

## SCHEDULE 4

### Information to be included in the sederunt book

#### *Common parts*

- 21.** Any petition for winding up or the appointment of any office-holder.
- 22.** Any decision or order of the court, including any decision or order-
  - (a) appointing an office-holder;
  - (b) under rule 1.56 (power to cure defects in procedure).
- 23.** Any progress report required by Chapter 1 of Part 7.
- 24.** Any final report or account mentioned in Chapter 2 of Part 7.
- 25.** Where the liquidator accepts or rejects a claim under rule 7.19, the decision on the claim specifying—
  - (a) the amount of the claim accepted;
  - (b) the category of debt, and the value of any security, as decided by the liquidator; and
  - (c) if rejecting the claim, the reasons for doing so.
- 26.** A record of the court's decision on any appeal against acceptance of rejection of a claim under rule 7.19.
- 27.** A record of an agreement or determination under rule 7.31(2)(c)(i) or (ii).
- 28.** The audited accounts.
- 29.** The scheme of division.
- 30.** The final determination in relation to the liquidator's outlays and remuneration.
- 31.** A record of a decision procedure made in accordance with rule 8.40(1).
- 32.** A record of a deemed consent procedure made in accordance with rule 8.40(4).
- 33.** All proxies.
- 34.** A copy of every resolution passed under rule 10.18 (voting rights and resolutions).
- 35.** A copy of every resolution passed under rule 10.19 (resolutions by correspondence).
- 36.** A note that the agreement of the committee to a resolution under rule 10.19 was obtained.