

SCHEDULES

SCHEDULE 1

THE DATA PROTECTION PRINCIPLES

PART I

THE PRINCIPLES

Personal data held by data users

- 1 The information to be contained in personal data shall be obtained, and personal data shall be processed, fairly and lawfully.
- 2 Personal data shall be held only for one or more specified and lawful purposes.
- 3 Personal data held for any purpose or purposes shall not be used or disclosed in any manner incompatible with that purpose or those purposes.
- 4 Personal data held for any purpose or purposes shall be adequate, relevant and not excessive in relation to that purpose or those purposes.
- 5 Personal data shall be accurate and, where necessary, kept up to date.
- 6 Personal data held for any purpose or purposes shall not be kept for longer than is necessary for that purpose or those purposes.
- 7 An individual shall be entitled—
 - (a) at reasonable intervals and without undue delay or expense—
 - (i) to be informed by any data user whether he holds personal data of which that individual is the subject; and
 - (ii) to access to any such data held by a data user ; and
 - (b) where appropriate, to have such data corrected or erased.

Personal data held by data users or in respect of which services are provided by persons carrying on computer bureaux

- 8 Appropriate security measures shall be taken against unauthorised access to, or alteration, disclosure or destruction of, personal data and against accidental loss or destruction of personal data.