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**Changes to legislation:** There are currently no known outstanding effects for the Pow of Inchaffray Drainage Commission (Scotland) Act 2019, Cross Heading: Meetings. (See end of Document for details)

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### SCHEDULE 3 MEETINGS OF THE COMMISSION

#### *Meetings*

- 1 The Commission must hold at least two general business meetings in any calendar year, and may hold additional meetings as required.
- 2 A Commissioner may authorise another person to attend a meeting and vote on behalf of the Commissioner, having given prior notification to the Clerk.
- 3 (1) The Clerk must give each Commissioner prior notice of each meeting stating the place, date, time and agenda.  
(2) In the case of a general business meeting, notice under sub-paragraph (1) must be given not less than 20 days before the meeting.
- 4 The quorum of a meeting of the Commission is five Commissioners. For this purpose, “Commissioner” includes a person authorised under paragraph 2.
- 5 A decision of the Commission must be made by a resolution passed unanimously by, or by a majority of, the Commissioners attending the meeting. If votes on any resolution are equal, the Commissioner chairing the meeting is to decide whether or not the resolution is passed.

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