
SCOTTISH STATUTORY INSTRUMENTS

2004 No. 428

BUILDING AND BUILDINGS

The Building (Procedure) (Scotland) Regulations 2004

Made - - - - 30th September 2004

Laid before the Scottish

Parliament - - 1st October 2004

Coming into force in accordance with regulation 1

THE BUILDING (PROCEDURE) (SCOTLAND) REGULATIONS 2004

PART I

GENERAL

1. Citation and commencement
2. Interpretation

PART II

APPLICATION TO A VERIFIER FOR BUILDING WARRANT

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5. Warrants granted where section 9(4) of the Act applies (staged warrants)
6. Building warrants: conversion
7. Building warrants: late applications
8. Building warrants: rejection of applications
9. Determination of application
10. Consultation
11. Consultation – Fire Authority
12. Building warrants: staged warrants
13. Building warrants: continuing requirements
14. Discharge and variation of continuing requirements imposed by verifiers
15. Building warrants: warrants for demolition
16. Building warrants: limited life buildings
17. Documents to be forwarded to local authority with copy building warrant or amendment
18. Documents to be sent with notification to owner
19. Duration of building warrant

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PART III

REFERENCE TO SCOTTISH MINISTERS FOR A VIEW IN RESPECT OF AN APPLICATION FOR A BUILDING WARRANT

20. Making of a reference for a view

PART IV

APPLICATION TO SCOTTISH MINISTERS FOR A DIRECTION IN RELATION TO A PARTICULAR BUILDING

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PART V

APPLICATION TO SCOTTISH MINISTERS FOR A DIRECTION IN RELATION TO A DESCRIPTION OF BUILDING

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 56. Decisions of verifiers and local authorities
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 59. Notices regarding work
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 61. Requirement of tests by local authorities
- Signature

SCHEDULE 1 GENERAL INFORMATION TO BE CONTAINED IN APPLICATION UNDER REGULATION 4(1)(A)

1. The name and address of the applicant.
2. The name and address of any agent for the applicant....
3. The name and address of the owner of the property....
4. A brief description of the work in respect of which...
5. A postal address (which in the case of a building...
6. Current use of the building.
7. Information for fee calculation.
8. A declaration by the applicant as to—
9. Where appropriate, certification in accordance with section 11 of the...

SCHEDULE 2 INFORMATION TO BE SUBMITTED WITH SPECIFIC APPLICATIONS

SECTION A

Application for warrant to erect a building

1. (a) General arrangement drawings comprising— (i) A plan of the...
2. Where the site is not identifiable from the block plan...

SECTION B

Application for warrant to extend a building

3. (1) Plans, sections, elevations, drawings and block plans as set...

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SECTION C

Application for warrant to alter or convert a building or to provide services, fittings and equipment in or in connection with a building

4. (1) Plans, sections, elevations, drawings and block plans of the...
5. If required by the verifier, a structural assessment of the...

SECTION D

Application for warrant to demolish a building

6. (1) Block plan to such scale (if any) as the...

SECTION E

Application for amendment of warrant under section 9(5) or (6) of the Act

7. Plans, sections, elevations, drawings and block plans of the building...

SECTION F

Directions

8. Plans, specifications, test results and any other information in each...

SECTION G

Supplementary information

9. (1) Any requirement in this Schedule to show a dimension...
10. Nothing in any of the Sections B to E of...
11. Plans submitted along with an application to which these regulations...
Explanatory Note