SCOTTISH STATUTORY INSTRUMENTS

2004 No. 470

DEBT

DILIGENCE

The Debt Arrangement Scheme (Scotland) Amendment Regulations 2004

Made	1st November 2004
Laid before the Scottish	
Parliament	2nd November 2004
Coming into force	14th November 2004

The Scottish Ministers, in exercise of the powers conferred by sections 2(3) and (4), 4(5), 5(4), 6(1), 7 and 62(2) of the Debt Arrangement and Attachment (Scotland) Act 2002(1) and of all other powers enabling them in that behalf, hereby make the following Regulations:

Citation, commencement and interpretation

1. These Regulations may be cited as the Debt Arrangement Scheme (Scotland) Amendment Regulations 2004 and shall come into force on 14th November 2004.

Amendment of the Debt Arrangement Scheme (Scotland) Regulations 2004

2. The Debt Arrangement Scheme (Scotland) Regulations 2004(**2**) shall be amended in accordance with these Regulations.

3. In regulation 1, for "the fourteenth day after the day on which they are made" substitute "30th November 2004".

4. In regulation 5(1), after "shall be" insert "payable in advance and shall be".

5.—(1) In regulation 7(2), at the end insert–

"for any reason other than the resignation, or revocation or suspension of approval, of the money adviser".

(1) For regulation 7(4), substitute-

^{(1) 2002} asp 17. Section 9(1) contains a definition of "Prescribed" relevant to the exercise of the statutory power under which these Regulations are made.

⁽²⁾ S.S.I. 2004/468.

"(4) Where a money adviser has ceased to act by reason of the resignation or suspension of approval of that money adviser, that money adviser shall assist the debtor to appoint a replacement money adviser."

6. After regulation 9(3), insert-

"(4) The DAS Administrator shall provide written notice to a debtor of the suspension or revocation of the approval of the money adviser to that debtor.".

7. In regulation 13(1), for "form 2" substitute "writing".

8. In regulation 16(2), for "5%" substitute "10%".

9.—(1) In regulation 29(2)(e)(ii), omit "and".

(2) At the end of regulation 29(2)(f), insert-

".

- (g) make all payments in respect of credit obtained under regulation 35(1)(b)(iv), (v) and (vi) as they fall due; and
- (h) give all notices and intimations which require to be given by a debtor under these Regulations".

10. In regulation 30(3)(a), for "home" in the second place where it occurs, substitute "sole or main residence".

- 11. In regulation 35–
 - (a) after paragraph (1)(a), insert-
 - "(aa) subject to section 2A of the Act, the approval shall have the effect of a recall at the time specified in regulation 28(2) of any attachment of the debtor's corporeal moveable property, and the DAS administrator shall send notice of recall in form 7(a) to each party with possession of the property attached;";
 - (b) in paragraph (1)(b), head (i) shall be omitted;
 - (c) in paragraph (2), for "form 5" substitute "form 5(a)"; and
 - (d) in paragraph (5)(a)(ii)-
 - (i) for "40" substitute "40A(**3**)"; and
 - (ii) after "1991," insert "in".
- 12. In regulation 47, for "form 12" substitute "writing".
- 13. In regulation 48(1)(a), for "form 12" substitute "writing".
- 14. In regulation 50, for paragraph (6) substitute-
 - "(6) An appeal-
 - (a) to the sheriff under paragraphs (1), (2) or (3) shall be by summary application;
 - (b) to the sheriff principal under paragraphs (4) or (5) shall be by note of appeal in accordance with rule 31.4 of the Ordinary Cause Rules set out in the First Schedule to the Sheriff Courts (Scotland) Act 1907(4);
 - (c) shall be lodged within 14 days after the date of intimation to the appellant of the determination appealed against.".

15. In Schedule 1-

⁽³⁾ Section 40A of the Child Support Act 1991 (c. 48) was inserted by the Child Support, Pensions and Social Security Act 2000 (c. 19), section 17(2).

^{(4) 1907} c. 51; rule 31.4 of the Ordinary Cause Rules was inserted by S.I.1996/2445.

- (a) in the Arrangement of Forms-
 - (i) the entry for form 2 shall be omitted;
 - (ii) in the entry for form 4, for "Notification to creditor of application for approval of a debt payment programme" substitute "Proposal to creditor for a debt payment programme";
 - (iii) after the entry for form 5, insert-
 - (a) Notification to creditor of approval of a debt payment programme";
 - (iv) after the entry for form 7, insert-
 - (a) Notice of recall of an attachment"; and

(v) the entry for form 12 shall be omitted;

- (b) Form 2 shall be omitted;
- (c) For form 3 (Application for approval of a debt payment programme) substitute the form set out in Schedule 1 to these Regulations;
- (d) For form 4 (Notification to creditor of application for approval of a debt payment programme) substitute the form set out in Schedule 2 to these Regulations;
- (e) After form 5, insert the form 5(a) set out in Schedule 3 to these Regulations;
- (f) After form 7, insert the form 7(a) set out in Schedule 4 to these Regulations;
- (g) For form 8 (Application for variation of a debt payment programme) substitute the form set out in Schedule 5 to these Regulations;
- (h) For form 10 (Application for revocation of a debt payment programme) substitute the form set out in Schedule 6 to these Regulations; and
- (i) Form 12 shall be omitted.
- 16. In Schedule 5, paragraph 6 shall be omitted.

St Andrew's House, Edinburgh 1st November 2004 *HUGH HENRY* Authorised to sign by the Scottish Ministers

SCHEDULE 1

Regulation 15 (c)

The Debt Arrangement Scheme (Scotland) Regulations 2004

Regulation 20(2)

FORM 3

FORM 3

APPLICATION FOR APPROVAL OF A DEBT PAYMENT PROGRAMME

	SECTION 1		
1	Money adviser case number		
	Details of debtor		_
2	Title (Mr, Mrs, Miss, Ms, etc)		
	Surname		
	First name(s)		
	All other names you are or have been known by		
3	Date of birth		
4	Home address		
	Postcode		
	E-mail address		
	Home phone number		1
5	Have you lived at this address for mo	ore than 2 months? Yes No	
6	Business name (if applicable)		
	Business address (if applicable)		
	Postcode		

	ails of money adviser					
7	Surname					4
	First name					_
	Unique identification number					
	You mu	ust complete questions 8 to 16				
8	Has the debtor previously applied for other debt payment plan?	or or had a debt payment programme	Yes		No	
	If you answer 'yes', please give deta	ils (and previous DAS case number(s)	if appl	icable)		
9	Has the debtor 2 or more debts?		Yes		No	
10	Does the debtor have a current trust	deed or protected trust deed?	Yes		No	
11	Has the debtor's estate been so (Scotland) Act 1985 and the debtor	equestrated under the Bankruptcy not been discharged?	Yes		No	
12	Does the debtor have a Bankruptc Act 1986?	y Order made under the Insolvency	Yes		No	
13	Is the debtor subject to a Bankr Insolvency Act 1986?	aptcy Restrictions Order under the	Yes		No	
14	Is payment of any of the debtor's de conjoined arrestment order?	ebts being made under a pre-existing	Yes		No	
15	Has a creditor attempted to enforce included in a pre-existing conjoined	a debt due by the debtor that is not arrestment order?	Yes		No	
16	Does the debtor have any other type	of arrestment order?	Yes		No	
	If you answered 'yes' to question 16	complete questions 17-18. If 'no' go t	o secti	on 2.		
17	Is the arrestment in question 16 an e	arnings arrestment?	Yes		No	
	Please complete details of earnings	arrestment				
	Employer					
	Business address					
	Postcode					
	Employee payroll number					_

5

	Date of arrestment								
18	Is the arrestment in Q16 any other ty	pe?			Yes		1	No	
	Please complete details of arrestme Name of arrestee Address of arrestee	nt	 						
	Postcode Sort code Account name (if applicable) Account number (if applicable)			-		-			
	Date of arrestment Description of property (if applicable)								

If you need to give any other information on arrestments, please use the any other relevant information box in section $5\,$

SECTION 2

Proposed payment details

19	Name of approved distributor			
20	Repayment option	Equal	Pro rata	
21	Payment method	Direct debit		
	(Select appropriate box with a X)	Standing order		
		Cheque		
		Postal order		
		Paypoint		
		Other (eg smart card - please spe	cify)	

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Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

	Payment mandate	
If you have selected 'payment mandate	e', please give the employer's details be	elow
Name of company or firm		
Surname (if appropriate)		
First name (if appropriate)		
Business address		
Postcode		
Business phone number		
Business e-mail address		
Please also provide the following detai	ils	
Employee NI number		
Employee payroll number		
Employee payron number		
Payment instalment frequency (select a	as appropriate)	
Weekly 🔲 Fortnightly	Monthly	4 Weekly
		_
2 Total debt £ p		£ p
	Amount offered per instalment	× P
Amount of final instalment		£ p
S		
Number of instalments		
Number of instalments 3 Breakdown of debts and payments		
3 Breakdown of debts and payments	mount aread Deserved offer	Amount of final
3 Breakdown of debts and payments	mount owed Payment offer (per instalment)	Amount of final instalment
3 Breakdown of debts and payments Creditor's name, address A (including postcode)	(per instalment)	instalment
3 Breakdown of debts and payments Creditor's name, address A	(per instalment)	
3 Breakdown of debts and payments Creditor's name, address A (including postcode)	(per instalment)	instalment

]	Has this credit	tor consented?	Yes	No
	Account in the name of.	Acc	count number		Account sort	code
					-	-
ь		£	p £	p £		p
			Type of	debt		
			Has this credit	tor consented?	Yes	No
	Account in the name of.	Acc	ount number		Account sort o	ode
					-	-
.		C				
с		£	p £	p £		p
]	Type of	debt		
]	Has this credi	tor consented?	Yes	No
	Account in the name of.	Acc	ount number		Account sort of	code
					-	-
		1				
d		£	p £	p £		p
			Type of	debt		
]	Has this credi	tor consented?	Yes	No
	Account in the name of.	Acc	ount number		Account sort o	code
					-	-

e			£ p £ p £ p
			Type of debt
			Has this creditor consented? Yes No
	Acc	count in the name of.	Account number Account sort code
f			£ p£ p£ p
			Type of debt
			Has this creditor consented? Yes No
	Acc	count in the name of.	Account number Account sort code
		oou need to list any more credito	ors? Yes 🔲 No 🗌 (If 'yes', please use continuation sheet)
		retionary conditions	
	24	-	istribute among the creditors the value Yes 🔲 No 🔲
	24	of an asset (other than an exer	
		If you have answered 'yes', p	lease give details
	25	The debtor will sign and a employer.	deliver a payment mandate to the Yes 🔲 No 🔲

26 The debtor will seek agreement from a creditor to pay a continuing Yes \Box No \Box

	liability.			
27	The debtor will complete and submit, when due, a tax or duty return or declaration.	Yes	No	
28	The debtor will maintain an emergency fund in accordance with section 30, paragraph 4. $\!\!\!$	Yes	No	
29	The debtor will be bound by any other reasonable condition intended to secure completion of the programme.	Yes	No	

If you have answered 'yes', please give details

SECTION 4

Creditors' consent and objection

30	Has every creditor of the debtor consented to this application?	Yes	No	
	(If the answer is 'yes', go to section 5, and if 'no' to question 31)			
31	Is the amount owed by the debtor to any single non-consenting creditor more than 50% of the total debt in the programme?	Yes	No	
32	Is the amount due to the creditors refusing to consent more than 60% of the total debt in the programme?	Yes	No	
33	Have any of the creditors objected on the grounds that they consider that the debtor should be sequestrated?	Yes	No	
34	Have any of the creditors objected on the grounds that they consider that the debtor is in possession of heritable property with substantial unsecured value?	Yes	No	

If the answer is 'yes' to either question 33 or 34, please give full details



SECTION 5

35 Please give us any other relevant information

Signature of debtor

36 I confirm that, to the best of my knowledge, the information contained on this form is complete and accurate.

I apply for approval of the debt payment programme as set out in this application

	Signature		Date					
Declaration by money adviser								
37	I confirm that I have given the debtor money advice for the application they are seeking in accordance with section 3(1) of the Debt Arrangement and Attachment Act 2002							
	Signature		Date					

SECTION 6

We would be grateful if you could take the time to provide us with the following information for research purposes:

38	Gender	Male		Female	
39	To which of these ethnic groups do you consider you belong?				
40	Do you have any long-term illness, health problems or do which limits your daily activities or the work you can do?	isability	Yes	□ No	
41	Which of the categories below best describes your current employment situation?				
42	Would you be willing to be contacted about taking part in research on how the Debt Arrangement Scheme is working		Yes	D No	

SCHEDULE 2

Regulation 15 (d)

The Debt Arrangement Scheme (Scotland) Regulations 2004

Regulation 22(2)

FORM 4

FORM 4

PROPOSAL TO CREDITOR FOR A DEBT PAYMENT PROGRAMME

1 Details of creditor

Name of company or firm	
(or, if appropriate)	
Surname	
First name	
Other names	
Address	

Postcode

2

4

3 Details of applicant for approval of debt payment programme

Surname First name Other names

5 Home address

Date of birth

Postcode

6	Business name (if applicable)	
	Business address (if applicable)	

7 Details of money adviser for applicant

Postcode

9

becaused money advised for appream	
Surname	
First name	
Money adviser cose reference	

8 Money adviser case reference

Name of organisation	
Business address	
Postcode	
Business phone number	
Email address	

10 Debt due to creditor

	Description of debt (include creditor account or reference number)	Amount owed	Interest, charges & expenses	Total amount due	Period for which debt due	
'	(Continue to list all debts due to the creditor, if more than one)					

(commute to this are debits date to the creation, if more than one)

Payment offer	£	р		
(Specify amount offered in respect of each debt, if more than one)				
Amount of final payment	£	р		
Payment frequency (select as appropriate)				
Weekly D Fortnightly Monthly	4	Weekly		

Number of instalments to be paid under proposed programme

11 Any further information

12 Payments distributor details

Name of payments distributor

13 You are requested to consent to payment of the debt(s) due to you set out in section 10 as stated in that section

Signature	
Name	
Date	

Important information for creditors

A fair and reasonable debt payment programme will be approved under Part 1 of the Debt Arrangement and Attachment (Scotland) Act 2002, and the Debt Arrangement Scheme (Scotland) Regulations 2004. If approved, the debt payment programme will protect the applicant from enforcement action, or from sequestration, by you. You should seek legal advice before responding to this notification.

You do not need to consent to the payment offer by the applicant. You are also entitled to object to the debt payment programme. The grounds of objection are that you consider that the applicant should be sequestrated, or is in possession of heritable property with a substantial unsecured value.

If you wish to refuse consent, or to object, then you must contact the money adviser stated in this Notification within 21 days of the date of this notification. If you do not contact the money adviser then you will be deemed to consent to the proposed debt payment programme. There is a form for you to fill in and return to the money adviser below.

SCHEDULE 3

Regulation 15 (e)

The Debt Arrangement Scheme (Scotland) Regulations 2004

Regulation 35(2)

FORM 5(a)

FORM 5(a)

NOTIFICATION TO CREDITOR OF APPROVAL OF A DEBT PAYMENT PROGRAMME

1	Creditor	
	Name	
	Other names (if any)	
	Business address	
	Postcode	
	_	
2	DAS case number	

3	Person in debt payment programme				
	Surname				
	First name				
	Other names				
	Date of birth				
	Home address			 	
	Postcode				
	Business name (if applicable)				
	Business address (if applicable)				
	Postcode				

4	Money adviser				
	Surname				
	First name(s)				
	Money adviser case reference				
	Name of organisation				
	Business address				
	Postcode				
	Business phone number				
	E mail address				
5	Parmanta distributor				
	Payments distributor				
	Name of payments distributor				
6	Date programme approved				
7	Notification				
	A debt payment programme was (Scotland) Regulations 2004	approved on the	e above date un	der the Debt A	urrangement Scheme
	Signature of person giving notice				
	Print name				
	Date				

SCHEDULE 4

Regulation 15 (f)

The Debt Arrangement Scheme (Scotland) Regulations 2004

Regulation 35

FORM 7(a)

FORM 7(a)

	NOTICE OF I	RECALL OF AN ATTACHMENT
1	Date of notice	
2	DAS case number	
	Details of debtor	
3	Surname	
	First name(s)	
4	Address	
	Postcode	
5	Business Name (if applicable)	
	Business address (if applicable)	
	Postcode	
	Postcode	
	Details of person who made the attac	chment
6	Surname	
	First name(s)	
7		
7	Address	

	Postcode								
]	Details of attachment								
8	Date of attachment								
9	Details of attachment								
Sch reca	debt payment plan has been approved neme (Scotland) Regulations 2004. alled under these regulations. The re- th regulation 28(2)].	The attachm	ent we]	have	specified	in th	is notic	e has	been

Signature

On behalf of the DAS administrator

Name of person giving this notice

SCHEDULE 5

Regulation 15 (g)

The Debt Arrangement Scheme (Scotland) Regulations 2004

Regulation 37

FORM 8

FORM 8

APPLICATION FOR VARIATION OF A DEBT PAYMENT PROGRAMME

SECTION 1

1	DAS case number						
2	Date DPP was approved						
	Details of debtor						
3	Title		 	 	 	 	
	Surname						
	First name(s)						
	All other names debtor known by						
	Date of birth						
	Home Address						
	Postcode						
4	Business name (if applicable)		 	 	 	 	
	Business address (if applicable			 			
	Postcode						
5	Money Adviser						
	Surname						
	First name						
	Unique identification number						

6 Are you a creditor?

(If you have answered 'yes' to question 6, please complete section 2. If you have answered 'no' to question 6, please go to section 3)

Yes

No

SECTION 2	
Only be completed by a creditor	

7	Have you tried to agree this variation with the
	money adviser?

(If you have answered 'no' you cannot apply for a variation.

Yes

No

You musi	contact	the	money	adviser	first)	
----------	---------	-----	-------	---------	--------	--

	-		
Your	det	hail	le.
Tom	uc		15

8

Your name or business name	
Your address or business address	
Postcode	

Phone number

Reasons for variation

9	Is there agreement between the debtor and all creditors taking part in the programme?	Yes	No	
10	Is there agreement between the debtor and any creditor to discharge or waive any sum or interest?	Yes	No	
11	Is there a material change in the circumstances of the debtor?	Yes	No	
12	Has a debt has been omitted from the programme due to mistake, oversight or other reasonable cause?	Yes	No	
13	Is a former future or contingent debt now quantified and due for payment?	Yes	No	
14	Does the debtor need credit for an essential requirement?	Yes	No	

_	rionae ian actains mitespect of cash of questions y to in mitere me answer is yes
L	
	Have you given a copy of this form to the money adviser, the Yes No
	Have you given a copy of this form to the money adviser, the Yes No
	debtor, and all creditors taking part in the programme?
	debier, and an electrone wanting part in all programmer

15 Provide full details in respect of each of questions 9 to 14 where the answer is 'yes'

(An application for variation will not be considered by the DAS administrator unless you answer 'yes' to question 16)

Signature of creditor

17~ I apply for a variation of the debt payment programme, as set out in this application

Signature

Date

Position in	company	(if applicable)

SECTION 3 Only to be completed by a money adviser on behalf of a debtor

Grounds of variation

18	Is there agreement between the debtor and all creditors taking part in the programme?	Yes	No	
19	Is there agreement between the debtor and any creditor to discharge or waive any sum or interest?	Yes	No	
20	Is there a material change in the circumstances of the debtor?	Yes	No	
21	Has a debt has been omitted from the programme due to mistake, oversight or other reasonable cause?	Yes	No	
22	Is a former future or contingent debt now quantified and due for payment?	Yes	No	
23	Does the debtor need credit for an essential requirement?	Yes	No	

24 Provide full details in respect of each of questions 18 - 23 where the answer is 'ves'

•	Provide full details in respect of each of questions 18 - 25 where the answer is yes

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Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SECTION 4

Details of varied proposal

Nominated payment distributor details (if changed)

25	Name of approved distributor			
	Repayment option		Equal	-rata
26	Payment method		Direct debit	
	(Select appropriate box with a	(X)	Standing order	
			Cheque	
			Postal order	
			Payment mandate	
			Paypoint	
			Other (please specify below)	
	Payment frequency		Weekly	
	(Select appropriate box with a	(X)	Fortnightly	
			4 weekly	
			Monthly	
	Total debt £ p	Amour	nt offered per instalment	£ p
	Amount of final instalment			£ p
	Number of instalments			
	reakdown of debts and payme	ents		
	ditor's name, address including postcode)	Amount owe	d Payment offer (per instalment)	Amount of final % of instalment total debt
		£	p £ p	£ p
			Type of debt	
			Has this creditor consented	1? Yes No

b	£	p £		p £		p
	-		Type of de	ebt		
		Has	this credito	r consented?	Yes	No
c	£	p £		p £		p
	-		Type of de	ebt		
		Has	this credito	r consented?	Yes	No
d	£	p £		p £		p
	-		Type of de	ebt		
[Has	this credito	r consented?	Yes	No
e	£	p £		p £		p
			Type of de	ebt		
	T	Has	this credito	r consented?	Yes	No
f	£	p £		p £		p
	- - 		Type of de	ebt		
[Has	this credito	r consented?	Yes	No
g	£	p £		p £		p
	-		Type of de	ebt		
		Has	this credito	r consented?	Yes	No

Do you need to list any more creditors? Yes \square No \square (If 'yes', please use continuation sheet)

SECTION 5

28	Has a copy of this form been given to each creditor taking	Yes	No	
	Has a copy of this form been given to each creditor taking part in the debt payment programme?			

(An application for variation will not be considered by the DAS administrator unless you answer 'yes' to the question 28)

29 Please give us any other relevant information

Declaration by money adviser

30 I confirm that I have given the debtor money advice in respect of the variation sought, in accordance with section 3(1) of the Debt Arrangement and Attachment (Scotland) Act 2002

Signature..... Date

Signature of debtor

31 I apply for a variation of the debt payment programme, as set out in this application

Signature Date

SCHEDULE 6

Regulation 15 (h)

The Debt Arrangement Scheme (Scotland) Regulations 2004 Regulation 42(2)

FORM 10

	FORM 10										
API	PLICATION FOR REVOCATION	OF A I	DEB'	ГРА	YME	NT PI	ROGI	AM	ИE		
SI	ECTION 1										
1	DAS case number		/								
2	Date debt payment programme was	approve	ed								
I	Details of debtor										
3	Title										
	Surname										
	First name(s)										
4	Address										
	Postcode										
5	Debtor's Business name (if applicable)										
	Debtor's Business address (if applicable)										
	Postcode										
I	Details of money adviser										
6	Surname										
	First name										
	Unique identification number (if kno	wn)									
7	Are you a creditor		Ye	es						No	

If you have answered 'yes,' go to section 2. If you have answered 'no', go to section 3

SECTION 2

Only complete this section if you are a creditor

Your details

8	Name (or business name)	
9	Address (or business address)	
	Postcode	
	Phone number	

Please tell us here why you are applying for the DPP to be revoked

(All the legal references are to the Debt Arrangement Scheme (Scotland) Regulations 2004)

10	Does the debtor have a money adviser?	Yes	No	
11	Has the debtor petitioned for their own sequestration?	Yes	No	
12	Has the debtor failed, without reasonable cause, to satisfy a condition under regulation 29 or $30?$	Yes	No	

If you have answered 'yes, please provide details

13 Has the debtor made a statement in their application for a DPP, which they Yes \Box No \Box know to be untrue?

If you have answered 'yes, please provide details

14 Has the debtor failed to make an instalment under the programme, which Yes D No means that they are now in arrears of an amount equal to 3 payments?

If you have answered 'yes, please provide details

- 15 Please provide any further information
- 16 I/we apply for revocation of the debt payment programme

Signature		Date			_
Print name in block of	apitals				
Position in company	(if applicable)				

SECTION 3

Only complete this section if you are a money adviser

Grounds for revocation

(All the legal references are to the Debt Arrangement Scheme (Scotland) Regulations 2004)

- 17 Has the debtor petitioned for their own sequestration? Yes 🗌 No 🗌
- 18 Has the debtor failed, without reasonable cause, to satisfy a condition under Yes 🗌 No 🔲 regulation 29 or 30?

If you have answered 'yes, please provide details

19 Has the debtor made a statement in their application for a DPP which they Yes □ No □ know to be untrue?

If you have answered 'yes, please provide details

20 Has the debtor failed to make an instalment under the programme which Yes D No means that they are now in arrears of an amount equal to 3 payments?

If you have answered 'yes, please provide details

21 Please provide any further information

Signature of debtor (if applicable)

22 I apply for revocation of the debt payment programme

Signature		Date											
-----------	--	------	--	--	--	--	--	--	--	--	--	--	--

Money adviser's signature

23 I apply for revocation of the debt payment programme

Signature	Date					

EXPLANATORY NOTE

(This note is not part of the Regulations)

These Regulations amend the Debt Arrangement Scheme (Scotland) Regulations 2004 (S.S.I. 2004/ []) ("the principal Regulations"), which provide for a scheme for repayment of multiple debts in Scotland.

The principal Regulations provide for procedure and forms in respect of a repayment arrangement under the scheme, which on approval is described as a debt payment programme. The DAS administrator has the main responsibility for approval or rejection of applications for approval as a money adviser or payments distributor, and for approval, variation or revocation of a debt payment programme.

Regulation 3 amends regulation 1 of the principal Regulations to provide that the principal Regulations shall come into force on 30th November 2004.

Regulation 4 amends regulation 5 of the principal Regulations to provide that fees payable in respect of inspection of the register of approved debt payment programmes shall be payable in advance.

Regulation 5 amends regulation 7 of the principal Regulations to provide that a debtor does not require to give written notice to the DAS Administrator when a money adviser ceases to act for the debtor by reason of the resignation, or revocation or suspension of approval, of the money adviser. It also clarifies and confirms the duty upon a money adviser to assist the debtor to appoint a replacement money adviser when the approval of the first money adviser has been suspended or the money adviser has resigned.

Regulation 6 inserts a new regulation 9(4) in the principal Regulations imposing a duty on the DAS Administrator to provide written notice to a debtor whenever the approval of their money adviser is suspended or revoked.

Regulation 8 amends regulation 16 of the principal Regulations by increasing the administration fee which can be charged by a payments distributor from 5% to 10% of the sum due to be paid to a creditor in a distribution by the payments distributor.

Regulation 9 amends regulation 29(2) of the principal Regulations and inserts two further standard conditions that will apply to all approved debt payment programmes.

Regulation 10 amends regulation 30(3)(a) of the principal Regulations so that only the debtor's sole or main residence is excepted when the DAS administrator is considering whether to require the realisation of an asset.

Regulation 11 amends regulation 35 of the principal Regulations by providing-

- that attachments are recalled;
- that awards payable under the Social Contributions and Benefits Act 1992 (c. 4) are omitted from the list of circumstances where it is permissible to give credit to a debtor;
- that the reference in regulation 35(5)(a)(ii) to section 40 of the Child Support Act 1991 (c. 48), which does not apply to Scotland, is replaced with a reference to section 40A of the Child Support Act 1991;
- for the use of new forms 5(a) and 7(a).

Regulation 14 amends regulation 50 of the principal Regulations to provide that an appeal to the sheriff under paragraph (1), (2) or (3) shall be by summary application and an appeal to the sheriff principal under paragraph (4) or (5) shall be by note of appeal.

Regulation 15 amends Schedule 1 to the principal Regulations by omitting form 2 (Application for approval as a payments distributor) and form 12 (Report of completion by a payments distributor). The applications and reports which were to be made using those forms are now to be made in writing (see regulations 7, 12 and 13). Forms 3, 4, 8 and 10 are omitted and replaced with the forms set out in Schedules 1, 2, 5 and 6 respectively. A new form 5(a) is inserted for notifications to creditors of approval of a debt payment programme and a new form 7(a) is inserted for notice of recall of an attachment.

Regulation 16 amends Schedule 5 to the principal Regulations by omitting the duty on payments distributors to make and maintain appropriate arrangements for customer services.