AR)

SUBPART A — GENERAL REQUIREMENTS (ADR.AR.A)

ADR.AR.A.001 Scope

ADR.AR.A.005 CAA

ADR.AR.A.010 Oversight documentation

- (a) The CAA shall provide the relevant legislative acts, standards, rules,...
- (b) The CAA shall make available legislative acts, standards, rules, technical...

ADR.AR.A.015 Means of compliance

- (a) The CAA shall develop Acceptable Means of Compliance (AMC) that...
- (b) Alternative means of compliance may be used to establish compliance...
- (c) The CAA shall establish a system to consistently evaluate that...
- (d) The CAA shall evaluate the alternative means of compliance proposed...
- (e)

ADR.AR.A.025 Information to the Agency

ADR.AR.A.030 Immediate reaction to a safety problem

- (a) Without prejudice to Directive 2003/42/EC of the European Parliament and...
- (b) The CAA shall implement a system to appropriately analyse any...
- (c) Upon receiving the information referred to in points (a) and...
- (d) Measures taken in accordance with point (c) shall immediately be...

ADR.AR.A.040 Safety directives

- (a) The CAA shall issue a safety directive if it has...
- (b) A safety directive shall be forwarded to the aerodrome operators...
- (c) ...
- (d) The CAA shall verify the compliance of aerodrome operators and...

SUBPART B — MANAGEMENT (ADR.AR.B)

ADR.AR.B.005 Management system

- (a) The CAA shall establish and maintain a management system, including...
- (b) The CAA shall, for each field of activity included in...
- (c) ...

ADR.AR.B.010 Allocation of tasks to qualified entities

- (a) Tasks related to the initial certification or continuing oversight of...
- (b) The CAA shall ensure that the internal audit process and...

ADR.AR.B.015 Changes to the management system

- (a) The CAA shall have a system in place to identify...
- (b) The CAA shall update its management system to reflect any...
- (c) ...

ADR.AR.B.020 Record keeping

- (a) The CAA shall establish a system of record keeping providing...
- (b) The CAA shall maintain a list of all certificates it...
- (c) Records related to the certification of an aerodrome and an...
- (d) Records relating to points (a)(1) to (a)(3) and points (a)(7)...

SUBPART C — OVERSIGHT, CERTIFICATION AND ENFORCEMENT (ADR.AR.C)

ADR.AR.C.005 Oversight

- (a) The CAA shall verify:
- (b) This verification shall:
- (c) The scope of oversight shall take into account the results...
- (d) The CAA shall collect and process any information deemed useful...
- (e) Within its oversight powers, the CAA may decide to require...

ADR.AR.C.010 Oversight programme

- (a) The CAA shall for each aerodrome operator and provider of...
- (b) The oversight programme shall include within each oversight planning cycle,...
- (c) The oversight programme and planning cycle shall reflect the safety...
- (d) The oversight programme shall include records of the dates when...

ADR.AR.C.015 Initiation of certification process

- (a) Upon receiving an application for the initial issuance of a...
- (b) In case of an existing aerodrome, the CAA shall prescribe...
- (c) The CAA shall establish and notify the applicant of the...

ADR.AR.C.020 Certification basis

ADR.AR.C.025 Special conditions

- (a) The CAA shall prescribe special detailed technical specifications, named special...
- (b) The special conditions shall contain such technical specifications, including limitations...

ADR.AR.C.035 Issuance of certificates

- (a) The CAA may require any inspection, test, safety assessment, or...
- (b) The CAA shall issue either:
- (c) The CAA shall issue the certificate(s) prescribed in point (b)...
- (d) The certificate shall be considered to include the aerodrome's certification...
- (e) The certificate shall be issued for an unlimited duration. The...
- (f) Where responsibilities are attributed to other relevant organisations, they should...
- (g) Findings, other than level 1 and which have not been...
- (h) To enable an aerodrome operator to implement changes without prior...

ADR.AR.C.040 Changes

- (a) Upon receiving an application for a change, in accordance with...
- (b) The CAA shall approve the change when the aerodrome operator...
- (c) If the approved change affects the terms of the certificate,...
- (d) The CAA shall approve any conditions under which the aerodrome...
- (e) Without prejudice to any additional enforcement measures, when the aerodrome...
- (f) For changes not requiring prior approval, the CAA shall assess...

ADR.AR.C.050 Declarations of providers of apron management services

- (a) Upon receiving a declaration from a provider of apron management...
- (b) If the declaration does not contain the required information, or...
- (c) The Competent Authority shall keep a register of the declarations...

ADR.AR.C.055 Findings, observations, corrective actions and enforcement measures

- (a) The CAA shall have a system to analyse findings for...
- (b) A level 1 finding shall be issued by the CAA...
- (c) A level 2 finding shall be issued by the CAA...
- (d) When a finding is detected, during oversight or by any...
- (e) For those cases not requiring level 1 or level 2...

ANNEX III

Part Organisation Requirements — Aerodrome Operators (Part-ADR.OR)

SUBPART A — GENERAL REQUIREMENTS (ADR.OR.A)

ADR.OR.A.005 Scope

ADR.OR.A.010 Competent Authority

ADR.OR.A.015 Means of compliance

- (a) Alternative means of compliance to those adopted by the CAA...
- (b) When an aerodrome operator or an apron management service provider...
- (c) Where apron management services are not provided by the aerodrome...

SUBPART B — CERTIFICATION (ADR.OR.B)

ADR.OR.B.005 Certification obligations of aerodromes and aerodrome operators

Changes to legislation: There are currently no known outstanding effects for the Commission Regulation (EU) No 139/2014. (See end of Document for details)

ADR.OR.B.015 Application for a certificate

- (a) The application for a certificate shall be made in a...
- (b) The applicant shall provide the CAA with the following:
- (c) If acceptable to the CAA, information under points (7) and...

ADR.OR.B.025 Demonstration of compliance

- (a) The aerodrome operator shall:
- (b) Relevant design information, including drawings, inspection, test and other relevant...

ADR.OR.B.030 Terms of the certificate and privileges of the certificate...

ADR.OR.B.035 Continued validity of a certificate

- (a) A certificate shall remain valid subject to:
- (b) Upon revocation or surrender, the certificate shall be returned to...

ADR.OR.B.037 Continued validity of a declaration of a provider of...

ADR.OR.B.040 Changes

- (a) Any change:
- (b) For other changes requiring prior approval in accordance with Regulation...
- (c) The application for a change in accordance with point (a)...
- (d) Changes not requiring prior approval shall be managed and notified...
- (e) The aerodrome operator shall provide the CAA with the relevant...
- (f) As part of its management system, as defined in ADR.OR.D.005,...

ADR.OR.B.050 Continuing compliance with the CAA's certification specifications

ADR.OR.B.060 Declaration of providers of apron management services

- (a) Providers of apron management services that have been allowed to...
- (b) Before ceasing the provision of such services, the provider of...

ADR.OR.B.065 Termination of operation

SUBPART C — ADDITIONAL AERODROME OPERATOR RESPONSIBILITIES (ADR.OR.C)

ADR.OR.C.005 Aerodrome operator responsibilities

- (a) The aerodrome operator is responsible for the safe operation and...
- (b) The aerodrome operator shall ensure directly, or coordinate through arrangements...
- (c) The aerodrome operator shall coordinate with the CAA to ensure...
- (d) If an unsafe condition develops at the aerodrome, the aerodrome...

ADR.OR.C.015 Access

ADR.OR.C.020 Findings and corrective actions

ADR.OR.C.025 Immediate reaction to a safety problem — compliance with...

ADR.OR.C.030 Occurrence reporting

- (a) The aerodrome operator and the provider of apron management services...
- (b) Without prejudice to point (a) the operator shall report to...
- (c) Without prejudice to Regulation (EU) No 996/2010 and Directive 2003/42/EC,...
- (d) Reports shall be made as soon as practicable, but in...
- (e) Where relevant, the aerodrome operator or the provider of apron...

ADR.OR.C.040 Prevention of fire

ADR.OR.C.045 Use of alcohol, psychoactive substances and medicines

- (a) The aerodrome operator shall establish procedures on the level of...
- (b) These procedures shall include the requirements that such persons shall:...

SUBPART D — MANAGEMENT (ADR.OR.D)

ADR.OR.D.005 Management system

- (a) The aerodrome operator shall implement and maintain a management system...
- (b) The management system shall include:
- (c) The aerodrome operator shall document all management system key processes....
- (d) The management system shall be proportionate to the size of...
- (e) In the case that the aerodrome operator holds also a...

ADR.OR.D.007 Management of aeronautical data and aeronautical information

- (a) As part of its management system, the aerodrome operator shall...
- (b) The aerodrome operator shall, as part of its management system,...
- (c) The security management system of the aerodrome operator shall define...
- (d) The aerodrome operator shall ensure the security clearance of its...
- (e) The aerodrome operator shall take the necessary measures to protect...

ADR.OR.D.010 Contracted activities

- (a) Contracted activities include all activities within the aerodrome operator's scope...
- (b) When an aerodrome operator contracts any part of its activity...

ADR.OR.D.015 Personnel requirements

- (a) The aerodrome operator shall appoint an accountable manager, who has...
- (b) The aerodrome operator shall nominate persons responsible for the management...
- (c) The aerodrome operator shall nominate a person or group of...
- (d) The aerodrome operator shall have sufficient and qualified personnel for...
- (e) The aerodrome operator shall assign a sufficient number of personnel...
- (f) The aerodrome operator shall ensure that personnel involved in the...

ADR.OR.D.017 Training and proficiency check programmes

- (a) The aerodrome operator shall establish and implement a training programme...
- (b) The aerodrome operator shall ensure that unescorted persons operating on...
- (c) The aerodrome operator shall ensure that persons referred to in...
- (d) The aerodrome operator shall ensure that:
- (e) The aerodrome operator shall:

ADR.OR.D.020 Facilities requirements

- (a) The aerodrome operator shall ensure that adequate and appropriate facilities...
- (b) The aerodrome operator shall designate appropriate areas at the aerodrome...

ADR.OR.D.025 Coordination with other organisations

ADR.OR.D.027 Safety programmes

ADR.OR.D.030 Safety reporting system

- (a) The aerodrome operator shall establish and implement a safety reporting...
- (b) The aerodrome operator, in accordance with ADR.OR.D.005 (b)(3), shall:
- (c) The safety reporting system shall protect the identity of the...
- (d) The aerodrome operator shall:

Changes to legislation: There are currently no known outstanding effects for the Commission Regulation (EU) No 139/2014. (See end of Document for details)

ADR.OR.D.035 Record keeping

- (a) The aerodrome operator shall establish an adequate system of record...
- (b) The format of the records shall be specified in the...
- (c) Records shall be stored in a manner that ensures protection...
- (d) Records shall be kept for a minimum of five years,...
- (e) All records shall be subject to applicable data protection law....

SUBPART E — AERODROME MANUAL AND DOCUMENTATION (ADR.OR.E)

ADR.OR.E.005 Aerodrome manual

- (a) The aerodrome operator shall establish and maintain an aerodrome manual....
- (b) The content of the aerodrome manual shall reflect the certification...
- (c) The aerodrome manual may be issued in separate parts.
- (d) The aerodrome operator shall ensure that all aerodrome personnel and...
- (e) The aerodrome operator shall:
- (f) Notwithstanding point (e), when amendments or revisions are required in...
- (g) The aerodrome operator shall:
- (h) The aerodrome operator shall ensure that any information taken from...
- (i) The aerodrome operator shall ensure that:
- (j) The aerodrome operator shall ensure that the aerodrome manual:
- (k) The aerodrome operator shall keep at least one complete and...
- (l) The content of the aerodrome manual shall be as follows:...

ADR.OR.E.010 Documentation requirements

- (a) The aerodrome operator shall ensure the availability of any other...
- (b) The aerodrome operator shall be capable of distributing operational instructions...

ANNEX IV

Part Operations Requirements — Aerodromes (Part-ADR.OPS)

SUBPART A — AERODROME DATA (ADR.OPS.A)

ADR.OPS.A.005 Aerodrome data

ADR.OPS.A.010 Data quality requirements

ADR.OPS.A.015 Coordination between aerodrome operators and providers of aeronautical information...

- (a) To ensure that aeronautical information services providers obtain information to...
- (b) Before introducing changes to the air navigation system, the aerodrome...

ADR.OPS.A.020 Common reference systems

ADR.OPS.A.025 Data error detection and authentication

ADR.OPS.A.030 Aeronautical data catalogue

ADR.OPS.A.035 Data validation and verification

ADR.OPS.A.040 Error handling requirements

ADR.OPS.A.045 Metadata

ADR.OPS.A.050 Data transmission

ADR.OPS.A.055 Tools and software

ADR.OPS.A.057 Origination of NOTAM

- (a) The aerodrome operator shall:

- (b) The aerodrome operator shall originate a NOTAM when it is...
- (c) For the purposes of point (b), the aerodrome operator shall...
- (d) In addition, the aerodrome operator shall ensure that:
- (e) The aerodrome operator shall, following the publication of a NOTAM...
- (f) The aerodrome operator shall maintain records:

ADR.OPS.A.060 Reporting of surface contaminants

ADR.OPS.A.065 Reporting of the runway surface condition

- (a) The aerodrome operator shall report the runway surface condition over...
- (b) Reporting shall commence when a significant change in runway surface...
- (c) Reporting of the runway surface condition shall continue to reflect...
- (d) Friction measurements shall not be reported.
- (e) When a paved runway or portion of a paved runway...

SUBPART B — AERODROME OPERATIONAL SERVICES, EQUIPMENT AND INSTALLATIONS (ADR.OPS.B)...

ADR.OPS.B.001 Provision of services

ADR.OPS.B.005 Aerodrome emergency planning

ADR.OPS.B.010 Rescue and firefighting services

- (a) The aerodrome operator shall ensure that:
- (b) The aerodrome operator shall establish and implement a training programme...
- (c) The aerodrome operator shall implement proficiency checks at adequate intervals...
- (d) The aerodrome operator shall ensure that:
- (e) The aerodrome operator shall:
- (f) Temporary reduction of the level of protection of the aerodrome's...

ADR.OPS.B.015 Monitoring and inspection of movement area and related facilities...

- (a) The aerodrome operator shall monitor the condition of the movement...
- (b) The aerodrome operator shall carry out regular inspections of the...

ADR.OPS.B.020 Wildlife strike hazard reduction

ADR.OPS.B.025 Operation of vehicles

ADR.OPS.B.030 Surface movement guidance and control system

ADR.OPS.B.035 Operations in winter conditions

ADR.OPS.B.037 Assessment of runway surface condition and assignment of runway...

ADR.OPS.B.040 Night operations

ADR.OPS.B.045 Low visibility operations

- (a) The aerodrome operator shall ensure that means and procedures are...
- (b) Low visibility procedures shall require prior approval by the CAA....

ADR.OPS.B.050 Operations in adverse weather conditions

ADR.OPS.B.055 Fuel quality

ADR.OPS.B.065 Visual aids and aerodrome electrical systems

ADR.OPS.B.070 Aerodrome works safety

- (a) The aerodrome operator shall establish and implement procedures to ensure...

ADR.OPS.B.075 Safeguarding of aerodromes

- (a) The aerodrome operator shall monitor on the aerodrome and its...
- (b) The aerodrome operator shall have procedures in place for mitigating...

ADR.OPS.B.080 Marking and lighting of vehicles and other mobile objects...

Changes to legislation: *There are currently no known outstanding effects for the Commission Regulation (EU) No 139/2014. (See end of Document for details)*

ADR.OPS.B.090 Use of the aerodrome by higher code letter aircraft...

- (a) Except for aircraft emergency situations, an aerodrome operator may, subject...
- (b) In showing compliance with point (a), the provisions of ADR.OR.B.040...

SUBPART C — AERODROME MAINTENANCE (ADR.OPS.C)

ADR.OPS.C.005 General

ADR.OPS.C.010 Pavements, other ground surfaces and drainage

- (a) The aerodrome operator shall inspect the surfaces of all movement...
- (b) The aerodrome operator shall:

ADR.OPS.C.015 Visual aids and electrical systems

Changes to legislation: There are currently no known outstanding effects for the
Commission Regulation (EU) No 139/2014. (See end of Document for details)

- (1) OJ L 79, 13.3.2008, p. 1.
- (2) OJ L 309, 24.11.2009, p. 51.

Changes to legislation:

There are currently no known outstanding effects for the Commission Regulation (EU) No 139/2014.